

Commissioners
SCOTT L. METZGER
Chairman
MARC C. SORTMAN
Vice Chairman
MARK MUSSINA
Secretary

CHRISTOPHER H. KENYON
Solicitor



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**LYCOMING COUNTY BOARD OF COMMISSIONERS
PUBLIC MEETING MINUTES
THURSDAY, SEPTEMBER 4, 2025
10:00 A.M.**

Present: Commissioner Metzger, Commissioner Sortman, Commissioner Mussina, Shannon Barnes Director of Management and Operations, and Solicitor Christopher H. Kenyon.

ADDITIONS/REVISIONS TO AGENDA NOT PREVIOUSLY POSTED

- Add Agenda Item 5.9 - Vote to approve the Amendment to the Agreement with McCormick Law Firm. (2025 approved budgeted item)

1.0 OPERATIONS

- 1.1 Opening Prayer
- 1.2 Pledge of Allegiance
- 1.3 Convene Commissioners' Public Meeting

Commissioners acknowledged additions and revisions to agenda not previously posted noting,

The addition of item 5.9 Vote to approve the Amendment to the Agreement with McCormick Law Firm. (2025 approved budgeted item)

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

- 1.4 Approve the Minutes of the Previous Meeting

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

- 1.5 Public Comment on Agenda Items Only

1.6 Proclamation – Hunger Action Month – Emily Camerer, Central PA Food Bank
Emily Camerer - As we recognize Hunger Action Month, it's important to highlight that in Lycoming County, 1 in 5 children and 1 in 6 adults face food insecurity. The Central Pennsylvania Food Bank, as an affiliate of Feeding America, is committed to addressing this issue through our dedicated policy and research department. We are currently conducting research specific to Lycoming County and would love for you to join us at our Community Hunger Mapping Report Launch scheduled for 2026. This event will provide valuable insights into how food insecurity uniquely affects our community compared to others within our 27-county footprint. Stay tuned for more details on our website in the coming year!

As many of you know, the delay in passing the Pennsylvania State budget has significant implications for our network. The Central Pennsylvania Food Bank is actively advocating on Capitol Hill to secure the necessary funding for our agencies. However, during this critical time, your support is more vital than ever. We encourage everyone to consider

making a financial contribution to the Central Pennsylvania Food Bank. Every dollar donated translates into four meals, thanks to our exceptional purchasing power as a food bank.

Thank you for acknowledging Hunger Action Month, Commissioners. We deeply appreciate your ongoing support in our mission to feed our neighbors in Lycoming County.

Commissioners

The Commissioners expressed gratitude to Emily Camerer and her staff for their outstanding efforts, emphasizing that volunteer involvement is accessible to everyone. Commissioner Metzger shared a personal experience related to Hunger Action Month, highlighting his son's participation in a food drive through cub scouts, which continues annually. He expressed pride in youth involvement, noting that some of their peers might be the ones experiencing hunger. He stressed the importance of the program in ensuring no one goes to bed hungry and encouraged the public to donate or volunteer, especially given the rising cost of food. He urged residents to look for sales and do what they can to help.

2.0 REPORTS

- 2.1 Nicki Gottschall – Vote to ratify the accounts payable cash requirement report for invoices due through 9/10/25 to be paid on 9/3/25 in the amount of \$2,753,340.01.

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

3.0 INFORMATION ITEMS

- 3.1 Mike Hagen – Elected Officials Personnel Actions:
- District Attorney – Alysa Young, Legal Assistant, 4, Full-Time, \$15.4508 per Hour, 75 Hours per Pay Period, Anticipated Start Date: September 15, 2025.

4.0 PERSONNEL ACTIONS

- 4.1 Mike Hagen – Approve the following Personnel Actions as conditional offers of employment, subject to the successful completion of a background check and all other employment conditions as outlined in Attachment (A).

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

5.0 ACTION ITEMS

- ~~5.1 Mya Toon – Vote to ratify NRCS EWP Request #1 in the amount of \$369,706.50.~~

Mya Toon requested to remove Action Item 5.1 reporting that it is a grant drawdown request that does not require formal approval.

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0 to remove action item 5.1.

- 5.2 Mya Toon – Vote to approve the Agreement with Action Cleaning and Equipment of Central PA in the amount of \$800.00. (2025 approved budgeted item)

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

- 5.3 Steve Whitenight – Vote to approve the Agreement with M&M Asphalt in the amount of \$11,000.00. (not an approved budgeted item, contingency funds being used)

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

- 5.4 Steve Whitenight – Vote to approve the Agreement with MES Service Company, LLC in the amount of \$135.00. (not an approved budgeted item, but funds are available)

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

- 5.5 Kelsey Green– Vote to approve the Contract with AECOM in the amount of \$75,000.00 (2025 approved budgeted item)

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

- 5.6 Leslie Kilpatrick – Vote to approve the Support Renewal with Stenograph in the amount of \$2,880.00. (2025 approved budgeted item)

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

- 5.7 Leslie Kilpatrick – Vote to approve the purchase from Vicon in the amount of \$7,041.60. (2025 approved budgeted item)

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

- 5.8 Leslie Kilpatrick – Vote to approve the Support Renewal with E-Plus in the amount of \$747.47. (2025 approved budgeted item)

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

- 5.9 Jenny Picciano - Vote to approve the Amendment to the Agreement with McCormick Law Firm. (2025 approved budgeted item)

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

6.0 COMMISSIONER COMMENT

Commissioner Metzger discussed the county's ongoing efforts to achieve a balanced budget amidst tight financial conditions. He pointed out that taxes have not been increased since 2015 and emphasized efforts to avoid tax hikes. He urged department heads to remain diligent in monitoring expenditures and highlighted ongoing efforts to ensure contracted work is properly completed before payment. He acknowledged that Lycoming County has operated with an out-of-balance budget for 15-20 years but is making progress. He expressed concern over the state impasse, which adversely affects county funding and programs such as food pantries and Head Start, urging the need for a state budget to alleviate these issues. He noted that they will continue to update citizens as the budget season goes on.

Commissioner Sortman acknowledged questionable bills, appreciating that they are being scrutinized. He emphasized the necessity of departmental budget cuts and noted public support for fiscal responsibility. He acknowledged the challenge of maintaining the budget,

noting that although departments wish for increased funding, financial constraints necessitate tough choices. Commissioner Sortman expressed optimism that, despite current hardships, the county will stabilize within a few years through disciplined budgeting.

Commissioner Mussina highlighted the value of the county's financial team, which is committed to fiscal responsibility, even when delivering difficult news about budget limitations. He noted that many colleagues are friends, making these conversations challenging, but they must be honest about financial realities and avoid incurring unsustainable debt. He expressed appreciation for the team's dedication and emphasized the need for responsible financial management, recognizing that the county cannot sustain spending beyond its means.

7.0 GENERAL PUBLIC COMMENT

Speakers who wish to address the Board of Commissioners will be limited for no more than three (3) minutes on any particular item. The speaker must state his/her name and address for the record. Any deviation from this rule must be approved by the Board Chairman.

None

YOU TUBE PUBLIC COMMENT

T

Thomas Adams

#1

Good morning Lycoming County! I think bail for repeat shoplifting criminals are too low. Repeat Shoplifting is one unnecessary cause for higher food prices. These people need to be held accountable

T

Thomas Adams

#1

to their destructive actions. They are counterproductive, not only for businesses, but to food banks, as well. I think another problem of food prices, especially in PA, are the counterproductive

T

Thomas Adams

#1

actions of state regulations, and agencies making things more difficult for farmers and their profitability. I wonder how many illegal immigrants are using our food banks? When grocery stores are

T

Thomas Adams

#1

forced to discard certain outdated foods or are unable to freeze or cook fresh foods at the expiration date...do you understand my point? To have a program with food banks to rescue these foods by

E

Emcee Gee

#2

economic development using a small nuclear reactor is the key to a balanced budget.

T

Thomas Adams

#1

cooking and freezing. Thank-you for all you do for our county! May God Bless Lycoming County, and May God Bless America!

T

Thomas Adams

#1

I agree with Emcee Gee

8.0 NEXT SCHEDULED MEETING

The next Commissioners Public Meeting will be held on Thursday, September 11Pr, 2025 at 10:00 A.M. in the Commissioner's Board Room, 3rd Floor, 33 West Third Street, Williamsport, PA 17701

To View This Meeting and For More Detailed Information Click on The Link Below:

<https://www.youtube.com/live/uGLUsmo5mlo?si=nKnYOm-EKDoxSaNQ>

ATTACHMENT (A)

PERSONNEL ACTIONS:

Prison – Marcus Tapper, Correctional Officer, Union, Part-Time, \$20.00 per Hour, Not to Exceed 1000 Hours Annually, Anticipated Start Date: September 8, 2025.

Prison – Tara Stackhouse, Correctional Officer, Union, Part-Time, \$20.00 per Hour, Not to Exceed 1000 Hours Annually, Effective Date: September 14, 2025.

Prison – Dalton Confer, Correctional Officer, Union, Full-Time, \$20.00 per Hour, 80 Hours per Pay Period, Anticipated Start Date: September 15, 2025.

Soil Conservation – Kellen Krape, Dirt & Gravel Roads Technician, 9, Full-Time, \$50,373.18 per Year, 75 Hours per Pay Period, Effective Date: September 14, 2025.



2025 Proclamation

HUNGER ACTION MONTH

WHEREAS, Hunger and food insecurity are issues of vital concern in Pennsylvania where, according to Feeding America, over 1.5 million individuals, one in eight Pennsylvanians, and one in every six children experience food insecurity. In Lycoming County one in seven neighbors and one in five children are food insecure; and

WHEREAS, Adequate nutritious food has become more expensive and out-of-reach for many neighbors with food costs increasing more than 27%, leading to record demand for charitable food; and

WHEREAS, Food insecurity, the condition of limited or uncertain access to adequate food, is associated with numerous adverse social and health outcomes and is a critical public health issue; and

WHEREAS, Lycoming County is committed to taking steps to combat hunger in every corner of our community, and to provide additional resources to those in need; and

WHEREAS, Lycoming County is committed to working with the Central Pennsylvania Food Bank to educate people about the role and importance of food banks in addressing hunger and raising awareness of the need to devote more resources and attention to hunger issues; and

WHEREAS, The Central Pennsylvania Food Bank distributed over 67.5 million pounds of food in Fiscal Year 2025 to Pennsylvanians experiencing food insecurity. In Lycoming County alone, just shy of 4 million pounds of food were distributed; and

WHEREAS, Public and private entities, including policymakers, business leaders, community activists, farmers, concerned citizens, and hunger relief organizations, must collectively work to address food-insecurity within the Commonwealth; and

WHEREAS, the month of September has been designated nationwide as "Hunger Action Month" to raise awareness of the issue of hunger and mobilize our legislature and the public to help end hunger in America.

NOW, THEREFORE, BE IT RESOLVED we, the Commissioners of Lycoming County, do hereby recognize September 2025, as **HUNGER ACTION MONTH** throughout Lycoming County and encourage all citizens of the County to actively support the Central Pennsylvania Food Bank with assisting those with food insecurities within our community.

Lycoming County Commissioners

Scott L. Metzger

Scott L. Metzger, Chairman

Marc C. Sortman

Marc C. Sortman, Vice Chairman

Mark Mussina

Mark Mussina, Secretary

