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LYCOMING COUNTY PRISON BOARD
MEETING MINUTES | PUBLIC MEETING
Friday, May 9, 2025

Voting Members Present:

Commissioner Scott Metzger
Commissioner Marc Sortman
Commissioner Mark Mussina
District Attorney Thomas Marino
Controller, Nicki Gottschall
Sheriff Mark Lusk

Others Present:

Warden; Ryan Barnes Deputy Warden of Inmate Services; Brian Bluth, Solicitor; Tyler Flood, In-Prison Re-Entry Coordinator; Michael Hagen Director of Human Resources; Pat Crossley, Sun Gazette; Tony Cooper and Lynelle Cromley Paralegal DA Office.

1.0 Regularly Scheduled Prison Board Meeting Called to Order by Commissioner Scott

Metzger. Meeting conducted from the Lycoming County Commissioners Meeting Room, with optional teleconference.

1.1 Meeting convened at 8:30 A.M.

1.2 Approval of Minutes: Commissioner Mark Sortman motioned for approval of April 2025 meeting Minutes. Tom Marino seconded the motion; the motion carried.

1.3 Public Comment (Agenda Items Only) – None

2.0 Expenditure Report:

2.1 Approval of Expenditure Report: Mark Mussina motioned for the approval of April 2025 Expenditure Report. Nicole Gottschall seconded the motion; the motion was carried.

3.0 Approval of Personnel Actions: Nicki Gottschall motioned for the approval of personnel actions as follows.

3.1 Mark Mussina seconded the motion; the motion carried

- Dylan Nichols, Full-Time Correctional Officer-Relief
- Luke Young, Full-Time Correctional Officer-Relief
- Adam Ganim, Full-Time Correctional Officer-Relief
- Elizabeth Fox, Part-Time Correctional Officer
- Judy Lohman, Full-Time Resident Supervisor

4.0 Informational Reports/Highlights: Warden Shoemaker reviewed the April Prison Reports as follows:

4.1 Population:

- Males in blocks averaged 178.77; males in PRC averaged 33.20; the total average daily population of males equaled 211.97, with a peak of 218.00.
- Females in blocks averaged 29.20; females in PRC averaged 6.77; the total average daily population of females equaled 35.97, with a peak of 41.00.
- The combined average daily population of male/female population equaled 24793, with a peak of 257.00.
- In-Home detention averaged 0.10 males and 0.00 females.
- With no overcrowding transfer population, the total average daily population was equal to the monthly average daily population of 247.93.

4.2 Prison Disciplinary Hearings conducted and chaired by Deputy Warden of Inmate Services Barnes:

- Of 41 hearings conducted for 26 inmates, 9 inmates had more than one incident. 34 hearings resulted in guilty lock-ups; 6 hearings resulted in guilty lock-up with time suspended; 1 inmate was found not guilty; and, staff generated 18 informational reports.

4.3 Informational Highlights

- On April 6-9, 2025, Deputy Warden Barnes and Warden Shoemaker attended the PA County Corrections Association Spring Conference in Erie, PA.
- On April 10, 2025, Prison security and maintenance supervisors met with members of the Williamsport Bureau of Fire to discuss fire safety planning.

- On April 14, 2025, PRC Manager Thompson and Warden Shoemaker provided a tour of the Pre-Release Center to Solicitor Bluth, Solicitor Hartley and Ryan Moran from McCormick Law Firm.
- On April 17, 2025, Prison staff attended Mental Health First-aid training part #2 conducted by Correctional Counselor Mikaela Brunozzi and Forensic Case Manager Barbie Osborn.
- On April 25, 2025, Deputy Warden Barnes and PRC Manager Thompson participated in a Career Fair at the Lycoming County Career and Technology Center.
- On April 25, 2025, Warden Shoemaker attended the Mock Crash assembly at the Williamsport Area High School.
- On April 28, 2025, Warden Shoemaker attended the CJAB Pre-Trial Subcommittee meeting held at Third Street Plaza.

4.4 Pre-Release Reports:

- Work Release males equaled 10 and females equaled 0.
- Work crew males equaled 23 and work crew females equaled 7.
- The monthly average for males at the Pre-Release Center equaled 33 and females equaled 7. The year-to-date average equaled 31 males and 6 females.
- Program Highlights:
All staff attended part one of three Mental Health/First Aid training on 4/21/25 led by LCP Counselor Mikaela Brunozzi and Forensic Mental Health Caseworker Barbie Osborn.

4.5 Mental Health Snapshot taken on May 6, 2025:

- Of 284 total inmates in the prison system, 240 males and 44 females were categorized as follows.
- 97 males and 3 females made up Roster A, those who had no mental health history, which equated to 36.62% of the population.
- 55 males and 21 females made up Roster B, those who had past mental health history but no active symptoms in the last year, which equated to 26.76% of the population.
- 77 males and 12 females made up Roster C, those who had current mental health issues, which equated to 31.34% of the population.

- 11 males and 4 females made up Roster D, those who were determined to have serious mental illness, which equated to 5.28% of the population.
- Psychotropic Medication at PRC: Of 24 male Work Crew inmates, 8 were on psychotropic medications. Of 10 male Work Release inmates, 4 were on psychotropic medications. Total medicated males at PRC equaled 35.29%.
- Of 8 female Work Crew inmates, 4 were on psychotropic medications. Of 0 female Work Release, 0 was on psychotropic medications. Total medicated females at PRC equaled 50.00%.
- Psychotropic Medication at LCP: Of 183 males overall, 88 (48.09%) were on psychotropic medications. Of 31 females overall, 10 (32.26%) were on psychotropic medications.
- Total Medicated Inmates within the Prison System: Overall, PRC averaged 38.10% medicated inmates. LCP averaged 32.26% medicated inmates. The total average percentage equaled 44.53% medicated inmates in the prison system.

4.6 Tyler Flood, the Re-Entry Coordinator, discussed the APO Reentry Program report prepared by Deputy Chief John Stahl. The total program population of 110 participants, as of May 1, 2025 are categorized as follows.

- Male clients equaled 71 and female clients equaled 26.
- Phase two clients equaled 50, phase three clients equaled 26.
- Total Successfully discharged clients: 757.
- Total processed intakes, including those who returned to the program, equaled 2,176 participants. Overall individual intakes without return to program is 1,427.
- GPS/Alcohol monitoring serviced a total population of 25 clients categorized as follows: 19 clients with Alcohol Monitoring (TAD); 5 clients with GPS monitoring; 9 clients with Home Guard, and 2 clients with SL3 Breathalyzers.
- Total clients electronically serviced to date equaled 2,198.
- 128,924 total days have been served on electronic monitoring services.
- Monthly total intake breakdown reports 13 clients for the month of April.

4.7 Tyler Flood discussed the In-Prison Reentry Program, which had 36 current active participants and 5 pending intakes as of March 31, 2025. Since January 2025, the following statistics are recorded as follows:

- 13 intakes have been completed, 7 ORAS Assessment has been completed, 13 Transitional Action Plans (TAP) for participants were created for participants, and 43 sessions were completed.
- 35 total participants were released from incarceration and programming. Of those participants, 12 referrals/appointments were made and 161 other resources were given. Other resources comprise educational pamphlets or similar developmental information.
- 50 total referrals were made to the program, of which 47 were referred by LCP and 3 were from PRC. Of all referrals, 9 refused to participate, 2 were released from incarceration before being seen by the coordinator, and 0 did not meet criteria.
- 13 total referrals were made to the program in April.
- Total referrals categorized by the type of sentence are as follows: 4 from probation violations; 2 from max out cases; 30 from new cases; 11 from domestic matters; 3 from contempt matters; and 0 from treatment court and pretrial matters.
- Statistics for Re-Entry Services reported 108 average participants per day; 13 total intakes; 24 total discharges; 10 successful completions; and Electronic Monitoring averaged 117 total participants as follows: 26 adult, 66 Pre-Trial and 25 juvenile participants.

5.0 Old Business: None

6.0 Executive Session: Meeting Reconvened at 8:53 a.m.

7.0 New Business:

7.1 Motion made by Nicki Gottschall regarding the termination for employment of Nathan Ilniski. Motion was seconded by Marc Sortman. The vote carried.

8.0 Board Comment:

- 8.1** Warden Brad Shoemaker stated that this week May 4-10, 2025, is Corrections Employee Week and they had a presentation of the Commissioner Meeting Yesterday.

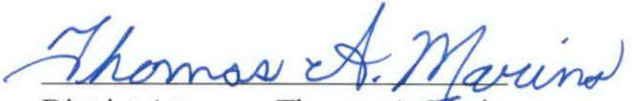
9.0 Public Comment:

- 9.1** Mr. Cooper discussed the thought of possibility putting together a Prison Citizen Advisory Board.
- 9.2** Online comment from Nick Green regarding where the juveniles are being housed and if it is easy for the family to visit. The courts would be the one to answer that and the courts are unavailable to due telephone connection.

10.0 Upcoming Prison Board Meeting Time/Locations: All Executive Plaza meetings will be held in the Commissioners' Board Room in Executive Plaza (CB).

- 6/13/25: 8:30 a.m. @ Prison
- 7/11/25: 8:30 a.m. @ Third Street Plaza (CB)
- 8/8/25: 8:30 a.m. @ Third Street Plaza (CB)

10.0 Adjournment of Prison Board Meeting: With agenda items completed, the meeting closed at 9:00 a.m. by Commissioner Scott Metzger.


District Attorney, Thomas A. Marino
Prison Board Secretary