

Commissioners:

SCOTT L. METZGER
Chairman

MARC C. SORTMAN
Vice Chairman

MARK MUSSINA
Secretary



COUNTY of LYCOMING
48 WEST THIRD STREET
WILLIAMSPORT, PA 17701

MATTHEW A. McDERMOTT
*Director of Administration
and Chief Clerk*

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**LYCOMING COUNTY BOARD OF COMMISSIONERS
PUBLIC MEETING MINUTES
THURSDAY, JUNE 12, 2025
10:00 A.M.**

Present: Commissioner Metzger, Commissioner Sortman, Commissioner Mussina, Mya Toon Director of Financial Management, and Solicitor Michael Wiley.

1.0 OPERATIONS

- 1.1 Opening Prayer
- 1.2 Pledge of Allegiance
- 1.3 Convene Commissioners' Public Meeting
- 1.4 Approve the Minutes of the Previous Meeting

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

- 1.5 Public Comment on Agenda Items Only

None

2.0 BID OPENING

- 2.1 Nicki Gottschall - Open the following bid:
 - Built in Dishwasher
 -

Built-In Dishwashers		
Company Name	Submitted Amount	Date Submitted
Sam Tell and Son, Inc.	\$3,252.57	6/4/2025

3.0 REPORTS

- 3.1 Nicki Gottschall – Vote to ratify the accounts payable cash requirement report for invoices due through 6/18/25 to be paid on 6/11/25 in the amount of \$1,887,182.83.

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

4.0 INFORMATION ITEMS

- 4.1 Amy Resh, Chief Executive Officer & Director - Lycoming County Library System Update

Amy Resh – Comments Attached

- 4.2 Mya Toon - Acknowledge that the County is requesting bids for Zoning Hearing Board Solicitor Services
- 4.3 Mike Hagen – Elected Officials Personnel Actions:
- Clerk of Courts – Mandy Shultz, Criminal Processing Clerk, 4, Full-Time, \$16.606 per Hour, 75 Hours per Pay Period, Anticipated Start Date: June 16, 2025.
 - Controller – Noah Hunt, Accountant I, 9, Full-Time, \$46,315.0584 per year, 75 Hours per Pay Period, Effective Date: May 25, 2025.
 - Controller – Toni Hennigan, AP/Payroll Specialist, 6, Full-Time, \$19.757 per Hour, 75 Hours per Pay Period, Anticipated Start Date: June 23, 2025.

Recess Commissioners' Public Meeting for the Salary Board

5.0 SALARY BOARD - SALARY BOARD MINUTES CAN BE FOUND ON LYCO.ORG>ELECTED OFFICIALS>CONTROLLER

- 5.1 Convene Salary Board.
- 5.2 Vote to approve the Salary Board minutes from the June 5, 2025 meeting.
- 5.3 Vote to approve the following Salary Board Actions:
- Prison
 - A. Increase starting pay of Nurse Supervisor to 35.00/hour (PG12)
 - B. Reclassify 1 Sergeant position (PG9) to a Sergeant/Training Coordinator (PG 10)
 - District Attorney
 - A. Reclassify Deputy Assistant District Attorney to PG13 (currently at PG12)
 - B. Rename Clerk III's, PG4 to Legal Assistant, PG4 (title change only)
- 5.4 Adjourn Salary Board.

Reconvene Commissioners' Public Meeting

6.0 ACTION ITEMS

- 6.1 Gary Staggett – Vote to approve the Agreement with Martz Technologies. (2025 approved budgeted item).

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

- 6.2 Gary Staggett – Vote to approve the Agreement with Davis-Ulmer Sprinkler Company. (2025 approved budgeted item).

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

- 6.3 Gary Staggert– Vote to approve the purchase of Odor Control product from Kroff Chemical in the amount of \$20,794.80. (2025 approved budgeted item)

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

Commissioner Sortman acknowledged the high cost of purchasing odor control products from Kroff Chemical but expressed confidence that Montgomery residents are satisfied with the decision. He commended Gary Staggert for his exemplary performance as interim director at the Recycling and Landfill Center over the past month, highlighting his efforts to address financial declines and improve operations through team leadership and dedication.

Commissioner Mussina remarked about the lack of odor that the land fill produces, noting that the site is barely detectable from passing vehicles. He acknowledged the collaborative efforts with Mr. Staggert in seeking solutions to landfill issues, describing these interactions as positive, refreshing, and indicative of progress.

Staggert explained the use of cinnamon-scented smell disks at the landfill, which are designed to neutralize odors. Mr. Staggert noted the team effort at the landfill.

Commissioner Metzger thanked Gary Staggert for his contributions and asked him to extend gratitude to the entire team.

- 6.4 Nancy Schenck – Vote to approve the Agreement with Summit School, Inc. d/b/a Summit Academy. (2025 approved budgeted item)

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

- 6.5 Nancy Schenck– Vote to approve the Agreement with Community Specialists Corp., d/b/a/The Academy. (2025 approved budgeted item)

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

- 6.6 Nancy Schenck – Vote to approve the Agreement with Cornell Abraxas Group, LLC. (2025 approved budgeted item).

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

Commissioner Metzger acknowledged Rocco Mirabito’s work on an Eagle Scouts project and requested Nancy Scheck to describe her role in the county. He praised her negotiating skills in minimizing contract cost increases and thanked her for her effective contributions.

Nancy Schenck provided a brief overview of her role within the county.

- 6.7 Charles Kiessling – Vote to approve the Agreement with Advanced Detection Solutions for service of the CT scanner for the 2nd and 3rd year of ownership in the amount \$96,000. (2025 approved budgeted item)

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

Charles Kiessling provided a brief overview of his role as Coroner for the County.

Commissioner Mussina acknowledged Charles Kiessling and his team for their professionalism, especially in light of recent local tragedies, recognizing the emotional difficulty inherent in their work.

6.8 Maleick Fleming – Vote to approve the Amendment #2 to the Agreement with Barton & Loguidice Engineering Services. (2025 approved budgeted item)
Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

Maleick Fleming provided a brief overview of his role in the county.

6.9 Mya Toon - Vote to approve the Agreement with Lycoming Abstract Company, Inc. (2025 approved budgeted item)
Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

6.10 Mya Toon – Vote to approve Resolution 2025-12 for the sale of surplus property.
Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

6.11 Mya Toon – Vote to approve the Agreement with Susquehanna Fire Protection in the amount of \$1,505.80. (2025 approved budgeted item)
Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

Commissioner Metzger sought clarification on whether the contract presented covered both the Prison and Pre-Release Center (PRC). Commissioner Metzger stressed that its vital that the county makes sure the kitchen hoods are inspected on a regular bases for safety reasons.

Mya Toon explained that contracts are sometimes combined and other times separated; she confirmed the current contract is for the Prison, with the PRC likely to have its own contract later.

6.12 Mya Toon–Vote to approve the Radiation Emergency Response Fund Grant Agreement for State Fiscal Year 2025-2026 with PEMA in the amount of \$7,413.00. (2025 approved budgeted item)
Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

6.13 Mya Toon – Vote to award the bid for Blockhouse and Little Pine Creeks Fish Habitat Enhancement Project to Darren Thompson Excavating in the amount of \$20,375.00. (2025 approved budgeted item)
Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

Mya Toon provided a brief overview of her role in the County as Director of Financial Management.

7.0 COMMISSIONER COMMENT

Commissioner Sortman followed up on Commissioner Mussina’s previous comments on the Coroner’s office, acknowledging the unfortunate loss of life that we have had in Lycoming County in the past few months in water recovery, urging residents to wear life

jackets amidst ongoing heavy rainfall. He praised community volunteers for their quick response during a recent tragedy and highlighted the community's resilience and unity. He noted that though we have gone through a lot of tragedy it has helped pull residents together and strengthen our community. He also noted the success of local sports teams reaching state finals, viewing it as a sign of effective youth development.

Commissioner Mussina reflected on how quickly children grow and summer passes, emphasizing the importance of seizing opportunities to complete planned activities before school resumes. He also wished good luck to the South Williamsport Softball team and the Montoursville Baseball team in the state finals and expressed pride in the community's achievements.

Commissioner Metzger urged parents to discuss bicycle safety with children, especially regarding electric bikes, due to observed traffic violations and near-miss accidents. He stressed the importance of helmet use, highlighting that the county offers free helmets, and encouraged awareness of motorcycle safety and Pennsylvania's distraction law. He also recognized Rocco Mirabito's efforts toward Eagle Scout status, commending his dedication and expressing hope for continued growth.

8.0 GENERAL PUBLIC COMMENT

Speakers who wish to address the Board of Commissioners will be limited for no more than three (3) minutes on any particular item. The speaker must state his/her name and address for the record. Any deviation from this rule must be approved by the Board Chairman.

Bruce Clark from Muncy raised concerns about the removal of political campaign signs from a polling place at First United Methodist Church, citing concerns over the church's 501(c)(3) status and asserting that Pennsylvania law permits such signs on election day. He expressed frustration over what he perceives as violations of First Amendment rights and called on the Board of Elections and Commissioners to address the issue, warning of potential legal action. Commissioners shared their experiences, noting no previous issues, and discussed the need for clarification regarding the legal status of campaign signage at polling locations, with plans to investigate further.

YOU TUBE PUBLIC COMMENT

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Thomas Adams Good morning Lycoming County! I encourage all residents of the county to pray for a resolution to the hostilities of Iran, that we don't see WWII. Also, for peaceful protests, here and in our nation.

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Thomas Adams The protests are a result of people ignorant of our Constitution and the powers and responsibilities it affords to the executive branch. Our flag is also a testament to no kings in America along with

T

Thomas Adamsour founding documents. It is amazing to see protests planned on the day to honor 250 years of the US Army, on Flag Day to boot! It would be wonderful to see the protests turn into a Flag Day

T

Thomas Adamscelebration and a day to honor the Army! Please, everyone deciding to enter our waterways and bodies of water; WEAR LIFEVESTS! Please use all caution and never go in waters alone! As in the Spirit of

T

Thomas Adamsour Founders: "No king, but King Jesus!" Thank-you for your work and dedication to our county!

T

Thomas AdamsChurches are comprised of citizens (hopefully) and have all rights no matter what filing status!

9.0 NEXT SCHEDULED MEETING

The next Commissioners Public Meeting will be held on Thursday, June 19th, 2025 at 10:00 A.M. in the Commissioner's Board Room, 3rd Floor, 33 West Third Street, Williamsport, PA 177

Please note that there will be No Public Meeting on July 3, 2025

*To View This Meeting and For More Detailed Information
Click on The Link Below:*

https://www.youtube.com/live/EU_XXOXaZ44?si=3yLyNFJ7PHdvGt7s

ATTACHMENT (A)

PERSONNEL ACTIONS:

Prison – Craig Boyer, Correctional Officer, Union, Full-Time, \$20.00 per Hour, 80 Hours per Pay Period, Anticipated Start Date: July 7, 2025.

Amy Resh, Comments

Good Morning, Commissioners and Directors,

First, thank you for giving me a few minutes on the agenda today- I am Amy Resh, System Administrator of the Lycoming County Library System and Chief Executive Officer and Director of the James V Brown Library.

I would like to take a moment to thank the County Commissioners for their support of library services. During the recent Remake Learning Days, libraries across the county hosted 50 programs where patrons could wonder, explore, and learning together.

Hughesville Area Public Library partnered with BLaST IU for a Remake Learning event. Blast loaned the Library three dozen Ozobots for the program and families have returned to the library to play with the coding and problem-solving robots.

The James V. Brown Library welcomed Field Paleontologist Mike and Roberta Straka for a presentation, where sixty-five attendees explored the world of Ice Age creatures and early humans, participating in a hands-on fossil dig to assemble a Mastodon skeleton.

The Jersey Shore Public Library's program, "History's Mysteries," taught children how archaeologists learn about history through artifacts. The children participated in an archeological dig using toothbrushes to gently remove the dirt and reveal "dinosaur" bones.

The Dr. W.B. Konkle Memorial Library was grateful for Commissioner Metzger's visit during the Budding Builders program, where children play together and build anything they can imagine.

The Montgomery Area Public Library hosted 12 families, at their System shared event with Centered Earth. During this event, they hosted a teen ambassador from BLAST who was excited to cover an event that encouraged creativity and socialization while showcasing that libraries are more than just books.

During Rocket Science, children at the Muncy Public Library learned about and created rocket ships using straws, which were "launched" by blowing air through them. The Library was grateful for a visit from Commissioner Mussina.

The County libraries are gearing up for a fun-filled summer, as you will see in the Summer Learning insert from the Williamsport Sun Gazette. To highlight a few events:

- This summer, every member library will host a visit from Clyde Peeling's Reptiland.

Additionally -

- Hughesville Area Public Library will host Science Heroes on June 17th at 10:30 AM.
- James V. Brown Library will host an off-site Art Exhibit visit at The Gallery at the Pennsylvania College of Technology on July 10 at 11:00 AM.
- Jersey Shore Public Library will host the Soaring Spirits Parrot Sanctuary on July 10th.
- Konkle Memorial Library will host Messy Art Day on July 29th and 30th at 1:00 PM.

- Montgomery Area Public Library is hosting its Fourth Annual Fun with Firefighters program at Montgomery's Heritage Park with Muncy Public Library on July 12th at 2:00 PM.
- Muncy Public Library is most excited about its Color Me Series, which will take place throughout the summer, exploring the intersection of science and art.

Before you, there are several handouts:

- LCLS Quarterly Review, January-May 2025
- JVB Summer Learning Passport - available on Saturday, June 14th from 10-2
- Sun-Gazette special insert featuring events for each library in the county

Thanks to your ongoing support of library services in Lycoming County, 100% of county residents will have access to library services in their home municipality through our three outreach vehicles.

And before I close today, I want to share a brief story with you. Recently, a house fire caused four-year-old Natalee and her three-year-old sister, Reese, to lose everything they owned overnight. One thing they deeply missed was their books. On a recent visit to their school, the Lycoming County Library System's youth outreach vehicle brought them a piece of normalcy. They checked out some books to borrow, and they, along with their classmates, were gifted copies of this year's PA one book, "Arlo draws an octopus," to take home.

Thank you to the trustees and directors in attendance today:

Are there any questions?

Thank you again for your time.