

Commissioners
SCOTT L. METZGER
Chairman
MARC C. SORTMAN
Vice Chairman
MARK MUSSINA
Secretary



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**LYCOMING COUNTY BOARD OF COMMISSIONERS
PUBLIC MEETING AGENDA
THURSDAY OCTOBER 23, 2025
10:00 A.M.**

1.0 OPERATIONS

- 1.1 Opening Prayer
- 1.2 Pledge of Allegiance
- 1.3 Convene Commissioners' Public Meeting
- 1.4 Approve the Minutes of the Previous Meeting
- 1.5 Public Comment on Agenda Items Only

2.0 REPORTS

- 2.1 Nicki Gottschall – Vote to approve accounts payable cash requirement report for invoices due through 10/29/25 to be paid on 10/22/25 in the amount of \$2,729,877.98.

3.0 INFORMATION ITEMS

- 3.1 Rachelle Abbott– President & CEO – STEP, Inc. Update
- 3.2 Mike Hagen – Elected Officials Personnel Actions:
District Attorney – Bowers, Kenneth, Assistant County Detective, Union,
Part-Time, \$25.00 per Hour, Not to Exceed 1000 Hours Annually, Anticipated
Start Date: November 3, 2025.

4.0 ACTION ITEMS

- 4.1 Mya Toon– Vote to approve the License & Maintenance Agreement with Corrections Development Inc. (2025 approved budgeted item)
- 4.2 Stacy Folk – Vote to approve the following appointments to the Local Emergency Planning Committee:
 - Ann DiDonato
 - Jeremy Reese
 - Chris Smith
- 4.3 Leslie Kilpatrick – Vote to approve the Maintenance Renewal Agreement with Integra One in the amount of \$24,084.22. (2025 approved budgeted item)
- 4.4 Steve Whitenight -Vote to approve the Agreement with Hillis-Carnes Engineering Associates in the amount of \$12,215.00. (Not an approved 2025 budgeted item, but funds are available)

- 4.5 Jenny Picciano – Vote to approve the River Walk grant application to PennDOT's Transportation Set-Aside (TASA) program in the amount of \$1,500,000.00.

5.0 COMMISSIONER COMMENT

6.0 GENERAL PUBLIC COMMENT

Speakers who wish to address the Board of Commissioners will be limited for no more than three (3) minutes on any particular item. The speaker must state his/her name and address for the record. Any deviation from this rule must be approved by the Board Chairman.

7.0 NEXT SCHEDULED MEETING

The next Commissioners Public Meeting will be held on Thursday, October 30, 2025 at 10:00 A.M. in the Commissioner's Board Room, 3rd Floor, 33 West Third Street, Williamsport, PA 17701