

Commissioners:

SCOTT L. METZGER
Chairman

TONY R. MUSSARE
Vice Chairman

RICHARD MIRABITO
Secretary



MATTHEW A. McDERMOTT
*Director of Administration
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**LYCOMING COUNTY BOARD OF COMMISSIONERS
PUBLIC MEETING MINUTES
TUESDAY, NOVEMBER 30, 2021
10:00 A.M.**

ADDITIONS TO AGENDA NOT PREVIOUSLY POSTED

- STEP/ELRC #7 – Present the Report on the State of Early Learning in Lycoming County and mapping project by STEP and Early Learning Resource Center Region 7 (Operations, 1.7).
- Matthew McDermott – Accept \$25,000 payment from Indigo Sports (Action Item, 6.2).
- Matthew McDermott – Vote to approve Letter of Intent to Chance Aluminum Corp. (Action Item, 8.8).
- Steven Simms – Vote to approve Amendment to Consent Order and Agreement with the Commonwealth of Pennsylvania, Department of Environmental Protection (Action Item, 8.11).

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.

1.0 OPERATIONS

- 1.1 Opening Prayer
- 1.2 Pledge of Allegiance
- 1.3 Convene Commissioners' Public Meeting
- 1.4 Approve the Minutes of the Previous Meeting
Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.
- 1.5 Public Comment (Agenda Items Only)
John Shireman, Jersey Shore:
Requested the values of recently sold properties, process for sale of Executive Plaza, purpose, cost and benefit of upcoming Health Center – will contact the Commissioners to meet with them to discuss his questions in greater detail at a more convenient time.
- 1.6 Proclamation – BlaST Intermediate Unit 17 50-Years of Service
- 1.7 **STEP/ELRC #7 – Present the Report on the State of Early Learning in Lycoming County and mapping project.**
<https://www.stepcorp.org/>
<https://lyco.maps.arcgis.com/apps/instant/interactivelegend>
- 1.8 County Department Informational Series: “What They Do for You?”

- Cindy Newcomer – Treasurer’s Office

ACCOUNTS PAYABLE CASH REQUIREMENT

**Heather Lehman requests approval for this week's check run for \$790,438.05
Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.**

N/A

3.0 TDA ACTIONS

3.1 Roxanne Grieco – Approve update to the TDA Report:

- Resource Management Services: Reclassify Training and Safety Manager, Paygrade 8/9 to Chief Training and Risk Management Officer Paygrade 9/10, Effective 12/12/21.

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.

- Planning and Community Development: Reclassify Administrative Support Supervisor, Paygrade 7/8 to Financial Administrative Supervisor Paygrade 8/9.

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.

Recess Commissioners' Public Meeting for the Salary Board

4.0 SALARY BOARD

4.1 Convene Salary Board.

4.2 Roxanne Grieco – Approve the following salary board actions:

- Resource Management Services: Reclassify Training and Safety Manager, Paygrade 8/9 to Chief Training and Risk Management Officer Paygrade 9/10, Effective 12/12/21.

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.

- Planning and Community Development: Reclassify Administrative Support Supervisor, Paygrade 7/8 to Financial Administrative Supervisor Paygrade 8/9.

Krista Rogers moved to approve. Mr. Mirabito 2nd the motion. Approved 3-0.

4.3 Adjourn Salary Board.

Reconvene Commissioners' Public Meeting

5.0 PERSONNEL ACTIONS

5.1 Roxanne Grieco – Approve the following personnel action(s):

- Resource Management Services: Alan Little, Chief Training and Risk Management Officer, Reclassification, Paygrade 10, \$49,705.00, Effective 12/12/21.
- Resource Management Services: Casey Swank, Truck Driver, Full Time Replacement, Paygrade 6, \$18.00/hour, Effective 12/6/21.
- Facilities Management: Dennis Straub, Maintenance III, New Position/Promotion, Full Time, Paygrade 8, \$23.00/hour, Effective 12/12/21.

- Facilities Management: David Allen, Maintenance III, New Position/Promotion, Full Time, Paygrade 8, \$23.00/hour, Effective 12/12/21.
- Prison: Trenton Peasley, Maintenance III, Rate Change, Full Time, Paygrade 8, \$23.00/hour, Effective 12/12/21.
- Prison: Joshua Lichter, Maintenance III, Rate Change, Full Time, Paygrade 8, \$23.00/hour, Effective 12/12/21.
- Department of Public Safety: Persephanie Harkins, Telecommunicator Trainee, Full Time Replacement, Paygrade 6, \$16.76/hour, Effective 12/6/21.
- Commissioners' Office: Julie Vogel, Purchasing and Grant Officer, Full Time, New Position, Paygrade 8, Salary \$38,933.97, Effective 12/6/21.

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.

6.0 INFORMATION ITEMS

- 6.1 Dave Huffman – Presentation of the Book One Award to Lycoming County Register and Recorder's Office.
- 6.2 **Matthew McDermott – Accept \$25,000 payment from Indigo Sports.**
- 6.3 Mya Toon/ Shannon Rossman – Acknowledge the County will be requesting bids for Williamsport Region Relief Well Replacement Project (2021/2022 Budgeted Item).
- 6.4 Steven Simms – Acknowledge the LCRMS will be requesting a re-bid for Landfill Scale Rebuild (2021 Budget Item).

Recess Commissioners' Public Meeting for the Board of Assessment Revisions

7.0 BOARD OF ASSESSMENT REVISIONS

- 7.1 Convene Board of Assessment Revisions.
- 7.2 Brooke Wright – Approve the following real estate refunds:
 - 64-003-120: Williamsport Family Associates - \$6,635.15**Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.**
- 7.3 Brooke Wright – Approve the following real estate exonerations as attached hereto as Exhibit (A) to agenda.
Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.
- 7.4 Adjourn Board of Assessment Revisions.

Reconvene Commissioners' Public Meeting

8.0 ACTION ITEMS

8.1 Mya Toon – Vote to approve Grant & Monitoring Agreement with Susquehanna Health Foundation for the SANE (Sexual Assault Nurse Examiner) program.

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.

8.2 Mya Toon – Vote to approve Intergovernmental Agreement with River Valley Transit, a Division of the City of Williamsport (2022 Budgeted Item).

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.

8.3 Mya Toon – Vote to approve FY 2021 State Homeland Security Grant Program Agreement (2021/2022 Budgeted Item).

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.

8.4 Mya Toon – Vote to approve Resolution 2021-014 to update County appointed solicitors and assistant solicitors.

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.

8.5 Mya Toon – Vote to approve gas credit cards for JPO, Prison and Coroner's Office.

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.

8.6 Mya Toon – Vote to approve Agreement with Air Management Technologies, Inc. (2021/2022 Budgeted Item).

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.

8.7 Matt McDermott – Vote to approve Conservation District Director Reappointments and Appointments.

- **Reappointment Cameron Koons**
Term Beginning 01/01/2022 Term Ending 12/31/2025
- **Appoint Thomas Murphey**
Term Beginning 01/01/2022 Term Ending 12/31/2025
- **Reappointment Commissioner Richard Mirabito**
Term Beginning 01/01/2022 Term Ending 12/31/2022

Mr. Mussare moved to approve. Mr. Mirabito 2nd the motion. Approved 3-0.

8.8 **Matthew McDermott –Vote to add to the agenda and approve Letter of Intent to Chance Aluminum Corp.**

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.

8.9 Steven Simms – Vote to reject all bids received for the Landfill Scale Rebuild.

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.

8.10 Steven Simms – Vote to approve Agreement with Sunbury Motor Company (2022 Budgeted Item).

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.

8.11 Steven Simms – Vote to approve Rental Agreement with Cleveland Brothers (2021 Budgeted Item).

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.

8.12 Steven Simms – Vote to add to the agenda and approve Amendment to Consent Order and Agreement with the Commonwealth of Pennsylvania, Department of Environmental Protection (2021/2022 Budgeted Item).

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.

8.13 Nancy Ackley- Vote to approve Agreement with Summit School, Inc. d/b/a Summit Academy (2021/2022 Budgeted Item).

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.

8.14 Nancy Ackley – Vote to approve Agreement with Families United Network, Inc. (2021/2022 Budgeted Item).

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.

8.15 Nancy Ackley – Vote to approve Agreement with Community Specialist Corp d/b/a The Academy (2021/2022 Budgeted Item).

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.

8.16 Leslie Kilpatrick – Vote to approve Agreement with Contrast Communications (2022 Budgeted Item).

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.

8.17 Mark Murawski – Vote to approve 2021 County Liquid Fuels Encumbrance for Waterdale Road in Armstrong Twp. (Liquid Fuels Budgeted Item).

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.

8.18 Shannon Rossman – Vote to approve Commitment Letter for the Appalachian Regional Commission (ARC) grant application associated with the Timber Run Local Access Road (2021/2022 Budgeted Item).

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.

8.19 Kelle Robinson – Vote to approve Land Use License Agreement at Little Pine State Park.

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.

8.20 Jerry Kennedy – Vote to approve 3-year software and maintenance Agreement (2021/2022 Budgeted Item).

Mr. Mussare moved to approve. Mr. Mirabito 2nd the motion. Approved 3-0.

8.21 Jerry Kennedy – Vote to approve Agreement with Melillo Consulting (2021/2022 Budgeted Item).

Mr. Mussare moved to approve. Mr. Mirabito 2nd the motion. Approved 3-0.

8.22 Jerry Kennedy – Vote to approve 3-year software subscription (2021/2022 Budgeted Item).

Mr. Mussare moved to approve. Mr. Mirabito 2nd the motion. Approved 3-0.

8.23 Jerry Kennedy – Vote to approve 1-year renewal security software package (2021/2022 Budgeted Item).

Mr. Mussare moved to approve. Mr. Mirabito 2nd the motion. Approved 3-0.

9.0 **COMMISSIONER COMMENT**

Mr. Mussare: commented on recent correspondence from Ann Baker, Duboistown Borough Manager, she's doing a great job and added how she takes her job seriously, and stated we are lucky to have her.

Mr. Metzger: Agreed with Mr. Mussare and added she is dedicated, asks lots of questions, wants to learn and to do the best for her constituents over there.

10.0 **PUBLIC COMMENT**

Speakers who wish to address the Board of Commissioners will be limited for no more than three (3) minutes on any particular item. The speaker must state his/her name and address for the record. Any deviation from this rule must be approved by the Board Chairman.

YouTube – Live Stream comment:

Thomas Adams, Williamsport PA: “I was thinking about Act77 and how it was not legally (constitutionally) passed and is actually another proclamation under Color of Law. I believe The County should ignore Act77 and conduct our upcoming elections, including primaries) under the constitutionally recognized election law, not Act77. We must stand against the destruction of our Republic, by being an example to other counties by staying true to the rule of law according to the PA and U.S. constitutions. I have more ideas as to how to keep the unconstitutional overreach of state and federal officials, including the judiciary. Thank-you.” (end of comment)

Mr. Mussare agreed with Thomas Adams, and thinks this is an outraged with illegals ability to vote, we will lose integrity and it will spill over into other elections.

Mr. Metzger stated the requirement is only 30-day residency wait period.

11.0 **NEXT SCHEDULED MEETING** The next Commissioners Public Meeting will be held on Tuesday, December 7, 2021, at 10:00 A.M. in the Commissioner's Board Room, 1st Floor, Executive Plaza, 330 Pine Street, Williamsport, PA 17701.

****PLEASE REFER TO VIDEO RECORDING OF MEETING FOR MORE DETAILED INFORMATION.**

[HTTPS://WWW.YOUTUBE.COM/C/LYCOMINGCOUNTYGVERNMENT](https://www.youtube.com/c/lycomingcountygovernment)

Exhibit (A)

PROCLAMATION



WHEREAS, BLaST Intermediate Unit 17 was established in 1971 as an educational service agency by the Pennsylvania General Assembly; and,

WHEREAS, BLaST Intermediate Unit 17 serves 19 public school, two career centers, and 12 non-public schools across Bradford, Lycoming, Sullivan and Tioga Counties; and,

WHEREAS, BLaST Intermediate Unit 17 transforms lives and communities through educational services with an everyday mission to provide, create, and facilitate high quality educational solutions; and,

WHEREAS, BLaST Intermediate Unit 17 employs over 300 staff and is organized into four major divisions: Student Services, Technology, Educational Planning, and Management Services; and,

WHEREAS, BLaST Intermediate Unit 17 through the Division of Student Services provides classroom and itinerant services to over 3,000 school-age and Early Intervention students with identified disabilities annually; and,

WHEREAS, BLaST Intermediate Unit 17 through the Divisions of Technology and Management Services support districts every growing need for access with technology and fiscal responsibility respectively; and,

WHEREAS, BLaST Intermediate Unit 17 through the Division of Educational Planning focuses on supporting schools and educational partners in the areas of professional development, curriculum development, and designing services to meet our schools' changing needs.

NOW THEREFORE, the Commissioners of Lycoming County hereby proclaim November 30, 2021 as

"BLAST INTERMEDIATE UNIT 17 DAY"


in recognition of 50 years of service to Lycoming County, and encourages the community to join with them in recognizing the impact and transformative value BLaST Intermediate Unit 17 has had on those this County.

IN WITNESS WHEREOF, we have set our hand and seal this November 30, 2021.


Lycoming County Commissioners



Scott L. Metzger, Chairman



Tony R. Mussare, Vice Chairman



Richard Mirabito, Secretary

