

Commissioners  
SCOTT L. METZGER  
*Chairman*  
MARC C. SORTMAN  
*Vice Chairman*  
MARK MUSSINA  
*Secretary*



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**LYCOMING COUNTY BOARD OF COMMISSIONERS  
PUBLIC MEETING AGENDA  
THURSDAY, SEPTEMBER 18, 2025  
10:00 A.M.**

**1.0 OPERATIONS**

- 1.1 Opening Prayer
- 1.2 Pledge of Allegiance
- 1.3 Convene Commissioners' Public Meeting
- 1.4 Approve the Minutes of the Previous Meeting
- 1.5 Public Comment on Agenda Items Only

**2.0 REPORTS**

- 2.1 Nicki Gottschall – Vote to approve accounts payable cash requirement report for invoices due through 9/24/25 to be paid on 9/17/25 in the amount of \$756,027.51.

**3.0 INFORMATION ITEMS**

- 3.1 Nikki Carter – 2025 CAP Funding Grant Round Announcement
- 3.2 Amy Resh, Chief Executive Officer & Director - Lycoming County Library System Update

**4.0 PERSONNEL ACTIONS**

- 4.1 Mike Hagen – Approve the following Personnel Actions as conditional offers of employment, subject to the successful completion of a background check and all other employment conditions as outlined in Attachment (A).

**5.0 ACTION ITEMS**

- 5.1 Jamie Shrawder–Vote to approve Resolution 2025-23 to submit Lycoming County's CDBG FFY25 application to the PA Department of Community and Economic Development.
- 5.2 Kristen McLaughlin – Vote to approve the Subrecipient Agreement Amendment #5 with Lycoming County Water & Sewer Authority. (ARPA funds)
- 5.3 Kristen McLaughlin – Vote to approve the Subrecipient Agreement Amendment #1 with STEP, Inc in the amount of \$577,050.00. (ARPA Funds)
- 5.4 Mya Toon – Vote to approve the Amendment to the Lease Agreement with the Red Cross.

- 5.5 Mya Toon– Vote to approve the Subrecipient Monitoring Agreement with STEP for MATP funds in the amount of \$1,475,533.00.
- 5.6 Mya Toon – Vote to ratify the Change Order for Glenn O Hawbaker, EWP LYC-24-005 in the amount of \$22,165.00
- 5.7 Mya Toon – Vote to ratify the Change Order for Glenn O Hawbaker, EWP LYC-24-012 in the amount of \$49,925.00.
- 5.8 Mya Toon – Vote to approve the RACP grant application for the new Coroner’s building in the amount of \$1,000,000.00.
- 5.9 Mya Toon – Vote to approve the RACP grant application on behalf of Penn College of Technology for the Earth Science Campus in the amount of \$7,000,000.00.
- 5.10 Mya Toon – Vote to approve the Amendment to the Agreement with Keystone Communications – Armstrong Tower. (2025 approved budgeted item)
- 5.11 Mya Toon – Vote to approve the amended Engagement letter with McNerney, Page, Vanderlin & Hall.
- 5.12 Stacy Folk – Vote to approve the County of Lycoming Emergency Plan.
- 5.13 Beth Baylor – Vote to approve the Agreement with Biddle Consulting Group, Inc in the amount of \$3,448.00. (2026 approved budgeted item)
- 5.14 Nikki Carter- Vote to approve the Amendment to the Loyalsock Township Subrecipient Monitoring Agreement for the Miller’s Run Streambank Stabilization and Stormwater Pond Project in the amount of \$8,736.00. (2025 approved budgeted CAP funds)
- 5.15 Emily Mrochko- Vote to approve the Transportation Planning Agreement between Williamsport Area Transportation Study, PennDOT and Public Transit Agencies

## **6.0 COMMISSIONER COMMENT**

## **7.0 GENERAL PUBLIC COMMENT**

Speakers who wish to address the Board of Commissioners will be limited for no more than three (3) minutes on any particular item. The speaker must state his/her name and address for the record. Any deviation from this rule must be approved by the Board Chairman.

## **8.0 NEXT SCHEDULED MEETING**

The next Commissioners Public Meeting will be held on Thursday, September 25, 2025 at 10:00 A.M. in the Commissioner's Board Room, 3<sup>rd</sup> Floor, 33 West Third Street, Williamsport, PA 17701

## **ATTACHMENT (A)**

### **PERSONNEL ACTIONS:**

Pre-Release Center – Tamara Loreman, Resident Supervisor, Union, Full-Time, \$19.20 per Hour, 80 Hours per Pay Period, Anticipated Start Date: September 29, 2025.

Resource Management – Dustin Springman, Truck Driver/Float Driver, 6, Full-Time, \$20.0124 per Hour, 80 Hours per Pay Period, Effective Date: September 14, 2025.