

MEMBERS:  
Brett Taylor, Chairman  
Jason Bogle, Vice-Chairman  
Chase Kelch, Secretary  
Larry Allison, Jr.  
Brett Bowes  
Howard Fry, III  
Joe Reighard  
Denise Reis  
Vacant



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**LYCOMING COUNTY PLANNING COMMISSION MEETING  
Third Street Plaza  
January 19, 2023**

**MEMBERS PRESENT:** Joe Reighard, Brett Taylor, Jason Bogle, Chase Kelch, Larry Allison, Jr., Howard Fry III

**MEMBERS ABSENT:** *None*

**MEMBERS PRESENT VIA CONFERENCE CALL/ZOOM:** Denise Reis

**OTHERS PRESENT VIA CONFERENCE CALL/ZOOM:** *None*

**OTHERS PRESENT:** J. Michael Wiley; Mark Haas, PCD; Chris Hodges, PCD; Sherrie Hook, PCD; Shannon Rossman, PCD; John Lavelle, PCD; Mark Murawski, PCD; Sal Vitko, PCD.

**I. CALL TO ORDER**

Joe Reighard called the meeting to order at 6:01pm.

**II. MINUTES OF REGULAR MEETING**

Joe Reighard asked for the motion to accept the December 15, 2022 meeting. Howard Fry, III motion to approve, Larry Allison, Jr. second the motion to approve.

**III. PUBLIC COMMENT ON AGENDA ITEMS ONLY – *None***

**IV. OLD & FUTURE BUSINESS - *None***

**V. SUBDIVISION & LAND DEVELOPMENT PLANS**

**A. Minor Plans Report**

Joe Reighard asked for a motion to ratify. Brett Taylor made motion to approve. Jason Bogle second the motion to approve. Motion carried.

**VI. ACTION ITEMS - None**

**VII. COMMITTEE REPORTS/DISCUSSION**

A. Officer Nominations:

Joe Reighard asked for nominations for 2023 Chairman. Larry Allison, Jr. nominated Brett Taylor, Jason Bogle second motion, motion carried.

Joe Reighard asked for nomination for 2023 Vice-Chairman. Brett Taylor nominated Jason Bogle. Larry Allison, Jr. second motion, motion carried.

Joe Reighard asked for nomination for 2023 Secretary. Jason Bogle nominated Chase Kelch, Joe Reighard second motion, motion carried.

New 2023 Officials:

Brett Taylor – Chairman  
Jason Bogle – Vice-Chairman  
Chase Kelch - Secretary

Vacancies – Brett Bowes was appointed by the Lycoming County Commissioners. Brett Bowes will complete Linda Sosniak’s term, which expires 12/31/2024.

Joe Reighard surrendered the gavel and handed over the meeting to Brett Taylor.

Brett Taylor stated the Nomination Committee nominated Beth Miller, waiting for Commissioner’s approval. There is one additional position available. Howard Fry III will fill position until he is replaced.

**VIII. MONTHLY REPORTING**

- A. PCD Staff Meeting Report
- B. Land Use Staff Meeting Report
- C. UPI Report
- D. Major Plan Report
- E. Incomplete Submission Update

Shannon gave an update of projects in the office – concentrating with the Zoning and SALDO. Mark Haas will be doing a review of the fees. Mark and other staff is in the process of cleaning up files, scanning, sending documents to record retention in preparation of a move to Third Street Plaza. Pre-bid meeting on January 20<sup>th</sup> for the Zoning and SALDO. The bids are due February 10<sup>th</sup> and will be opened the following Thursday.

## **IX. DISCUSSION ITEMS**

### **A. Transportation Staff Updates:**

#### **1. PA State Aviation Study –**

Mark Murawski presented the PA Aviation System Strategic Investment Plan that was just approved by the State Transportation Commission which charts a bold new course to guide PA aviation in the 21<sup>st</sup> century. In terms of study background, Mark explained that he serves on two key state transportation committees which are the PA Aviation Advisory Committee (AAC) serving as Secretary and the State Transportation Advisory Committee, (TAC) serving as Vice Chair. He was appointed by the Governor and State Senate, respectively and these appointments are not transferrable to other Lycoming County officials in the event he resigns or is not re-appointed. Anyone in PA could be appointed to fill these vacancies. Mark observed that TAC has been doing transportation studies since 1970 yet has never conducted a comprehensive aviation study. When considering aviation supports over 220,000 jobs and contributes \$ 34 billion annually in this state it is important to have a future investment strategic plan that views aviation as a “system” and not just look at airports individually. Therefore, Mark proposed TAC work with the AAC and conduct such a study which was approved. As a result of his study sponsorship, the TAC Chair appointed Mark to serve as the Task Force Chair to oversee plan development involving aviation experts which occurred over the past 9 months using a PennDOT hired consultant team of Michael Baker and Gannett Fleming. Mark then summarized the key findings and recommendations contained in the report which included the need to address a \$53 million annual state funding shortfall for aviation along with 37 other recommendations to improve the aviation system. Mark also articulated the benefits he saw that this plan will have for airports that have had recent air service losses such as the Williamsport Regional Airport. Mark concluded that the three key aviation organizations have endorsed the report via letters to the PennDOT Secretary and are now working together to meet with the new Shapiro Administration and the General Assembly to advance plan implementation.

#### **2. LTAP Course -**

The Local Technical Assistance Program (LTAP) is a program funded on the WATS MPO Unified Planning Work Program. The MPO receives \$15,000.00 each fiscal year for the 2yrs. of the UPWP. The LTAP funding is to be utilized to

provide training opportunities and assistance to municipalities to provide them the skills and tools to maintain and repair their local transportation infrastructure.

In Lycoming County the WATS MPO uses the LTAP funding in two ways:

1. By holding LTAP courses throughout the year (typically 3-4 in the spring and 3-4 in the early fall). These courses are typically held in person at Old Lycoming Fire Dept's Social Hall and cover a wide range of topics (from dirt and gravel road maintenance, traffic safety, and bridge repair).
2. Through coordinating LTAP Technical Assistance visits with the municipalities. The Technical Assistance visits provide the municipality with an on-site visit by a PennDOT engineer who is a subject matter expert in the issue the municipality is facing. The visit then provides a Technical Memo, which is a review of the issue, the potential solution to the issue, and potential funding sources to fund a future project.

It is important to note that both the LTAP courses and Technical Assistance visits are all free to the municipalities. Another important item is that, in Lycoming County, for every municipal official/employee who attends a LTAP course the municipality receives a \$50.00 "bonus" in their municipal liquid fuels allotment the County distributes.

**X. PUBLIC COMMENTS - None**

**ADJOURNMENT**

Brett Taylor asked for a motion to adjourn, Larry Allison, Jr. first to motion, Howard Fry, III second to motion to adjourn, Motion carried.  
Meeting adjourned at 7:29 pm.

Brett Taylor thanked the out-going officials for their service.

Respectfully submitted,

\_\_\_\_\_  
Shannon Rossman, Director

DATE: \_\_\_\_\_

\_\_\_\_\_  
Chase Kelch, Secretary

DATE: \_\_\_\_\_