

Brad A. Shoemaker
Warden

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Deputy Warden, Security & Operations

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Deputy Warden, Inmate Services

LYCOMING COUNTY PRISON

277 West Third Street
Williamsport, PA 17701

LYCOMING COUNTY PRISON BOARD

PUBLIC MEETING AGENDA

Friday, November 14, 2025

Commissioners Board Room-Third Street Plaza

8:30am

1.0 OPERATIONS

- 1.1 Convene Prison Board Meeting
- 1.2 Approve Minutes from Previous Meeting
- 1.3 Public Comment (Agenda Items Only)

2.0 EXPENDITURE REPORT

- 2.1 Vote to approve the Expenditures for the Prison and Pre-Release Center

3.0 PERSONNEL ACTIONS

- 3.1 Vote to approve the following personnel actions:
 - McKenzie King, Full-Time Correctional Officer-Relief
 - Donovan Ferguson, Full-Time Correctional Officer-Relief
 - Scott Clinard, Full-Time Correctional Officer-Relief
 - Billie Mitcheltree, Sergeant/Training Coordinator
 - Ashley Wilson, Licensed Practical Nurse
 - Maison Irwin, Full-Time Resident Supervisor
 - Duane Long, Work Crew Foreman Supervisor
 - Robert Squires, Work Crew Foreman

4.0 INFORMATIONAL REPORTS/HIGHLIGHTS

- 4.1 Population
- 4.2 Prison Discipline
- 4.3 Pre-Release
- 4.4 Mental Health Data
- 4.5 Reentry Program
- 4.6 Prison/PRC Programs
- 4.7 Mental Health/Forensics Contacts
- 4.8 Informational Highlights

- On October 3, 2025, Warden Shoemaker participated in a Prison Inmate Medical Cost Containment Board Meeting.
- On October 6, 2025, Deputy Warden Ebner and Warden Shoemaker attended the Lycoming County CJAB Pre-Trial Subcommittee Meeting held in Third Street Plaza.

- On October 8, 2025, Deputy Warden Ebner and PRC Manager Thompson attended PMA Worker's Compensation Injury Reporting Training held in Third Street Plaza.
- On October 10, 2025, Prison Administration led Prison and PRC tours for AFSCME Union leadership.
- On October 20, 2025, Deputy Warden Ebner and Counselor Mikaela Brunozzi participated in a virtual Behavioral Health Regional Summit hosted by the PA Office of Behavioral Health.
- On October 30, 2025, Prison staff attended Officer Safety training conducted by Training Sgt. Billie Mitcheltree.

5.0 OLD BUSINESS

6.0 EXECUTIVE SESSION

6.1 Personnel Matter

7.0 NEW BUSINESS

7.1 Personnel Action (re: Executive Session)

8.0 BOARD COMMENT

9.0 PUBLIC COMMENT

10.0 PRISON BOARD MEETINGS

12/12/25 Prison
01/09/26 Third Street Plaza (CB)
2/13/26 Third Street Plaza (CB)

**All Third Street Plaza meetings will be held in the Commissioners' Board Room (CB) at 33 West Third Street 3rd floor Williamsport, Pa.*

11.0 ADJOURNMENT