

Commissioners
SCOTT L. METZGER
Chairman
MARC C. SORTMAN
Vice Chairman
MARK MUSSINA
Secretary

CHRISTOPHER H. KENYON
Solicitor



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**LYCOMING COUNTY BOARD OF COMMISSIONERS
PUBLIC MEETING MINUTES
THURSDAY, SEPTEMBER 18, 2025
10:00 A.M.**

Present: Commissioner Metzger, Commissioner Sortman, Commissioner Mussina, Shannon Barnes Director of Management & Operations, Solicitor Christopher H. Kenyon.

1.0 OPERATIONS

- 1.1 Opening Prayer
- 1.2 Pledge of Allegiance
- 1.3 Convene Commissioners' Public Meeting
- 1.4 Approve the Minutes of the Previous Meeting

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

- 1.5 Public Comment on Agenda Items Only

None

2.0 REPORTS

- 2.1 Nicki Gottschall – Vote to ratify the accounts payable cash requirement report for invoices due through 9/24/25 to be paid on 9/17/25 in the amount of \$756,027.51.

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

3.0 INFORMATION ITEMS

- 3.1 Nikki Carter – 2025 CAP Funding Grant Round Announcement – Seeking applications for projects that enhance water quality in Lycoming County
- 3.2 Amy Resh, Chief Executive Officer & Director - Lycoming County Library System Update – Comments attached

Commissioner Mussina shared his love for the library, his frequent use of the library services and the different programs that the Library offers. He spoke about the reduced funding for all programs on the County, State and Federal levels. Commissioner Mussina encouraged anyone wanting to donate to the library to help fund all the diverse programs and services that they offer.

Commissioner Sortman spoke about the Commissioners support of the Library and their plan to continue to support them within the budgetary means of the county. He acknowledged those that ask to have the financial funding to back to the 2024 level and explained why this cannot happen at this time. The County is trying to balance their budget but will continue to support the library at some monetary level.

Commissioner Metzger reviewed the monetary constraints everyone is experiencing. There are many wonderful organizations that do great work that request funding. The Commissioners will continue to do their best to support all the organizations, such as the Library, as best as they can.

4.0 PERSONNEL ACTIONS

- 4.1 Mike Hagen – Approve the following Personnel Actions as conditional offers of employment, subject to the successful completion of a background check and all other employment conditions as outlined in Attachment (A).

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

5.0 ACTION ITEMS

- 5.1 Jamie Shrawder–Vote to approve Resolution 2025-23 to submit Lycoming County’s CDBG FFY25 application to the PA Department of Community and Economic Development.

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

- 5.2 Kristen McLaughlin – Vote to approve the Subrecipient Agreement Amendment #5 with Lycoming County Water & Sewer Authority. (ARPA funds)

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

- 5.3 Kristen McLaughlin – Vote to approve the Subrecipient Agreement Amendment #1 with STEP, Inc in the amount of \$577,050.00. (ARPA Funds)

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

- 5.4 Mya Toon – Vote to approve the Amendment to the Lease Agreement with the Red Cross.

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

- 5.5 Mya Toon– Vote to approve the Subrecipient Monitoring Agreement with STEP for MATP funds in the amount of \$1,475,533.00.

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

Dan Merk Step – Director of STEP Transportation -Thanked the Commissioners for their support and accepting the Subrecipient Agreements. The Medical Assistance Transportation Program helps provide a much-needed service to the community. We are projected to do approximately 27,000 trips this year

Commissioner Metzger- talked about how important STEP programs are to the community and what an asset they are. He emphasized how important transportation is to a rural community and thanked Dan for all the organization does.

Commissioner Mussina spoke about how difficult it can be for someone with disabilities and no transportation to get around which makes what STEP does so beneficial. He also thanked them for their services.

- 5.6 Mya Toon – Vote to ratify the Change Order for Glenn O Hawbaker, EWP LYC-24-005 in the amount of \$22,165.00

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

- 5.7 Mya Toon – Vote to ratify the Change Order for Glenn O Hawbaker, EWP LYC-24-012 in the amount of \$49,925.00.

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

- 5.8 Mya Toon – Vote to approve the RACP grant application for the new Coroner's building in the amount of \$1,000,000.00.

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

- 5.9 Mya Toon – Vote to approve the RACP grant application on behalf of Penn College of Technology for the Earth Science Campus in the amount of \$7,000,000.00.

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

Kyle Smith - Pennsylvania College of Technology, Executive Director of College Relations- Mr. Kyle explained how this grant will benefit the students and increase the capacity of some of their programs.

Commissioner Metzger expressed his gratitude for having the College located here. He pointed out that employers actively seek the students upon their graduation.

- 5.10 Mya Toon – Vote to approve the Amendment to the Agreement with Keystone Communications – Armstrong Tower. (2025 approved budgeted item)

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

- 5.11 Mya Toon – Vote to approve the amended Engagement letter with McNerney, Page, Vanderlin & Hall.

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

- 5.12 Samuel Miller for Stacy Folk – Vote to approve the County of Lycoming Emergency Plan.

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

- 5.13 Beth Baylor – Vote to approve the Agreement with Biddle Consulting Group, Inc in the amount of \$3,448.00. (2026 2025 approved budgeted item) Per Beth this Agreement is for a split year 2025 through 2026. Which is why they put it as 2026 budgeted item.

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

- 5.14 Nikki Carter- Vote to approve the Amendment to the Loyalsock Township Subrecipient Monitoring Agreement for the Miller's Run Streambank Stabilization and Stormwater Pond Project in the amount of \$8,736.00. (2025 approved budgeted CAP funds)

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

- 5.15 Emily Mrochko- Vote to approve the Transportation Planning Agreement between Williamsport Area Transportation Study, PennDOT and Public Transit Agencies

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

6.0 COMMISSIONER COMMENT

Commissioner Mussina pointed out that there are many worthy organizations in the community that all need financial assistance that the Commissioners would like to support, but there is not enough money to go around. He emphasized that they are trying to balance the County budget in efforts to assist the many organizations that need funding.

Commissioner Sortman promoted the Farm to Table event at the County Farm that will occur tonight. This event will highlight many of the activities that are going on at the farm, as well as those that we would like to see grow. Lycoming County is the only county in the state to own an operating farm. The Commissioners would like to maintain the farm, especially for educational purposes. He explained that there is a committee of five farmers that operate the farm that have gotten the farm to break even financially. They understand the industry and what is needed.

Commissioner Metzger provided additional comments and information on the Farm to Table Event and the future goals for the County Farm. Commissioner Metzger also talked about the Cattle Chute they have for rent, as well as other equipment available so that farmers don't have to purchase expensive equipment which will help the small farmer.

Commissioner Metzger asked everyone to keep the families of the slain officers in York, Pa in their thoughts and prayers. He pointed out that serving PFA's and warrants, along with traffic stops have the highest fatality rate for law enforcement.

7.0 GENERAL PUBLIC COMMENT

Speakers who wish to address the Board of Commissioners will be limited for no more than three (3) minutes on any particular item. The speaker must state his/her name and address for the record. Any deviation from this rule must be approved by the Board Chairman.

John Shireman, Lycoming County- John asked about the County computer system being hacked and what information was taken.

Commissioner Metzger responded that the hack was stopped immediately due to systems already in place for such an event. The County will continue to have preventive measures in place for any future attempts.

Michael Hagen, Director of Human Resources advised that they are still looking into what data was breached.

Commissioner Sortman added that they were informed that any data they might have gotten won't be disclosed.

Mr. Shireman asked Commissioner Sortman to expand on his statements about public tax money being saved and what the dollar amount is?

Commissioner Sortman informed Mr. Shireman that there was no specific dollar amount. He reiterated the different ways the county is trying to save money especially by looking into prior expenses, some that were not approved by the Commissioners.

Mr. Shireman offered that there are things that the public doesn't realize about the budget such as the percentage that goes into fair wages and benefits, with cuts that are made you just are recouping what is needed for new expenses and rising costs. Mr. Shireman thanked Commissioner Metzger for his comments regarding the state budget impasse and commented on how this affects the local budget.

Commissioner Metzger spoke about the impacts on local food banks and the generosity of local grocery stores.

YOU TUBE PUBLIC COMMENT

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Thomas Adams

#1

Good morning Lycoming County! Thank-you Commissioner Metzger for reminding us of our Founders vision for our constitutional republic was rooted in America's Godly Christian Heritage, and the

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Thomas Adams

#1

Judeo-Christian ethic. I think we must encourage/pressure the state to reexamine sentencing guidelines for violent crime, especially crimes which violate the bodies of children and women! Too many

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Thomas Adams

#1

people are not being held accountable for their heinous acts. Even corruption of morals is not being properly punished. I think, because of the lax sentencing for these disgusting acts, increases the



Thomas Adams

#1

discipline problems in our schools and streets. When people, especially our kids feel unsafe, because their perpetrator is not incarcerated for an appropriate time, suffering no real consequences, it



Thomas Adams

#1

erodes a positive attitude and is destructive in too many ways to communicate on this venue. I think, most of us are able to comprehend my point and the myriad of problems this produces. To aid in



Thomas Adams

#1

the mental health of our children, and to promote safety in our schools and society the guidelines must be restructured! Thank-you for your dedication to our county! God Bless Lycoming County!



Thomas Adams

#1

God Bless America!

8.0 NEXT SCHEDULED MEETING

The next Commissioners Public Meeting will be held on Thursday, September 25, 2025 at 10:00 A.M. in the Commissioner's Board Room, 3rd Floor, 33 West Third Street, Williamsport, PA 17701

*To View This Meeting and For More Detailed Information
Click on The Link Below:*

<https://www.youtube.com/live/xjXCV0ucdxc?si=I6j7gfYeEYbYDJAx>

ATTACHMENT (A)

PERSONNEL ACTIONS:

Pre-Release Center – Tamara Loreman, Resident Supervisor, Union, Full-Time, \$19.20 per Hour, 80 Hours per Pay Period, Anticipated Start Date: September 29, 2025.

Resource Management – Dustin Springman, Truck Driver/Float Driver, 6, Full-Time, \$20.0124 per Hour, 80 Hours per Pay Period, Effective Date: September 14, 2025
Amy Resh Comments:

Good morning Commissioners and Directors,

Thank you for giving me a few minutes on the agenda today. I am Amy Resh, System Administrator of the Lycoming County Library System and Chief Executive Officer and Director of the James V. Brown Library.

I want to begin by thanking County Commissioners for their continued support of the Lycoming County Library System- this support allows us to provide library services for all residents. This summer the county libraries hosted 329 programs engaging 7,381 residents with free, enriching and educational experiences. As you look at the brochures I have brought today, you will see the individual data from each member library and some fantastic pictures of the kids, teens, families, and adults who enjoyed participating in our free summer learning programs to keep their minds sharp and bodies active.

This fall will bring even more excellent programs:

The Hughesville Area Public Library will participate in the Pennsylvania Statewide STEM Ecosystem (PSSE) initiative, a collaborative program with the PA Dept. of Education. PSSE makes science, technology, engineering, and math more accessible for kids and teens. These programs will highlight STEM career paths and engage participants with hands-on STEM activities.

On Friday, October 24th, join the James V. Brown Library at Wildwood Cemetery. They will be providing two 1-hour tours to discover the rich history of those laid to rest and learn about their lasting significance to our community. This program offers a unique opportunity to connect with local history in a beautiful and meaningful setting.

The Jersey Shore Public Library will be resuming their weekly family storytime program. They will be celebrating their 75th Anniversary this fall. Celebrate activities will include a Library Open House celebration on October 25th from 11 AM - 4:00 PM, a local scavenger hunt, a basket raffle, a silent auction, and a fundraising dinner at the Gamble Farm Inn on November 15th.

The Dr. W.B. Konkle Memorial Library's Children's Program Coordinator will lead a Story & Craft Program at the annual Montoursville Fall Festival in September at Indian Park. This community outreach opportunity is always fun and brings new families into the library.

The Montgomery Area Public Library will be hosting its annual basket raffle fundraiser from September 22nd through October 18th. They will also host trick or treat at the library following the annual Montgomery Halloween parade.

Upcoming autumn programs at the Muncy Public Library include adult crafting, a Halloween fest, Tasty Toddler apple creations, plus their scheduled Pokémon and construction clubs. Back by

popular request, the library will host *Food Affairs*, sharing dishes and recipes from different cultures. They will also welcome first graders from Muncy School District with a tour and their own library card.

Thanks to your ongoing support of library services in Lycoming County, 100% of county residents currently have access to library services in their home municipality through our three outreach vehicles. These vehicles bring internet service and materials right to their municipality. They can request items from the system headquarters building brought to them during their stops as well.

Walter Cronkite said, "Whatever the cost of our libraries, the price is cheap compared to that of an ignorant nation. As we move into budget season this fall, we see county constituents supporting library services - they know, as we do, that libraries are the great equalizer. Libraries have saved our residents over \$5,000,000 already this year. They are a public good that serves all of us - they exist to make society, our community, and our neighbors better. I ask you to restore funding to the Lycoming County Library System to the 2024 level in the 2026 budget.

Thank you to the trustees and directors in attendance today:

Diane Eck, JSPL
Christie Foresman, HAPL
John Confer, JVBL
Linda Rohler, JSPL
Charlene Brungard, JSPL
Robbin Degeratu, JVBL
Debbie Leonard, JSPL
Penny Johnson, HAPL
Commissioner Mark Mussina, LCLS Board

Are there any questions?

Thank you again for your time.