

Commissioners:

TONY R. MUSSARE
Chairman

ERNEST P. LARSON
Vice Chairman

JEFF W. RAUFF
Secretary



MATTHEW A. McDERMOTT
*Director of Administration
and Chief Clerk*

J. DAVID SMITH
Solicitor

Telephone (570) 320-2124
Fax (570) 320-2127

COUNTY of LYCOMING
48 WEST THIRD STREET
WILLIAMSPORT, PA 17701

www.lyco.org
county.commissioners@lyco.org

**Minutes of the Meeting of
May 7, 2015
Board Room, Executive Plaza
Pine Street, Williamsport**

Commissioner Mussare - Present
Commissioner Larson - Present
Commissioner Rauff - Present

Assistant Solicitor Wiley - Present

1.0 OPERATIONS

- 1.1 CONVENE COMMISSIONERS MEETING. Mr. Mussare convened the Commissioners Meeting 10:01 a.m.
- 1.2 APPROVE THE MINUTES OF THE PREVIOUS MEETINGS. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), approved the minutes of the previous meeting as they are recorded.
- 1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). Mr. Mussare opened the floor to public comment on agenda items only, and none were received.

2.0 ACTION ITEMS

- 2.1 APPROVE AMENDMENT TO AGREEMENT WITH PENN COLLEGE. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), approved amendment to agreement with Penn College for consulting services.
- 2.2 APPROVE PSA WITH GUYETTE COMM IC. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), approved professional service agreement with Guyette Comm IC.
- 2.3 APPROVE SUB AGREEMENT WITH THE CITY OF WILLIAMSPORT. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-

0), approved subrecipient agreement with the City of Williamsport for 2014 PHARE funds.

2.4 APPROVE AMENDMENT TO BASELINE WATER QUALITY GRANT. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), approved amendment one to the Baseline Water Quality grant changing the termination date to December 31, 2015.

2.5 APPROVE UPDATES TO POLICY AND PROCEDURE MANUAL. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), approved updates to the following policies of the county's policy and procedure manual:
100 - Introduction.
400 - Job Code Listing.
401 - County Pay Plans.

6.0 PUBLIC COMMENT. Mr. Mussare opened the floor to public comment and none were received.

7.0 NEXT REGULARLY SCHEDULED MEETING. Mr. Mussare announced the next regularly scheduled meeting as a work session on Tuesday, May 12, 2015.

8.0 ADJOURN COMMISSIONERS' MEETING. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), adjourned the Commissioners' Meeting at 10:07 a.m.