

Commissioners:

TONY R. MUSSARE
Chairman

ERNEST P. LARSON
Vice Chairman

JEFF W. RAUFF
Secretary



MATTHEW A. McDERMOTT
*Director of Administration
and Chief Clerk*

J. DAVID SMITH
Solicitor

Telephone (570) 320-2124
Fax (570) 320-2127

COUNTY of LYCOMING
48 WEST THIRD STREET
WILLIAMSPORT, PA 17701

www.lyco.org
county.commissioners@lyco.org

**Minutes of the Meeting of
August 20, 2015
Board Room, Executive Plaza
Pine Street, Williamsport**

Commissioner Mussare - Present until item 2.4
Commissioner Larson - Present
Commissioner Rauff - Present

Assistant Solicitor Wiley - Present

1.0 OPERATIONS

- 1.1 CONVENE COMMISSIONERS MEETING. Mr. Mussare convened the Commissioners Meeting 10:01 a.m.
- 1.2 APPROVE THE MINUTES OF THE PREVIOUS MEETINGS. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), approved the minutes of the previous meeting as they are recorded.
- 1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). Mr. Mussare opened the floor to public comment on agenda items only, and none were received.

2.0 ACTION ITEMS

- 2.1 ADOPT RESOLUTION 2015-23. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), approved resolution 2015-23 - for surplus property with an estimated value in excess of \$1,000.
- 2.2 ADOPT RESOLUTION 2015-24. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), approved resolution 2015-24 for Lycoming Community Traffic Safety Project application in the amount of \$92,477.60.
- 2.3 APPROVE 2015 CDBG PROJECT FINALIZATION. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), approved project finalization for County of Lycoming's FFY 2015,

including South Williamsport, Jersey Shore and Montoursville Borough, Community Development Block Grant Program:

1. Montgomery Carnival Grounds \$100,000
2. Hill Road Reconstruction* \$106,906
3. Curb Cut Replacement Program (Jersey Shore) \$ 69,306
4. Curb Cuts Phase II (Montoursville) \$ 70,954
5. Church Street Reconstruction (South Williamsport) \$ 58,286
6. Slum/Blight Removal (South Williamsport) \$ 24,118
7. Administration/Planning \$ 94,294

2.4 APPROVE AMENDMENT TO PSA WITH LDG. A motion by Mr. Rauff and seconded by Mr. Larson and passed (2-0), approved amendment to agreement with Larson Design Group for County Farm Road repairs extending it to December 31, 2016.

2.5 APPROVE AMENDMENT TO PSA WITH LDG. A motion by Mr. Rauff and seconded by Mr. Larson and passed (2-0), approved amendment to agreement with Larson Design Group for Allenwood Camp Lane repairs extending it to December 31, 2016.

2.6 AWARD CONTRACT TO HRI. A motion by Mr. Rauff and seconded by Mr. Larson and passed (2-0), awarded contract for Field-12 Stormwater System HRI, Inc. in the amount of \$657,495.

Mr. Larson recessed the Commissioners' Meeting at 10:19 a.m.

3.0 SALARY BOARD

3.1 CONVENE SALARY BOARD. Deputy Controller Collins was present.

3.2 ADULT PROBATION - A motion by Mrs. Collins and seconded by Mr. Rauff and passed (3-0), approved the Promotion of Sara M. Steinbacher as full time replacement Adult Probation Officer - Pay grade 8 - \$19.23/hour effective 8/30/15.

3.5 ADJOURN SALARY BOARD. A motion by Mrs. Collins and seconded by Mr. Rauff and passed (3-0), adjourned the Salary Board at 10:19 a.m.

4.0 BOARD OF ASSESSMENT REVISION

4.1 CONVENE BOARD OF ASSESSMENT REVISION. Mr. Larson convened the Board of Assessment Revision at 10:19 a.m.

4.2 APPROVE REAL ESTATE REFUNDS. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), approved the following real estate refunds:

Parcel	Name	Amount
59-004-143	Stephen & Cathy Houseknecht	\$ 713.10.
56-312.1-118.37	Jeremy & Jacqueline Rist	\$1020.92.
59-354-109.A	Ronald & Wendy Richart	\$ 829.55.
23-377-132.03	Michael & Joann Campbell	\$ 753.21.
15-002-430	David & Betty Hamilton	\$ 558.81.
72-001-119	Williamsport Apts	\$ 718.56.

4.3 ADJOURN BOARD OF ASSESSMENT REVISION. A motion by Mr. Rauff and seconded by Mr. Larson and passed (2-0), adjourned the Board of Assessment Revision at 10:21 a.m.

Mr. Larson reconvened the Commissioners' Meeting at 10:21 a.m.

6.0 PUBLIC COMMENT. Mr. Larson opened the floor to public comment and the following were received:
Diane Glenwright from the YWCA thanked the Commissioners.
Bonnie Taylor of Washington Township thanked the Commissioners.

7.0 NEXT REGULARLY SCHEDULED MEETING. Mr. Larson announced the next regularly scheduled meeting as a work session on Tuesday, August 25, 2015.

8.0 ADJOURN COMMISSIONERS' MEETING. A motion by Mr. Rauff and seconded by Mr. Larson and passed (2-0), adjourned the Commissioners' Meeting at 10:22 a.m.