

Commissioners
SCOTT L. METZGER
Chairman
MARC C. SORTMAN
Vice Chairman
MARK MUSSINA
Secretary



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**LYCOMING COUNTY BOARD OF COMMISSIONERS
PUBLIC MEETING MINUTES
THURSDAY, SEPTEMBER 25, 2025
10:00 A.M.**

Present: Commissioner Metzger, Commissioner Sortman, Commissioner Mussina, Shannon Barnes Director of Management and operations, and Solicitor Christopher H. Kenyon.

1.0 OPERATIONS

- 1.1 Opening Prayer
- 1.2 Pledge of Allegiance
- 1.3 Convene Commissioners' Public Meeting
- 1.4 Approve the Minutes of the Previous Meeting

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

- 1.5 Public Comment on Agenda Items Only

NONE

- 1.6 Proclamation – Childhood Cancer- Diane Dutko -Think Big

My name is Diane Dutko, and I am the Executive Director of Think Big Pediatric Cancer Fund. I've been in that role for almost 2 years. What brought me to Think Big was the fact that, I was a board member there for 4 years. What brought me to being a board member was I lost a granddaughter to pediatric cancer. So, all the things that you're saying the families go through, it's very real. In my granddaughter's case, she had stage 4 neuroblastoma, diagnosed when she was 3. She did fairly well, but 5 months of chemo did not move the needle at all. They had to scramble to mix some cocktails, because as you pointed out, drugs, there's only been 6 drugs, or something like that. We just don't have the resources, and unfortunately, funding for pediatric cancer research is only about 4% in comparison to all the adult cancers. So, she made it through her first stem cell. Three weeks later, needed her second. Unfortunately, the harsh chemo drugs took her life. She had multiple organ failure, although she died cancer-free. She died at age 3. Think Big has given away about \$1.7 million to about 300 families who are battling pediatric cancer. Luzerne County has the highest incidence, followed by Lackawanna County, and then Lycoming County. They say it takes a village to raise a child. It takes an army, and gestures, just like you're doing to raise awareness, to create opportunities, to be able to fund those kinds of things. So, we're very grateful at Think Big to know you care, and you care about the families in your own neighborhood, in your backyard, that are fighting this battle. It's tough. Sometimes they're in treatment 3 years. We allocate \$5,000 per year. So...just think of one average family. That's a lot of money that we have to raise. So, you're raising awareness for us tells our story when we're not here. We appreciate it. We thank you, and I'm grateful for this proclamation, because it means, I don't know how to say it, it just...well, it's not something that you want to have joy over, you understand the battle, and... we feel like we're not alone in it.

Commissioner Metzger thanked Diane for traveling over to accept the Proclamation and for her work to fight this cause and continue to help others.

Commissioner Mussina questioned how much federal funding was cut from cancer research, the impacts of these cuts and the need for continued research in this area.

Diane Dutko responded that there is pediatric cancer research going on, with St. Jude's being the pioneer in the field. Think Big's mission is different. Their mission is to assist families financially that are battling this disease so they don't get evicted, have their electricity shut off and can put food on their table.

2.0 REPORTS

- 2.1 Nicki Gottschall – Vote to ratify the accounts payable cash requirement report for invoices due through 10/1/25 to be paid on 9/24/25 in the amount of \$2,249,994.76.

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

3.0 INFORMATION ITEMS

- 3.1 Mike Hagen – Elected Officials Personnel Actions:
- District Attorney/Narcotics Enforcement Unit – Shayna Ragan, Assistant County Detective, AD, Full-Time, \$27.68 per Hour, 80 Hours per Pay Period, Anticipated Transfer Date: September 28, 2025.

4.0 PERSONNEL ACTIONS

- 4.1 Mike Hagen – Approve the following Personnel Actions as conditional offers of employment, subject to the successful completion of a background check and all other employment conditions as outlined in Attachment (A).

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

5.0 ACTION ITEMS

- 5.1 Donald Hassenplug for Gary Staggert– Vote to approve the Change Order for R&L Development for the Phase 1 Closure extending the project to November 30, 2025.

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

- 5.2 Mya Toon – Vote to approve the Agreement with Clinton County Correctional Facility in the amount of \$73.00 per inmate, per day. (2025 approved budgeted item).

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

- 5.3 Mya Toon – Vote to ratify the request for a 50-day extension for the EWP Project through November 16, 2025.

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

- 5.4 Adrienne Stahl – Vote to approve the Agreement with Sharon McLaughlin, Esq. (2025 approved budgeted item)

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

- 5.5 Kate Kiessling– Vote to approve the Agreement with Susan Shanaman, Esq in the amount of \$4,300.00. (2025 approved budgeted item).

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

- 5.6 Leslie Kilpatrick– Vote to approve the Renewal of the Maintenance Management software with Micromain in the amount of \$2,467.00. (2025 approved budgeted item)

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

- 5.7 Steven Whitenight – Vote to approve Change Order #4 with Dixon AC R Inc. (2025 approved budgeted item – no increase in price)

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

- 5.8 Steven Whitenight – Vote to approve Change Order #5 with Silver Tip, Inc. (2025 approved budgeted item – no increase in price)

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

- 5.9 Steven Whitenight – Vote to approve Change Order #9 with Keystruck Construction LLC in the amount of \$11,851.35. (Allowance funds being used)

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

- 5.10 Steven Whitenight – Vote to approve Change Order #10 with Keystruck Construction LLC in the amount of \$16,620.77. (Allowance funds being used)

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

- 5.11 Steven Whitenight – Vote to approve Change Order #11 with Keystruck Construction LLC in the amount of \$2,625.00. (Allowance funds being used)

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

- 5.12 Steven Whitenight – Vote to approve Change Order #12 with Keystruck Construction in the amount of \$22,916.21. (not an approved budgeted item, but funds are available)

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

- 5.13 Kelsey Green – Vote to approve the Change Order #4 with Shiloh Paving in the amount of \$2,450.00. (2025 approved budgeted item)

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

- 5.14 Kelsey Green - Vote to approve the Change Order #5 with Shiloh Paving in the amount of \$29,400.00. (2025 approved budgeted item)

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

6.0 COMMISSIONER COMMENT

NONE

7.0 GENERAL PUBLIC COMMENT

Speakers who wish to address the Board of Commissioners will be limited for no more than three (3) minutes on any particular item. The speaker must state his/her name and address for the record. Any deviation from this rule must be approved by the Board Chairman.

Tony Cooper, Williamsport - This is a public service announcement. It's Suicide Prevention Month. Established in 2008 supported by, many local organizations, including NAMI, which is the National Alliance for the Mentally Ill. The purpose of Suicide Prevention Month is to Reduce stigma. Its research has shown that discussing suicide opens pathways, not increase risk. Always encourage the conversation. In our community, unfortunately, we have survivors of suicide, and we have to do the things that we can to support them. The overreaching theme is suicide is preventable. Our community has resources available, and there's many events that you can follow online to help bring awareness to suicide prevention.

Commissioner Metzger agreed that suicide is preventable. He encouraged people to reach out, take time to ask if they are okay, sit and have a conversation, He emphasized the importance of having an open mind, listening and guiding them to resources that can help them.

YOU TUBE PUBLIC COMMENT



Harper Will Try Spreading awareness on and combating things which adversely impact or children is a laudable, just, and noble goal.



Thomas Adams

#1

Good Morning Lycoming County! Thank-you Commissioner Metzger for opening every meeting in prayer! This in itself is a great reminder of the foundation of our nation and Who our Founders looked to in



Harper Will Try

#1

Here's to hoping or commissioners are also planning to spread awareness on gender affirming care for our trans and non-binary children, as the sound science behind it plainly states...



Harper Will Try

#1

It. Saves. Lives.



Harper Will Try

#1

Thank you commissioner Mussina for rightfully calling out the GOP's war on the poor and vulnerable it has declared through "fighting [alleged] waste, fraud, and abuse"



Thomas Adams

#2

all their trials and victories; In God We Trust! When we stray away from our founding principles we become fractured. This does not require anyone to be perfect, but to simply acknowledge His



Harper Will Try

#2

@Thomas Adams not all the founding fathers were Christian, therefore not all of them sought *your* god's guidance



Thomas Adams

#1

existence, and for the General Welfare of the nation to seek His Ways for how to govern ourselves in a decent and orderly manner; in humility, seeking His Wisdom for all our decisions actions and



Harper Will Try

#2

@Thomas Adams Please stop using the county meetings to proselytize



Thomas Adams

#1

interactions with each other as citizens and as governing authorities. We will always have differences of opinions, but for the sake of our forefathers and our posterity, we must deal with our



Thomas Adams

#1

differences in Love, Grace, Mercy, Righteousness and Truth. If we don't; the nature of man will surely divide US into obscurity and loss. There is nothing inherently good inside of us; therefore our



Thomas Adams

#1

Forefathers, in their Wisdom as revealed in The Scriptures; We must live by; In God We Trust! Thank-you for your dedication to our county and your work! May God Bless America and May God Bless Lycomin



Thomas Adams

#1

g County!



Blair StewardThank you to our commissioners for leading our county through love and not politics



Harper Will Try

#2

o.0

8.0 NEXT SCHEDULED MEETING

The next Commissioners Public Meeting will be held on Thursday, October 2nd, 2025 at 10:00 A.M. in the Commissioner's Board Room, 3rd Floor, 33 West Third Street, Williamsport, PA 17701

To View This Meeting and For More Detailed Information Click on The Link Below:

[*https://www.youtube.com/watch?v=ZOEIJsXSd8*](https://www.youtube.com/watch?v=ZOEIJsXSd8)

ATTACHMENT (A)

PERSONNEL ACTIONS:

Domestic Relations – Kristina Travis, Domestic Relations Officer II, DRO, Full-Time, \$47,599.50 per Year, 75 Hours per Pay Period, Effective Date: 9/3/25.

Prison – Brett Bennett, Correctional Officer, Union, Full-Time, \$20.00 per Hour, 80 Hours per Pay Period, Anticipated Start Date: September 29, 2025.

Prison – Taquan Hoffman, Correctional Officer, Union, Full-Time, \$20.00 per Hour, 80 Hours per Pay Period, Anticipated Start Date: October 6, 2025.



Whereas, Lycoming County's children are our greatest resource and treasure. Their wellbeing is integral to our bright future. This month Lycoming County honors those currently battling childhood and adolescent cancers, those that have survived, their families, as well as all those whose childhoods were cut short; and

Whereas, childhood cancer is the leading cause of death by disease in children and adolescents. Approximately 9,550 children in the United States will be diagnosed with cancer in 2025. One in 285 children in the United States will be diagnosed by their 20th birthday; and

Whereas, childhood cancer spares no one, affecting children from every race, color, ethnicity and socioeconomic status. Children who survive childhood cancer often experience long term health problems; and

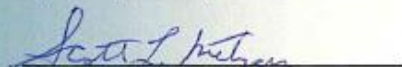
Whereas, The National Cancer Institute recognizes the unique research needs of childhood cancer as well as the need for increased funding. Only six new drugs have been approved by the FDA to specifically treat childhood cancer in the last 30 years; and

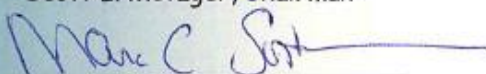
Whereas, childhood cancer does not just affect the child, but also impacts the entire family, friends, neighbors and entire communities. The financial burden can be devastating to the families and impacts all of us. Organizations, such as Think Big, have made it their mission to financially support families whose children have been diagnosed with cancer; and

Whereas, we express sincere gratitude to those who work tirelessly to support, treat and care for these children and their families, as well as those that strive to find treatments and cures for this deadly disease. We pay tribute to all those fighting this battle. May their courage and commitment continue to move us toward new cures, healthier outcomes and a brighter future for America's youth.

Now, Therefore, Be it Proclaimed, that the Lycoming County Commissioner's do hereby declare the month of **September as Childhood Cancer Awareness Month** and encourage all citizens to join in reaffirming the commitment to fighting childhood cancer that so deeply impacts families in our community and across the country.

Lycoming County Commissioners


Scott L. Metzger, Chairman


Marc C. Sortman, Vice Chairman


Mark Mussina, Secretary

