

2024/2025 Lycoming County PHARE Grant Program Application

Applicant Information

Applicant Name (Agency/Municipality):

Primary Contact Person:

Address:

Phone:

Email:

Project Overview

Project Title:

Project Location:

Project Type (check one):

- | | |
|--|---|
| <input type="checkbox"/> Preservation / Rehabilitation/Renewal | <input type="checkbox"/> Rental Housing Creation |
| <input type="checkbox"/> Homeless Prevention | <input type="checkbox"/> Innovative Housing Solutions |
| <input type="checkbox"/> Homeownership | <input type="checkbox"/> Housing Counseling and Financial Education |
| <input type="checkbox"/> 4% Tax Credit Project | <input type="checkbox"/> Health for Housing Investments |

Total PHARE funds requested:

List the minimum and the maximum amount desired. Partial awards may be granted depending on funds availability and number of applications received.

Project Narrative *(attached additional pages if needed)*

1 - Project Description

Provide a brief description of the project.

2 - Project Need (5 points)

Describe the housing need your project addresses (short and/or long-term housing needs, etc.).

3 - PHARE Criteria (30 points)

Describe how the project meets one or more of the PHARE Criteria

3.1 - Maximize resource leveraging – To the greatest extent possible, the resources allocated will be used as leverage for other public and private resources. Local non-financial assets should be identified and leveraged where possible, including transportation, schools, recreation, employment, health, community and economic development support and other amenities.

3.2 - Affordability - PHFA encourages grantees to address the issue of long-term affordability based on the local housing market conditions. To the greatest extent possible, programs and projects should be designed in ways to both maintain the investment made in the housing stock and to continue affordability after initial assistance. This could include revolving loan programs, shared equity homeownership and other strategies for addressing this objective.

3.3 - Address greatest need – Funding will be allocated in communities where the greatest housing needs are identified based on housing needs studies and assessments, interviews, real estate price factors, housing stock analysis and market studies. The limited resources available should be used to meet the most significant and pressing housing needs but may also be used to address longer term housing needs. Preference: Projects/programs that: 1.) Assist with the rehabilitation of blighted, abandoned or otherwise at risk housing and the reuse of vacant land where housing was once located; 2.) Provide funding for owner-occupied rehabilitation, first time homebuyers, and rental assistance; or 3.) Address ongoing needs for homeless families and individuals including veterans.

3.4 - Foster partnerships – Funds should be used to maximize sustainable partnerships that will be committed to addressing the housing needs in these communities over a significant period of time. While the funds are to be used to directly support housing to meet community needs, the projects should also help establish capacity to address those needs over the long term. Preference: Projects/programs that incorporate social service entities which offer additional services to the residents within the community where the project/program is taking place. Are you working in collaboration with other entities? If so, identify who and describe the nature of the support (financial assistance, in-kind services or general support).

3.5 - Effective and efficient implementation – Ensure that the resources are used effectively and efficiently to meet the housing needs. Given the expectation that demand for many types of housing will greatly exceed the funds available, it will be critical to maximize the effectiveness and efficiency for housing investments by the PHARE Fund. Preference: Projects/programs that assist the residents with the greatest need in that particular region and can document highly effective strategies to address unmet need.

3.6 - Equitable and transparent allotment of funds– Create a plan and equitable allocation process that provides transparency to all stakeholders. Funding decisions and reporting will be done in accordance with legislative requirements.

3.7 - Emergency response to critical needs – Provide immediate and necessary funding to address an emergent crisis, emergency housing needs or other unanticipated issues that may arise over the course of the year. The PHARE funds could be rapidly deployed to address these significant, unmet and emergency housing needs in the Commonwealth.

4 - Organizational Capacity (5 points)

Please describe your previous experience on recent projects of similar type, scope and magnitude, including any prior PHARE awards. Explain how you have managed them and how you expect to effectively manage this proposed project, in particular.

5 - Include a timeline for project completion (5 points)

Include anticipated milestones for the utilization of the funds over the grant period.

Note: All projects must begin implementation within one year of the PHARE funding announcement (Fall 2025) and be completed within eighteen (18) months of the County's PHARE award from PHFA.

6 - Project Budget

6.1 - Project Budget* (5 points)

Please fill in the below line item budget, including cost estimate, sources and uses of funds, and what portion of the project will be funded with PHARE funds. Attach additional budget information or sheets if needed. Existing programs should also provide a copy of the prior year's budget (as approved by the governing body of the administering entity).

**Note: No more than 5% of the total PHARE budget may be used for administrative purposes. Associated project delivery costs related to the direct provision of services (i.e. project intakes, site inspections) are eligible costs and are not considered administrative costs.*

<i>Item Description</i>	<i>Lycoming County PHARE Request/Budget</i>	<i>Other Funds** (include sources)</i>	<i>Item Total</i>
Project Total:			

***This includes other requested county funds (i.e. Act 137, CDBG, etc.), and other funding sources. Please indicate if this funding is secured or pending. Evidence of committed funds or letters of commitment may be required if selected for funding.*

6.2 - Please provide a brief budget description (5 points)

Include the status of other pending funds. Please indicate if PHARE funds are match to other funding and if there is a timeline associated with those funds.

7 - Impact on Inequities and Disparities

Identify a persistent or historical housing disparity that currently exists within the community served and describe how the proposal will address this area of inequality. Select at least one historically marginalized community that will be directly impacted by PHARE funds:

- Members of the Black, Indigenous, and people of color (BIPOC) community, including racial/cultural minorities.
- Members of the LGBTQ+ community.
- People with Hearing, vision, or physical challenges.
- People with serious and persistent mental illness.

In 250 words or less, describe how your project/program will be used to address persistent, historical, and significant disparities and inequities that exist by race, class, income, culture, and education. Please identify the specific tactic or strategy that the proposed project will implement to ensure that there is movement underway to affirmatively reduce and eliminate these barriers.

8 - Project Fact Sheet

Please complete the following information where applicable.

1. Please identify the amount and percentage of PHARE funds that will be used to benefit households below fifty percent (50%) of the median area income. **Note:** No less than 30% of PHARE funds must assist persons/families below 50% MAI.

\$ _____
_____ %

2. Identify the targeted populations to be served by the project’s proposed PHARE funding.
Example: 50% of the PHARE Funds will assist persons/households below 50% of the county MAI. The remaining 50% of the PHARE Funds will assist persons/households between 50% and 100% of the county MAI.

3. Project/Development total number of units being preserved/rehabbed with PHARE funds? _____ units
4. Total project/development square footage impacted by PHARE funding? _____ sq. ft.
5. Number of units to be rehabilitated using PHARE funding?

One Bedroom Units	# _____	Bathrooms	# _____
Two Bedroom Units	# _____	Bathrooms	# _____
Three Bedroom Units	# _____	Bathrooms	# _____
Four Bedroom Units	# _____	Bathrooms	# _____

Number of newly rehabilitated Accessible units? # _____

6. Projected Rent/For-Sale Price of PHARE impacted units?

	Projected Rent	Projected Sales Price
One Bedroom Units	\$ _____	\$ _____
Two Bedroom Units	\$ _____	\$ _____
Three Bedroom Units	\$ _____	\$ _____
Four Bedroom Units	\$ _____	\$ _____

7. Additional amenities/services impacted by PHARE funding:

9 - Attachment(s)

Please include any draft project plans or other supporting project summaries as needed. Include program guidelines if applicable.