



Assistant Public Defender

Department: Public Defender

Revised: August 21, 2023

DESCRIPTION

Employee represents defendants at all stages of proceedings that threaten loss of liberty.

SPECIFIC DUTIES

- Represents criminal defendants at all stages of criminal prosecution; includes:
 - Attends court hearings as required;
 - Researches complex legal issues;
 - Prepares complex pre- and post-trial motions;
 - Coordinates and vets expert witnesses as necessary;
 - Interviews and prepares Defendants and witnesses for trial testimony;
 - Tries cases;
 - Prepares and litigates appeals
 - Visits regularly county jails and state correctional institutions.
- Represents individuals in mental health commitment proceedings, probation/parole violation hearings, contempt hearings, CYS and termination of parental rights proceedings, juvenile matters, and DHS child abuse expunction hearings and appeals as required.
- Sits on Treatment Court Committees and represents clients before Lycoming County Treatment Courts.

SUPERVISORY RESPONSIBILITIES

None

WORKING CONDITIONS

Regular schedule, but may require additional hours.

JOB REQUIREMENTS

- Graduation from recognized college or university and accredited law school, 1 year of experience preferred
- Admission to practice before the Courts of the Commonwealth of Pennsylvania;
- Knowledge of courtroom procedures, Rules of Evidence, and criminal rules and statutes;
- Possession of valid driver's license.

Company Description

County of Lycoming is a county in the U.S. Commonwealth of Pennsylvania and comprises the Williamsport Metropolitan Area. Lycoming is Pennsylvania's largest county by area and is a great place to live and work, offering outdoor adventures, history and culture, and sporting events.

Providing quality customer service to our citizens, business owners and visitors is County of Lycoming's top priority and that starts with our employees.

We offer an award-winning comprehensive benefits package, including generous paid holidays and vacation, a deferred benefit retirement plan, deferred compensation retirement plan availability, affordable medical and dental coverage, innovative wellness programs, extensive professional development opportunities, and more.

County of Lycoming is an Equal Opportunity Employer