

Commissioners
SCOTT L. METZGER
Chairman
MARC C. SORTMAN
Vice Chairman
MARK MUSSINA
Secretary



COUNTY OF LYCOMING
48 West Third Street
Williamsport Pennsylvania 17701
Telephone (570) 320-2124
Fax (570) 320-2127

CHRISTOPHER H. KENYON
Solicitor

www.lyco.org
county.commissioners@lyco.org

**LYCOMING COUNTY BOARD OF COMMISSIONERS
PUBLIC MEETING AGENDA
THURSDAY, MAY 29, 2025
10:00 A.M.**

1.0 OPERATIONS

- 1.1 Opening Prayer
- 1.2 Pledge of Allegiance
- 1.3 Convene Commissioners' Public Meeting
- 1.4 Approve the Minutes of the Previous Meeting
- 1.5 Public Comment on Agenda Items Only

2.0 AWARDS

- 2.1 Cindy Newcomer – Presentation of Prestigious 90 + cash Vest Award for 2024

3.0 BID OPENING

- 3.1 Nicki Gottschall – Open the following bid:
 - Blockhouse and Little Pine Creek's Fish Habitat Enhancement Project

4.0 REPORTS

- 4.1 Nicki Gottschall – Vote to approve accounts payable cash requirement report for invoices due through 6/4/25 to be paid on 5/28/25 in the amount of \$1,203,035.25.

5.0 INFORMATION ITEMS

- 5.1 Mike Hagen – Elected Officials Personnel Actions:
 - Courts/Judge Tira: Alyssa Bashista, Executive Secretary, 5, Full-Time, \$32,890.65 per Year, 75 Hours per Pay Period, Effective Date: May 25, 2025
- 5.2 Gary Staggett – Acknowledge that Lycoming County Resource Management Services is requesting bids for Lubrication Products needed for Machine equipment.
- 5.3 Maleick Fleming – Lycoming County seeks resident input on Broadband Access and Availability.

6.0 PERSONNEL ACTIONS

- 6.1 Mike Hagen – Approve the following Personnel Actions as conditional offers of employment, subject to the successful completion of a background check and all other employment conditions as outlined in Attachment (A).

7.0 ACTION ITEMS

- 7.1 Michael Hagen- Vote to approve the Amendment to Policy 711: Communication Device Policy.
- 7.2 Gary Staggett – Vote to approve the Amendment to the Agreement with Equipment Depot to extend the agreement through June 30th, 2025. (2025 approved budgeted item).
- 7.3 Gary Staggett– Vote to approve the Amendment to the Agreement with Xtreme Trucking, LLC to extend the agreement through June 30th. 2025. (2025 approved budgeted item).
- 7.4 Nancy Schenck– Vote to approve the Agreement with Central County Youth Center - Detention Center. (2025 approved budgeted item).
- 7.5 Nancy Schenck– Vote to approve the Agreement with County of Chester- Detention. (2025 approved budgeted item)
- 7.6 Nancy Schenck– Vote to approve the Agreement with Jefferson County Detention. (2025 approved budgeted item)
- 7.7 Ken George – Vote to approve the Change Order #6 with Keystruct Construction issuing a credit in the amount of \$5,953.04. (2025 approved budgeted item)
- 7.8 Ken George – Vote to approve the Change Order #7 with Keysrtuck Construction in the amount of \$16,563.75. (2025 approved budgeted item)
- 7.9 Ken George – Vote to approve the Change Oder # 8 with Keystruck Construction in the amount of \$2,078.71. (2025 approved budgeted item)
- 7.10 John Lavelle – Vote to ratify formerly approved DAP-2 packet for PEMA/FEMA public assistance funding related to Tropical Storm Debby.
- 7.11 John Lavelle – Vote to approve the Agreement with Laron Design Group in the amount of \$733,560.95 for the replacement Culvert for Lawshee Run, Jersey Shore Borough. (2025 approved budgeted item- through a combination of funding sources)
- 7.12 Maleick Fleming – Vote to approve the Amendment to the Agreement with Lycoming – Clinton Counties Commission for Community Action (STEP) Inc. Homes in Need (PHARE 2022/2023).

- 7.13 Mya Toon – Vote to approve the Agreement with Pennsylvania Department of Transportation Planning and Programming in the amount of \$686,000.00. (2025 approved budgeted item).
- 7.14 Mya Toon – Vote to approve the Agreement with Advanced Communication Solutions in the amount of \$28,000.00. (2025 approved budgeted item)
- 7.15 Mya Toon – Vote to award the bid for the Emergency Watershed Protection to the following bidders as outlined:

Project ▼	Mitchell Knorr ▼	GOH ▼	CUZ ▼	DGR ▼
LYC-24-001	\$ 58,218.00			
LYC-24-002				\$ 43,940.00
LYC-24-003				\$105,900.00
LYC-24-004				\$ 59,750.00
LYC-24-005		\$ 78,425.00		
LYC-24-006	\$ 97,975.00			
LYC-24-008			\$ 55,000.00	
LYC-24-009			\$ 35,000.00	
LYC-24-010			\$ 48,811.00	
LYC-24-012		\$ 29,550.00		
LYC-24-013			\$ 18,713.00	
LYC-24-014	\$ 108,100.00			
LYC-24-015				\$ 58,400.00
LYC-24-016			\$ 66,900.00	
LYC-24-017			\$ 33,000.00	
LYC-24-018				\$ 94,050.00
LYC-24-019				\$ 73,450.00
LYC-24-020		\$ 46,350.00		
LYC-24-021			\$ 94,870.00	
LYC-24-022	\$ 184,830.00			

- 7.16 Mya Toon – Vote to approve Resolution 2025-09 repealing the County of Lycoming Residential LERTA.
- 7.17 Mya Toon – Vote to approve Resolution 2025-10 acknowledging a monetary donation from EQT Corporation in the amount of \$10,000.00.

7.0 COMMISSIONER COMMENT

8.0 GENERAL PUBLIC COMMENT

Speakers who wish to address the Board of Commissioners will be limited for no more than three (3) minutes on any particular item. The speaker must state his/her name and address for the record. Any deviation from this rule must be approved by the Board Chairman.

9.0 NEXT SCHEDULED MEETING

The next Commissioners Public Meeting will be held on Thursday, June 5th, 2025 at 10:00 A.M. in the Commissioner's Board Room, 3rd Floor, 33 West Third Street, Williamsport, PA 17701

ATTACHMENT (A)

PERSONNEL ACTIONS:

Adult Probation – Alyssa Boughton, Clerk III, 4, Full-Time, \$15.0176 per Hour, 75 Hours per Pay Period, Anticipated Start Date: June 9, 2025.

Adult Probation – Fallon Snook, Clerk III, 4, Full-Time, \$15.0176 per Hour, 75 Hours per Pay Period, Anticipated Start Date: June 9, 2025.

Juvenile Probation – Jesse Wagner, Juvenile Probation Officer II, Union, Full-Time, \$24.5346 per Hour, 75 Hours per Pay Period, Effective Date: May 11, 2025.

Planning & Community Development – Angela Scocchera, Administrative Coordinator, 6, Full-Time, \$19.9288 per Hour, 75 Hours per Pay Period, Anticipated Start Date: June 23, 2025.

Pre-Release Center – Jalisa Jett, Resident Supervisor, Union, Full-Time, \$19.20 per Hour, 80 Hours per Pay Period, Anticipated Start Date: June 9, 2025.