



**LYCOMING COUNTY
DEPARTMENT OF PUBLIC SAFETY**

542 County Farm Road, Suite 101
Montoursville, Pa 17754-9621

(570) 433-4461
(570) 329-4061
Fax: (570) 433-4435
www.lyco.org

John D. Yingling
Director

Sandra L. Holdren, Manager
9-1-1 Communications

Daniel N. Dorman, Manager
Emergency Management Agency

Wendy S. Hastings, Program Manager
*Lycoming, Tioga, & Sullivan
Emergency Medical Services*

Darla G. Greiner
Chief Emergency Preparedness Planner

Memo To: Municipal Elected Officials of Lycoming County

Memo From: John Yingling, Director, Department of Public Safety *SPJ*

Subject: Fire/EMS Response Box Card Form Updates

Date: April 30, 2018

The Lycoming County Department of Public Safety/ 911 Communications in coordination with the Lycoming County Fire Chief's Advisory Board, Communications Committee has undertaken a project to modify and update the way emergencies are processed and dispatched throughout all of Lycoming County. This project updates Computer Aided Dispatch (CAD) incident codes and apparatus response assignments that have been in place for over 10 years.

The purpose of this endeavor was twofold:

1. Allow Fire Chiefs and Elected Officials to better request in detail what apparatus responds to specific types of emergencies.
2. Allow the 911 Center to have more accurate incident codes to aid in the training and comprehension of new Telecommunicators.

We are notifying you so that you can reach out to your designated Fire Chief, if needed, to aid in this process. There will be an upcoming meeting(s) with the CAD Coordinator to establish these responses, as an Elected Official, you are welcome to attend. Draft updates need to be submitted by July 1, 2018. Failure to participate and submit these updates will require the 911 Center to fill out the information based upon existing data and then no further changes will be allowed until January 2, 2019 (exceptions will be considered for equipment out of service as an example).

Please do not hesitate to contact me with any questions you may have at (570) 329-4730.

Thank You.