

Commissioners:

R. JACK MCKERNAN
Chairman

TONY R. MUSSARE
Vice Chairman

RICHARD MIRABITO
Secretary



MATTHEW A. McDERMOTT
*Director of Administration
and Chief Clerk*

J. DAVID SMITH
Solicitor

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**Minutes of the Meeting of
November 14, 2019
Board Room, Executive Plaza
Pine Street, Williamsport**

Commissioner McKernan - Present
Commissioner Mussare - Present
Commissioner Mirabito - Present
Director of Administration McDermott - Present

Solicitor Smith - Present

1.0 OPERATIONS

1.1 CONVENE COMMISSIONERS MEETING. Mr. McKernan convened the Commissioners Meeting 10:04 a.m.

1.2 APPROVE THE MINUTES OF THE PREVIOUS MEETINGS. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved the minutes of the previous meeting as they are recorded.

1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). None

2.0 ACTION ITEMS

2.1 APPROVE UPDATE TO THE TDA AND TOTAL REPORT: . A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved.

- DPS-Communications
 - Addition of one (1) Part-time Temporary Addressing Coordinator/GIS Specialist position pay grades 6/7.
- DPS-EMA
 - Remove one (1) Part-time Clerk III pay grade 4
- RMS-Operations

- o Remove one (1) Temporary Equipment Operator pay grade 5/6 effective 12/15/19.

2.2 APPROVE. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved.

2.3 APPROVE. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved.

2.4 APPROVE. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved.

2.5 APPROVE. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved.

2.6 APPROVE. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved.

2.7 APPROVE. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved.

2.8 APPROVE. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved.

2.9 APPROVE. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved.

2.10 APPROVE. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved.

2.11 APPROVE. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved.

2.12 APPROVE. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved.

Mr. McKernan recessed the Commissioners' Meeting at 10:35 a.m.

3.0 SALARY BOARD

3.1 CONVENE SALARY BOARD. Mr. McKernan convened the Salary Board at 10:36 a.m.

3.2 APPROVE. A motion by Ms. Rogers and seconded by Mr. Mussare and passed (4-0), approved.

3.3 ADJOURN SALARY BOARD. Adjourned the Salary Board at 10:37 a.m.

4.0 BOARD of ASSESSMENT REVISION

4.1 CONVENE BOARD OF ASSESSMENT REVISION. Mr. McKernan convened the Board of Assessment Revision at 10:38 a.m.

4.2 APPROVE. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved.

4.3 ADJOURN BOARD OF ASSESSMENT REVISION. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), adjourned the Board of Assessment Revision at 10:39 a.m.

Mr. McKernan reconvened the Commissioners' Meeting at 10:40 a.m.

5.0 REPORTS / INFORMATION ITEMS.

5.1 Commissioners Proclaiming November as National Adoption Awareness Month. (Judge McCoy)

5.2 Concerns, Comments and Thoughts on the Design 9 / SEDA-COG Broadband Study. (Matthew Hoppes)

5.3 Requesting Zoning Hearing Board Solicitor Services Bid. (Mya Toon)

5.4 Requesting Re-Bid for Qualifications for Williamsport Region Relief Well Rehabilitation and Replacement Project. (Mya Toon)

6.0 COMMISSIONER COMMENT.

Mr. Mussare mentioned the newspaper article in Clinton County regarding the Prison board. He stated our Prison board has integrity and we treat our inmates with respect and take care of them.

Mr. McKernan discussed his recent trip to Washington to meet with the Housing Authority. Good experience!

Mr. Mirabito mentioned his trip to Penn State conference. Concerned that Prisons are turning into Mental Health Facilities and he is open to exploring a mental health institute for inmates dealing with Mental Health.

7.0 PUBLIC COMMENT. Mr. McKernan opened the floor to public comment and the following were received:

Tonya Anderson voiced concerns of Employee Morale.

Sheriff Lusk spoke highly of Director McDermott and encouraged the Board to take care of employees.

Scott Metzger feels Director McDermott is an asset to the County and asks the board to keep him as the Director of Administration.

8.0 NEXT REGULARLY SCHEDULED MEETING. Mr. McKernan announced the next regularly scheduled work session is on Tuesday, November 19, 2019. The next public meeting will be held on Thursday, November 21, 2019. Both meetings begin at 10:00 a.m. Commissioner's Briefing Room. First Floor, Executive Plaza, 330 Pine Street, Williamsport, PA 17701.

9.0 ADJOURN COMMISSIONERS' MEETING. Mr. McKernan adjourned the Commissioners' Meeting at 11:22 a.m.