

Commissioners
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Vice Chairman
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**LYCOMING COUNTY BOARD OF COMMISSIONERS
PUBLIC MEETING AGENDA
THURSDAY, OCTOBER 9, 2025
10:00 A.M.**

ADDITIONS/REVISIONS TO AGENDA NOT PREVIOUSLY POSTED

- Add Agenda Item 5.0 - Final Public Hearing for FFY25 Community Development Block Grant Program
- Add Action Item 6.1- Vote to approve Budget Revision Certifications for the FFY 2023, FFY 2024, FFY 2025 Community Development Block Grant program (CDBG Funded)

As a result of these additions the remaining Agenda items have been renumbered.

1.0 OPERATIONS

- 1.1 Opening Prayer
- 1.2 Pledge of Allegiance
- 1.3 Convene Commissioners' Public Meeting
- 1.4 Approve the Minutes of the Previous Meeting
- 1.5 Public Comment on Agenda Items Only

2.0 REPORTS

- 2.1 Nicki Gottschall – Vote to approve accounts payable cash requirement report for invoices due through 10/15/25 to be paid on 10/8/25 in the amount of \$2,170,672.77.
- 2.2 Nicki Gottschall- Vote to approve the credit card cash requirement report of purchases from 9/2/25 through 9/25/25 in the amount of \$6,758.75.

3.0 INFORMATION ITEMS

- 3.1 Mike Hagen – Elected Officials Personnel Actions:
 - Prothonotary – Jill Schriener, Deputy Prothonotary/Clerk of Courts, 8, Full-Time, \$55,682.00 per Year, 75 Hours per Pay Period, Anticipated Transfer Date: October 6, 2025.
 - Prothonotary – Holly Thomas, Prothonotary, PR, Full-Time, \$80,498.91 per Year, 75 Hours per Pay Period, Anticipated Transfer Date: October 6, 2025.
- 3.2 Mya Toon – Acknowledge that the County will be presenting bids for a used Corn Planter for the Lycoming County Farm.

4.0 PERSONNEL ACTIONS

- 4.1 Mike Hagen – Approve the following Personnel Actions as conditional offers of employment, subject to the successful completion of a background check and all other employment conditions as outlined in Attachment (A).

5.0 FINAL PUBLIC HEARING FOR FFY25 COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

- 5.1 Convene Public Hearing
- 5.2 Review of FFY 2023, FFY 2024, and FFY 2025 Budget Modification Certifications
- 5.3 Public Comment
- 5.4 Adjourn Public Hearing

Reconvene Commissioners Public Meeting

6.0 ACTION ITEMS

- 6.1 Jamie Shrawder - Vote to approve Budget Revision Certifications for the FFY 2023, FFY 2024, FFY 2025 Community Development Block Grant program (CDBG Funded)
- 6.2 Gary Staggert– Vote to approve the Agreement with PetroChoice.
- 6.3 Mya Toon – Vote to ratify the Change Order for Glenn O Hawbaker EWP LYC – 24-005 in the amount of \$16,100.00.
- 6.4 Mya Toon – Vote to approve the Agreement with Daikin Applied in the amount of \$8,000.00. (2025 approved budgeted item)
- 6.5 Forrest Lehman – Vote to approve the Change Order #2 with H&P Construction in the amount of \$5,950.00 (2025 approved budgeted item)
- 6.6 Forrest Lehman– Vote to approve the Agreement with Pine Township for accessibility improvements. (2025 approved budgeted item).
- 6.7 Maleick Fleming– Vote to approve the Amendment to the Agreement with ILK Family, LP. (2025 approved budgeted item)
- 6.8 Emily Mrochko – Vote to approve the Amendment to the Agreement with Stahl Sheaffer Engineering in the amount of \$100,000.00. (2025 approved budgeted item - PennDOT Connects Supplemental Funds)
- 6.9 Cameron Boyer – Vote to approve the Agreement with Port Elevator Inc. in the amount of \$750.00. (not an approved budgeted item, but funds are available)

- 6.10 Leslie Kilpatrick – Vote to approve the Agreement with Melillo Consulting in the amount of \$8,119.00. (2025 approved budgeted item)
- 6.11 Leslie Kilpatrick – Vote to approve the Agreement with Postler & Jaeckle Corp in the amount of \$3,212.00 (2025 approved budgeted item)
- 6.12 Leslie Kilpatrick – Vote to approve the purchase from E-Plus in the amount of \$11,003.14. (2025 approved budgeted item)

7.0 COMMISSIONER COMMENT

8.0 GENERAL PUBLIC COMMENT

Speakers who wish to address the Board of Commissioners will be limited for no more than three (3) minutes on any particular item. The speaker must state his/her name and address for the record. Any deviation from this rule must be approved by the Board Chairman.

9.0 NEXT SCHEDULED MEETING

The next Commissioners Public Meeting will be held on Thursday, October 16, 2025 at 10:00 A.M. in the Commissioner's Board Room, 3rd Floor, 33 West Third Street, Williamsport, PA 17701

ATTACHMENT (A)

PERSONNEL ACTIONS:

Pre-Release Center – Trenton Peasley, Work Crew Foreman Supervisor, 9, Full-Time, \$30.809896 per Hour, 80 Hours per Pay Period, Anticipated Transfer Date: October 26, 2025.