

# PLANNING AND COMMUNITY DEVELOPMENT

## Commissioners:

Rebecca A. Burke, Chairperson  
Ernest P. Larson, Vice-Chairperson  
Jeff C. Wheeland, Secretary

Location:  
Executive Plaza  
330 Pine Street  
Williamsport Pennsylvania 17701



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## Susquehanna River Walk and Timber Trail Usage Procedures

Does your organization want to host a charity walk or run on the Susquehanna River Walk or Timber Trail? If so there are certain procedures that must be followed.

- The County of Lycoming requires organizations who would like to use the Susquehanna River Walk and Timber Trail for a special event to fill out the attached form and return it to: Mark Murawski, Transportation Planner  
48 West Third Street  
Williamsport, PA 17701  
Forms must be submitted **at least 30 days prior** to the scheduled event.
- The organizations hosting the event on the Susquehanna River Walk must have liability insurance for the event and name the County of Lycoming as an additional insured.
- The organization hosting the event is responsible for making contact with local emergency responders (fire and police) to coordinate their event. Some events may warrant an on-site ambulance and police may be required for road closures.
  - City of Williamsport Bureau of Police: 570-327-7560
  - City of Williamsport Bureau of Fire: 570-327-1602
  - Borough of South Williamsport Bureau of Police: 570-327-8152
  - Borough of South Williamsport Bureau of Fire: 570-322-0158 ext. 310
  - County of Lycoming Department of Public Safety: 570-329-4061
- In some cases, special permits are required. The organization must work with the City of Williamsport and Borough of South Williamsport on getting the proper permits.
  - City of Williamsport: 570-327- 7504
  - City of Williamsport Bureau of Codes: 570-327-7518
  - Borough of South Williamsport: 570-322-0158
  - Borough of South Williamsport Codes / Permit Department: 329-4761
- No vendors are allowed on the Susquehanna River Walk and Timber Trail.

**Susquehanna River Walk and Timber Trail Usage Form**

Organization Name: \_\_\_\_\_

Organization Address: \_\_\_\_\_

Organization Phone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Name of Event: \_\_\_\_\_

Date of Event: \_\_\_\_\_ Time of Event: \_\_\_\_\_

Description of Event: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Approximate Number of Attendees: \_\_\_\_\_

Special Requests: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

If you have questions, please contact Mark Murawski, Transportation Planner at  
570-320-2138 or [mmurawski@lyco.org](mailto:mmurawski@lyco.org)