

Commissioners
SCOTT L. METZGER
Chairman
MARC C. SORTMAN
Vice Chairman
MARK MUSSINA
Secretary



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**LYCOMING COUNTY BOARD OF COMMISSIONERS
PUBLIC MEETING AGENDA
THURSDAY, MAY 1, 2025
10:00 A.M.**

1.0 OPERATIONS

- 1.1 Opening Prayer
- 1.2 Pledge of Allegiance
- 1.3 Convene Commissioners' Public Meeting
- 1.4 Approve the Minutes of the Previous Meeting
- 1.5 Public Comment on Agenda Items Only
- 1.6 Proclamation - Coach Curtis Jacobson– Lady Lancers Day

2.0 REPORTS

- 2.1 Nicki Gottschall – Vote to approve accounts payable cash requirement report for invoices due through 5/7/25 to be paid on 4/30/25 in the amount of \$1,299,478.68.

3.0 INFORMATION ITEMS

- 3.1 Mike Hagen – Elected Officials Personnel Actions:
 - Coroner – Kennedy Snook, Deputy Coroner, 7, \$19.4688 per hour, not to exceed 1000 hours annually, Anticipated Start Date May 5, 2025.
- 3.2 Monica Fox – Announce the FFY 2025 CDBG Schedule
- 3.3 Mya Toon – Acknowledge that the County is requesting bids for Plunkett Creek's Blockhouse and Little Pine Creek's fish habitat enhancement projects.

Recess Commissioners' Public Meeting for the Salary Board

4.0 SALARY BOARD

- 4.1 Convene Salary Board.
- 4.2 Vote to approve the Salary Board minutes from the April 24, 2025 meeting.
- 4.3 Vote to approve the following Salary Board Actions:
Planning and Community Development:
 - Delete Transportation Supervisor, PG 12
 - Delete Community Development/Leave Planner, PG 12
 - Add Transportation Planner, PG 9
 - Add Community and Economic Development Planer, PG 9

4.4 Adjourn Salary Board.

Reconvene Commissioners' Public Meeting

5.0 PERSONNEL ACTIONS

- 5.1 Mike Hagen – Approve the following Personnel Actions as conditional offers of employment, subject to the successful completion of a background check and all other employment conditions as outlined in Attachment (A).

6.0 ACTION ITEMS

- 6.1 Michael Hagen – Vote to approve the Training Services Agreement with Pennsylvania School of Technology in the amount of \$11,000. (2025 approved budgeted item).
- 6.2 Forrest Lehman– Vote to appoint the Chief Clerk as the County's Accessibility Coordinator.
- 6.3 Nancy Schenck – Vote to approve the Agreement with Dinges, Dinges & Waltz, Inc. (2025 approved budgeted item)
- 6.4 Gary Staggett – Vote to approve the Agreement with Monitronics for the LCRMS Transfer Station. (2025 approved budgeted item)
- 6.5 Gary Staggett – Vote to approve the Agreement with Monitronics for the LCRMS LCRMS Shop Building. (2025 approved budgeted item)
- 6.6 Gary Staggett – Vote to approve the Agreement with Monitronics for the LCRMS Admin Scale House. (2025 approved budgeted item)
- 6.7 Gary Staggett – Vote to approve the Agreement with Monitronics for the LCRMS Pump Station. (2025 approved budgeted item)
- 6.8 Gary Staggett – Vote to approve the Agreement with Monitronics for the LCRMS Recycling Building. (2025 approved budgeted item)
- 6.9 Gary Staggett – Vote to approve the Agreement with Bergey's Truck Centers. (2025 approved budgeted item)
- 6.10 Gary Staggett – Vote to approve the Amendment to the Agreement with GreenChip to extend the terms of the agreement to December 31, 2027. (2025 approved budgeted item)
- 6.11 Gary Staggett– Vote to award R & L Development Company for the Leachate Force Main project in the amount of \$1,223,721.00. (2025 approved budgeted item)

- 6.12 Sal Vitko – Vote to approve the 2025-2027 Subrecipient Monitoring Agreement with River Valley Transit Authority in the amount of \$126,000.00. (2025 approved budgeted item)
- 6.13 Maleick Fleming – Vote to approve the Amendment to the Agreement with STEP Inc. PHARE 22/23. (2025 approved budgeted item)
- 6.14 Leslie Kilpatrick – Vote to approve the maintenance on network devices with E-plus in the amount of \$44, 013,71. (2025 approved budgeted item)
- 6.15 Leslie Kilpatrick – Vote to approve the renewal for forensic software with Magnet Forensics in the amount \$12,410.00. (2025 approved budgeted item)
- 6.16 Mya Toon – Vote to ratify RACP Amendment to extend the termination date to January 31, 2026.
- 6.17 Mya Toon - Vote to approve the notice of Grant and Agreement Award for the Emergency Watershed Protection Program with the Natural Resources Conservation Service in the amount of \$1,616,625.00. (2025 approved budgeted item)
- 6.18 Mya Toon – Vote to approve the Operation and Maintenance Plan and Agreement with the Natural Resources Conservation Service. (2025 approved budgeted item)
- 6.19 Mya Toon - Vote to ratify the Indigent Defense Grant Program Modification Request.

7.0 COMMISSIONER COMMENT

8.0 GENERAL PUBLIC COMMENT

Speakers who wish to address the Board of Commissioners will be limited for no more than three (3) minutes on any particular item. The speaker must state his/her name and address for the record. Any deviation from this rule must be approved by the Board Chairman.

9.0 NEXT SCHEDULED MEETING

The next Commissioners Public Meeting will be held on Thursday, May 8th, 2025 at 10:00 A.M. in the Commissioner's Board Room, 3rd Floor, 33 West Third Street, Williamsport, PA 17701

ATTACHMENT (A)

PERSONNEL ACTIONS:

Adult Probation – Jennifer Cartagena, Administrative Case Officer, 7, Full-Time, \$19.656 per Hour, 80 Hours per Pay Period, Anticipated Transfer Date: April 27, 2025.

Pre-Release Center – Robert Harvey, Resident Supervisor, Union, Full-Time, \$19.20 per Hour, 80 Hours per Pay Period, Anticipated Transfer Date: May 11, 2025.

Prison – Adam Ganim, Correctional Officer, Union, Full-Time, \$20.00 per Hour, 80 Hours per Pay Period, Anticipated Start Date: May 5, 2025.