

Commissioners
SCOTT L. METZGER
Chairman
MARC C. SORTMAN
Vice Chairman
MARK MUSSINA
Secretary

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**LYCOMING COUNTY BOARD OF COMMISSIONERS
PUBLIC MEETING AGENDA
THURSDAY, AUGUST 7, 2025
10:00 A.M.**

ADDITIONS/REVISIONS TO AGENDA NOT PREVIOUSLY POSTED

Add Agenda Item 5.21– Vote to approve the invoices for Larson, Kellett & Associates, P.C in the amount of \$42,508.05. (2025 approved budgeted item)

1.0 OPERATIONS

- 1.1 Opening Prayer
- 1.2 Pledge of Allegiance
- 1.3 Convene Commissioners' Public Meeting
- 1.4 Approve the Minutes of the Previous Meeting
- 1.5 Public Comment on Agenda Items Only

2.0 REPORTS

- 2.1 Nicki Gottschall – Vote to approve accounts payable cash requirement report for invoices due through 8/13/25 to be paid on 8/6/25 in the amount of \$471,177.68.

3.0 INFORMATION ITEMS

- 3.1 Mya Toon – Acknowledge the County will be requesting bids for a Flood Acquisition Demolition Project

4.0 PERSONNEL ACTIONS

- 4.1 Mike Hagen – Approve the following Personnel Actions as conditional offers of employment, subject to the successful completion of a background check and all other employment conditions as outlined in Attachment (A).

5.0 ACTION ITEMS

- 5.1 Gary Staggert– Vote to approve the Waiver for UGI to use the parking lot by the Transfer Station for overflow parking on October 15, 2025.
- 5.2 William Miller – Vote to approve the Grant Contract Renewal with the PA DOH Bureau of EMS for EMS Regional Council for the FY 25-26.
- 5.3 Forrest Lehman – Vote to approve the application for the Election Integrity Grant Program funds for the 2025-2026 grant cycle in the amount of \$373,818.65.

- 5.4 Forrest Lehman – Vote to approve the Polling Place and ADA Construction Agreement with Jackson Township in the amount of \$51,058.07 (2025 approved budgeted item)
- 5.5 Leslie Kilpatrick– Vote to approve the Amendment to the Agreement with Corrections Development Inc. for the APO Pre-Trial Pro Track. (2025 approved budgeted item).
- 5.6 Leslie Kilpatrick– Vote to approve the Amendment to the Agreement with Marco for the addition of four new copiers. (2025 approved budgeted item)
- 5.7 Leslie Kilpatrick – Vote to approve the purchase of two Dell servers for RMS in the amount of \$25,381.02 and an additional \$1,925.44 for Microsoft costs. (2025 approved budgeted item).
- 5.8 Leslie Kilpatrick – Vote to approve the purchase of a camera system for MDJ Frey building from Vicon in the amount of \$11,914.50. (2025 approved budgeted item)
- 5.9 Steven Whitenight – Vote to approve Change Order #2 with Skanska USA Building in the amount of \$34,300.00. (2025 approved budgeted item)
- 5.10 Steven Whitenight – Vote to approve the purchase of a HVAC unit from Trane in the amount of \$9,560.00. (2025 approved budgeted item)
- 5.11 Steven Whitenight – Vote to approve Change Order #9 with Keystruck Construction LLC in the amount of \$11,851.35. (Allowance funds being used)
- 5.12 Steven Whitenight – Vote to approve Change Order #10 with Keystruck Construction LLC in the amount of \$16,620.77. (Allowance funds being used)
- 5.13 Steven Whitenight – Vote to approve Change Order #11 with Keystruck Construction LLC in the amount of \$2,625.00. (Allowance funds being used)
- 5.14 Steven Whitenight – Vote to approve Change Order #4 with Dixon AC R Inc. (2025 approved budgeted item – no increase in price)
- 5.15 Steven Whitenight – Vote to approve Change Order #5 with Silver Tip, Inc. (2025 approved budgeted item – no increase in price)
- 5.16 Maleick Fleming – Vote to approve the Subrecipient Agreement with Lycoming County Water & Sewer Authority CDBG FFY 2021 in the amount of \$50,653.39. (2025 approved budgeted item)
- 5.17 Mya Toon – Vote to approve to participate in the Purdue Direct Opioid Settlement.

- 5.18 Mya Toon – Vote to approve the MOU with Lycoming Housing Authority.
- 5.19 Mya Toon – Vote to approve the Agreement with Jo Ellen Bowman. (2025 approved budgeted item)
- 5.20 Mya Toon – Vote to award the bid for Fire Restrictive Coating Repair to Acoustical Spray Insulators, Inc. in the amount of \$35,833.00. (2025 approved budgeted item)
- 5.21 Mya Toon – Vote to approve the invoices for Larson, Kellett & Associates, P.C in the amount of \$42,508.05. (2025 approved budgeted item)

6.0 COMMISSIONER COMMENT

7.0 GENERAL PUBLIC COMMENT

Speakers who wish to address the Board of Commissioners will be limited for no more than three (3) minutes on any particular item. The speaker must state his/her name and address for the record. Any deviation from this rule must be approved by the Board Chairman.

8.0 NEXT SCHEDULED MEETING

The next Commissioners Public Meeting will be held on Thursday, August 14th, 2025 at 10:00 A.M. in the Commissioner's Board Room, 3rd Floor, 33 West Third Street, Williamsport, PA 17701

ATTACHMENT (A)

PERSONNEL ACTIONS:

ADMINISTRATIVE CORRECTION: Facilities Management – Elwood Hoover, Maintenance III, 8. Full-Time, \$27.30 per Hour, 75 Hours per Pay Period, Effective Date, August 3, 2025.

Adult Probation – Fallon Snook, Administrative Case Officer, 7, Full-time, \$18.72 per Hour, 75 Hours per Pay Period, Effective Date: August 17, 2025.

Adult Probation – Elizabeth Snyder, Administrative Case Officer, 7, Full-time, \$19.656 per Hour, 75 Hours per Pay Period, Anticipated Start Date: August 18, 2025.

Adult Probation – Avery Eiswerth, Adult Probation Officer, Union, Full-Time, \$21.81 per Hour, 80 Hours per Pay Period, Anticipated Start Date: August 25, 2025.

Pre-Release Center – Denise Gee, Work Crew Foreman, 8, Full-Time, \$28.9240686 per Hour, 80 Hours per Pay Period, Effective Date: August 17, 2025.

Pre-Release Center – Thomas Tamberelli, Resident Supervisor, Union, Full-Time, \$19.20229 per Hour, 80 Hours per Pay Period, Effective Date: August 17, 2025.

Resource Management – Landon Earnest, Equipment Operator, 6, Full-Time, \$18.54 per Hour, 80 Hours Per Pay Period, Anticipated Start Date: August 11, 2025.

Resource Management – Riggins McGowen, Recycling Laborer, 4, Full-Time, \$14.50 per Hour, 80 Hours per Pay Period, Anticipated Start Date: August 18, 2025.