

Commissioners
SCOTT L. METZGER
Chairman
MARC C. SORTMAN
Vice Chairman
MARK MUSSINA
Secretary



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**LYCOMING COUNTY BOARD OF COMMISSIONERS
PUBLIC MEETING MINUTES
THURSDAY, SEPTEMBER 11, 2025
10:00 A.M.**

Present: Commissioner Metzger, Commissioner Sortman, Commissioner Mussina, Shannon Barnes Director of Management & Operations, Solicitor Christopher H. Kenyon.

1.0 OPERATIONS

- 1.1 Opening Prayer
- 1.2 Pledge of Allegiance
- 1.3 Convene Commissioners' Public Meeting
- 1.4 Approve the Minutes of the Previous Meeting

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

- 1.5 Public Comment on Agenda Items Only

None

- 1.6 Proclamation – Courthouse Dog Program - Jerri Rook Comments attached

Mathew Salvatori – Administrator Children & Youth Services — Mr. Salvatori expressed the agency's appreciation for being part of this program and the efforts of all those involved.

Mark Mussina – Commissioner Mussina commented on all the positive feedback that is received regarding this program and how the support dog is beneficial to so many people. Mr. Mussina added that the County was very fortunate to have this program. He thanked Jerri.

Marc Sortman – Commissioner Sortman added his thanks for the program and Jerri, as the handler. He pointed out that is proven that animals can be very calming for people, especially children in the courthouse. He also thanked the community for helping out Children and Youth Services

Scott Metzger commented on the joy and comfort that animals bring to our lives and pointed out that we are very fortunate to have a service animal at the courthouse. He remarked that both service dogs have brought much joy and comfort over the years, especially to those dealing with trauma. He also thanked Jerri for her work, dedication and service as the handler

Commissioner Mussina added his thanks to Jerri for her role in the program as the handler since it is a 24-hour, 7 day a week job. He thanked her for her dedication.

2.0 REPORTS

- 2.1 Nicki Gottschall – Vote to ratify the accounts payable cash requirement report for invoices due through 9/17/25 to be paid on 9/10/25 in the amount of \$471,140.77.

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

3.0 PERSONNEL ACTIONS

- 3.1 Mike Hagen – Approve the following Personnel Actions as conditional offers of employment, subject to the successful completion of a background check and all other employment conditions as outlined in Attachment (A).

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

Recess Commissioners Meeting for the Final Public Hearing for FFY25 Community Development Block Grant

4.0 FINAL PUBLIC HEARING FOR FFY25 COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

- 4.1 Convene Public Hearing

Ms. Shrawder introduced the new Project Coordinator of Lycoming County and Loyalsock Township, Larissa Hassinger.

- 4.2 Jamie Shrawder -Discuss final Public hearing for FFY 2025 Community Development Block Grant Program and project selection for funding in the amount of \$589,460.00

- 4.3 Public Comment – None

- 4.4 Adjourn Public Hearing

Reconvene Commissioners Public Meeting

5.0 ACTION ITEMS

- 5.1 Mya Toon–Vote to award the bid for the Flood Acquisition Demolition Projects to Steinbacher Enterprises, Inc in the amount of \$27,268.00.

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

- 5.2 Mya Toon – Vote to ratify the Change Order for Mitchell Knorr, EWP LYC -24-014 in the amount of \$13,000.00.

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

- 5.3 Mya Toon– Vote to approve the Amendment to the Agreement with G&G Firearms Experts

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

- 5.4 Mya Toon – Vote to approve the Cooperative Agreement with the Department of Human Services and Domestic Relations Office.

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

- 5.5 Mya Toon– Vote to approve the Note Resolution (Resolution 2025-19) for issuance of a tax and Revenue Anticipation Note

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

Commissioner Metzger informed the public that they continue to encourage the state legislators to resolve the impasse as it affects everyone in every walk of life. Many people are hurting due to the lack of a passed budget.

- 5.6 Mya Toon – Vote to approve the Tax and Revenue Anticipation Note Agreement, Series 2025A.

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

- 5.7 Mya Toon – Vote to approve Resolution 2025-20 authorizing payment of the County’s contribution towards costs to resolve a privacy and security claim.

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

- 5.8 Mya Toon – Vote to ratify West Branch Drug & Alcohol Abuse Commission Subrecipient Monitoring Agreement in the amount of \$221,501.00. (2025 approved budgeted item)

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

- 5.9 Mya Toon – Vote to approve Resolution 2025-21, including, but not limited to, authorizing the sale and settlement of subsurface rights for portions of Lycoming County Tax Map Parcel numbers 18-168-100 and 18-169-101.

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

David Sterngold, Esq McNerney, Page, Vanderlin and Hall – It was a pleasure working with the County on this. This deal was extensively negotiated over 8 months with a great outcome. It involved a lot of consultation with geological experts as well as negotiations. These resulted in the sale and assignment of the royalty interest which offers both an upfront payment and the potential of recurring revenue stream.

Commissioner Metzger also thanked the experts they worked with.

Commissioner Sortman indicated that this was an excellent opportunity for the residents of the county that will help with budgetary issues and a lifetime payment from the gas industry. Commissioner Sortman thanked all those involved.

Commissioner Mussina spoke about the complexities of this endeavor and the length of time it took to complete. He thanked all those that helped make this happen.

Commissioner Metzger stated that it was nice to have the payment upfront and it will be beneficial to receive the royalty payments each year. Mr. Metzger also announced that there would be a press release later in the afternoon.

- 5.10 Adrienne Stahl – Vote to approve the Agreement with Sorin Dragan. (2025 approved budgeted item)

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

- 5.11 Mark Haas – Vote to approve Resolution 2025-22 amending the Zoning Ordinance Partnership fee.

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

- 5.12 Leslie Kilpatrick – Vote to approve the support renewal with Northern Star Service in the amount of \$3,982.00. (2025 approved budgeted item)

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

- 5.13 Leslie Kilpatrick – Vote to approve the renewal with Keyser Consulting Group, LLC in the amount of \$14,900.00. (2025 approved budgeted item)

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

- 5.14 Leslie Kilpatrick – Vote to approve the Amendment to the Agreement with Marco. (2025 approved budgeted item)

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

- 5.15 Gary Staggett – Vote to award the bid for Leachate hauling to Xtreme Truckin, LLC. (2025 approved budgeted item)

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

- 5.16 Gary Staggett – Vote to approve the pricing renewal plan with Atlas Copco in the amount of \$8,413.88 yearly.

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

- 5.17 Gary Staggett – Vote to approve Transfer Station price increases, adding a material impact fee and taking off the tier for oversized fees to the fee schedule.

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

Commissioner Sortman explained the need for the Transfer Station price increase. The cost for the County to move the waste to the landfill currently is not covered by the fees they have been charging to do the work. This should even the playing field.

6.0 COMMISSIONER COMMENT

Commissioner Metzger reminded all of the Commemorative 911 ride in Montgomery. He asked that drivers be patient with all those riding to remember and honor the fallen. Commissioner Metzger commented on the ceremony and the tremendous job they do honoring the patriots that have lost their lives. Mr. Metzger shared his thoughts about the violence in the news this week and the assassination of Charlie Kirk. He expressed the need for everyone to listen to one another with respect, ask questions and form your own opinion without being disrespectful to those who don't agree with you. Making the world better starts with each person.

Commissioner Sortman promoted the 911 ride and what a great event it is to see. The riders leave from the Clinton Township Firehall and ride throughout the County. It's a reminder of history so that we don't allow that type of history to repeat itself.

Commissioner Sortman expressed his views on evil in the world and the need to keep our citizens safe. Commissioner Sortman announced that Cam Boyer, a county employee for several years, will be moving into the position as head of Facilities Maintenance on Monday. He expressed his appreciation for the dedicated employees working for the County and the goal to make the County one team.

Commissioner Mussina echoed that there are a lot of exciting things happening at the County. He talked about how divided the Country is. Commissioner Mussina pointed out all that goes into organizing the 911 Memorial Ride, the logistics of the ride and what a great event it is.

7.0 GENERAL PUBLIC COMMENT

Speakers who wish to address the Board of Commissioners will be limited for no more than three (3) minutes on any particular item. The speaker must state his/her name and address for the record. Any deviation from this rule must be approved by the Board Chairman.

James May from Congressman Meuser's office spoke about his experiences from 911, as well as his career as an Army Chaplain. Mr. May pointed out that although we saw evil on 911, we also saw the best of America as well. Mr. May reported that he will be at the ride tonight to show his support.

Commissioner Meltzer thanked Mr. May for his service to the Country and continued service with Congressman Meuser, as well as attending today's meeting.

YOU TUBE PUBLIC COMMENT



kalenjaid

#1

The meeting is currently live.



Bonnie

#2

i got to talk to someone about troon golf my husband works at white deer and we need to find out when he started their I am not sure the date I do know it was 2000 Troon only sgive us today that he



Lycoming - Ya Heard?

#1

Thank you Jerri and Ludo for all you do. Are we still utilizing Ludo at the Pre-Release Center?



Thomas Adams

#2

Good morning Lycoming County! An encouragement for residents to contact our state legislators, to stop the fluoridation of our water supplies. This has been mentioned in previous meetings and in the



Thomas Adams

#1

Sun-Gazette; so I will not belabor the arguments for such action. 1 point: fluoride is a neurotoxin. Residents can contact their local sewer and water authority for such action. Thank-you for your



Thomas Adams

#1

work and dedication to our county! Please keep our nation in prayer! May God Bless Lycoming County! May God Bless America!



Lycoming - Ya Heard?

#2

Is the county website down?



Lycoming - Ya Heard?

#1

Let 's Roll.

@thomasadams3614

3 weeks ago

I wonder why, so many times comments are skipped or not seen? I wonder if the reader hits a a key or something, and messages are captured but not viewable, or scrolling through messages the app skips or the something is not set right on the tech end of the county...

8.0 NEXT SCHEDULED MEETING

The next Commissioners Public Meeting will be held on Thursday, September 18th, 2025 at 10:00 A.M. in the Commissioner's Board Room, 3rd Floor, 33 West Third Street, Williamsport, PA 17701

*To View This Meeting and For More Detailed Information
Click on The Link Below: <https://www.youtube.com/live/o-bDM87eLk8?si=90hsQkTIQJ3U5e0z>*

ATTACHMENT (A)

PERSONNEL ACTIONS:

Facilities Management – Cameron Boyer, Director of Facilities Management, 13, Full-Time, \$75,000 per Year, 75 Hours per Pay Period, Effective Date: September 14, 2025.

Prison – Logan Evans, Correctional Officer, Union, Full-Time, \$20.00 per Hour, 80 Hours per Pay Period, Anticipated Start Date: September 22, 2025.

Jerri Rook Comments

I would like to thank the Lycoming County Commissioners for acknowledging Service Dog Month in Lycoming County and the work that Ludo performs every day. Canine Companions provides service dogs to adults, children with disabilities, and to veterans and provides facility dogs to professionals working in healthcare, criminal justice and educational settings. Since its founding in 1975, their dogs and all follow-up services are provided at no cost to their clients. We were fortunate to receive our first facility dog in 2018 and started our Courthouse Dogs program with Jedi II. With Jedi's passing in 2021, we welcomed Ludo II to our program to carry out the work that started with Jedi. Retired Judge Joy McCoy brought this program to Lycoming County, following the path of other Pennsylvania counties, and with the help of the Office of Children and Families in the Court and the full support of the late Chief Supreme Court Justice Max Baer. Since then, we have continued to provide comfort to those individuals, children and adults alike, in the Lycoming County Court system. We are fortunate to be supported financially by our Children and Youth Services Agency. We are also fortunate that the Courts and President Judge Nancy Butts support our program and allow us to provide services outside of the Courthouse to local schools and the Pre-Release Center.

I want to thank Canine Companions because without them, this program would not exist. Their continued training and support provided by Canine Companions is the reason for the success of our program.

Ludo and, formerly Jedi, are heroes to our victims and children. Their ability to calm the fears, lick away the tears, and bring smiles to the broken will forever be etched in my heart. I'm the lucky one that gets to hold the leash.



COURTHOUSE DOG PROGRAM PROCLAMATION



WHEREAS, 2025 marks the 50th anniversary of Canine Companions, the national nonprofit organization that pioneered the use of service dogs to assist individuals with disabilities and created the model for facility dogs serving in professional environments; and

WHEREAS, Courthouse Dogs are expertly trained service dogs placed with professionals in the legal system to provide calm, support, and emotional comfort to victims of violent crimes, witnesses, children, and other vulnerable individuals navigating the judicial process; and

WHEREAS, Lycoming County has embraced this innovative approach to trauma-informed justice through the establishment of its own Courthouse Dog Program, creating a more compassionate and supportive courthouse environment; and

WHEREAS, the program was first established with the arrival of Jedi, the county's inaugural Courthouse Dog, who set a strong foundation of service and support in collaboration with his professional handler; and

WHEREAS, Jedi's work helped demonstrate the value of incorporating facility dogs into the legal system, earning the trust of both staff and the public while supporting individuals through difficult proceedings; and

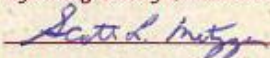
WHEREAS, the Courthouse Dog Program continues to thrive with Ludo, a Canine Companions Facility Dog who has served the Lycoming County Courthouse alongside handler Jerri Rook for the past three years, bringing comfort and reassurance to countless individuals involved in the justice system; and

WHEREAS, Ludo's placement and continued service at the Lycoming County Courthouse is made possible through the generous support of the Lycoming County Department of Children and Youth Services, whose commitment to the wellbeing of children and families makes this program possible; and

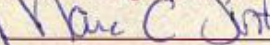
WHEREAS, both Jedi and Ludo have served as a calming presence and emotional anchor for people in distress, helping to uphold the dignity, compassion, and fairness that are core values of the Lycoming County court system.

NOW, THEREFORE, BE IT RESOLVED that we, the Lycoming County Commissioners, on behalf of all citizens of Lycoming County, do hereby recognize the formation and continued success of the Lycoming County Courthouse Dog Program and express deep appreciation for the service of Courthouse Dogs Jedi and Ludo, for the professionalism and compassion of their handler, as well as all those who have supported the Courthouse Dog Program.

Lycoming County Commissioners



Scott L. Metzger, Chairman



Marc C. Sortman, Vice Chairman



Mark Mussina, Secretary

