

Commissioners
SCOTT L. METZGER
Chairman
MARC C. SORTMAN
Vice Chairman
MARK MUSSINA
Secretary



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CHRISTOPHER H. KENYON
Solicitor

**LYCOMING COUNTY BOARD OF COMMISSIONERS
PUBLIC MEETING MINUTES
THURSDAY, MAY 1, 2025
10:00 A.M.**

Present: Commissioner Metzger, Commissioner Sortman, Commissioner Mussina, Mya Toon Director of Financial Management, and Solicitor Christopher H. Kenyon.

ADDITION TO AGENDA NOT PREVIOUSLY POSTED

- Add Agenda item 6.20 - Vote to approve the Agreement with R & J Ertel in the amount of \$11,000.00. (2025 approved budgeted item)

Mr. Mussina moved to approve the addition to the Agenda. Mr. Sortman 2nd the motion. Approved 3-0

1.0 OPERATIONS

- 1.1 Opening Prayer
- 1.2 Pledge of Allegiance
- 1.3 Convene Commissioners' Public Meeting
- 1.4 Approve the Minutes of the Previous Meeting

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

- 1.5 Public Comment on Agenda Items Only

None

- 1.6 Proclamation - Coach Curtis Jacobson– Lady Lancers Day

Coach Curtis Jacobson thanked the Commissioners for inviting the Loyalsock girls' basketball team to be present. Coach Jacobson emphasized that every high school athlete aspires to win a State Championship title. He reflected on the teams struggles over the recent years and highlighted the ambition and dedication of the team that led them to victory this year. Mr. Jacobson stated that the team earned every second of the recent win and highlighted the State player of the year Alaina Dadzie.

The members of the Loyalsock girls' basketball team each stood up and introduced themselves stating their names and their current academic year.

The Loyalsock team coaches and administrators each stood to introduce themselves and offered words of encouragement and congratulations to the Loyalsock girls basketball team for their achievement.

Commissioner Sortman congratulated the Loyalsock girls' basketball team for becoming the first female team from Lycoming County to win a State Championship, noting that this historic accomplishment will be a memorable part of their lives.

Commissioner Mussina remarked on the challenges that smaller schools face in competing against private schools, emphasizing that the team's victory was especially impressive given these obstacles. Commissioner Mussina praised the team's resilience and acknowledged the behind-the-scenes struggles in sports, noting that the audience might not always see their efforts. Commissioner Mussina highlighted the significance of each player's contribution, regardless of their role and praised the coaches stating they are among the best in District 4.

Commissioner Metzger praised the Loyalsock girls' basketball coaches for their dedication and care for their players. Commissioner Metzger discussed how high school sports foster community spirit and bring people of all ages together as the team advances. Commissioner Metzger noted that the team serves as role models for young girls, emphasizing their support for one another and the importance of each player's role in creating a successful team. Commissioner Metzger recognized the team's achievement stating it's a milestone they can cherish for years to come.

2.0 REPORTS

- 2.1 Nicki Gottschall – Vote to ratify the accounts payable cash requirement report for invoices due through 5/7/25 to be paid on 4/30/25 in the amount of \$1,299,478.68.

Nicki Gottschall introduced herself and provided a brief overview of Controller operations.

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

3.0 INFORMATION ITEMS

- 3.1 Mike Hagen – Elected Officials Personnel Actions:
- Coroner – Kennedy Snook, Deputy Coroner, 7, \$19.4688 per hour, not to exceed 1000 hours annually, Anticipated Start Date May 5, 2025.

Michael Hagen introduced himself and stated his role in the County.

- 3.2 Monica Fox – Announce the FFY 2025 CDBG Schedule
- 3.3 Mya Toon – Acknowledge that the County is requesting bids for Plunkett Creek's Blockhouse and Little Pine Creek's fish habitat enhancement projects.

Recess Commissioners' Public Meeting for the Salary Board

4.0 SALARY BOARD - SALARY BOARD MINUTES CAN BE FOUND ON LYCO.ORG>ELECTED OFFICIALS>CONTROLLER

- 4.1 Convene Salary Board.
- 4.2 Vote to approve the Salary Board minutes from the April 24, 2025 meeting.
- 4.3 Vote to approve the following Salary Board Actions:
- Planning and Community Development:
- Delete Transportation Supervisor, PG 12

- Delete Community Development/Leave Planner, PG 12
- Add Transportation Planner, PG 9
- Add Community and Economic Development Planer, PG 9

4.4 Adjourn Salary Board.

Reconvene Commissioners' Public Meeting

5.0 PERSONNEL ACTIONS

5.1 Mike Hagen – Approve the following Personnel Actions as conditional offers of employment, subject to the successful completion of a background check and all other employment conditions as outlined in Attachment (A).

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

6.0 ACTION ITEMS

6.1 Michael Hagen – Vote to approve the Training Services Agreement with Pennsylvania School of Technology in the amount of \$11,000. (2025 approved budgeted item).

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

6.2 Forrest Lehman– Vote to appoint the Chief Clerk as the County's Accessibility Coordinator.

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

Commissioner Metzger provided a brief overview of Forrest Lehman's role and the operations of Voter Services.

6.3 Nancy Schenck – Vote to approve the Agreement with Dinges, Dinges & Waltz, Inc. (2025 approved budgeted item)

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

Nancy Schenck introduced herself and provided a brief overview of her role in Juvenile Probation.

6.4 Gary Staggett – Vote to approve the Agreement with Monitronics for the LCRMS Transfer Station. (2025 approved budgeted item)

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

6.5 Gary Staggett – Vote to approve the Agreement with Monitronics for the LCRMS LCRMS Shop Building. (2025 approved budgeted item)

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

6.6 Gary Staggett – Vote to approve the Agreement with Monitronics for the LCRMS Admin Scale House. (2025 approved budgeted item)

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

- 6.7 Gary Staggett – Vote to approve the Agreement with Monitronics for the LCRMS Pump Station. (2025 approved budgeted item)

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

- 6.8 Gary Staggett – Vote to approve the Agreement with Monitronics for the LCRMS Recycling Building. (2025 approved budgeted item)

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

- 6.9 Gary Staggett – Vote to approve the Agreement with Bergey’s Truck Centers. (2025 approved budgeted item)

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

- 6.10 Gary Staggett – Vote to approve the Amendment to the Agreement with GreenChip to extend the terms of the agreement to December 31, 2027. (2025 approved budgeted item)

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

- 6.11 Gary Staggett– Vote to award R & L Development Company for the Leachate Force Main project in the amount of \$1,223,721.00. (2025 approved budgeted item)

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

Gary Staggett provided an overview of the landfill operations, emphasizing acceptable disposal practices and highlighting potential hazards associated with certain items. Mr. Staggett also encouraged public engagement through landfill tours to enhance understanding of its functions.

- 6.12 Sal Vitko – Vote to approve the 2025-2027 Subrecipient Monitoring Agreement with River Valley Transit Authority in the amount of \$126,000.00. (2025 approved budgeted item)

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

Sal Vitko summarized the responsibilities of Lycoming County’s Planning Department, with particular focus on the recently completed bridge bundling program.

Commissioners Metzger and Sortman elaborated on the program's scope and emphasized the importance of maintaining and investing in the county's infrastructure.

- 6.13 Maleick Fleming – Vote to approve the Amendment to the Agreement with STEP Inc. PHARE 22/23. (2025 approved budgeted item)

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

Maleick Fleming introduced himself and provided a brief overview of his role in the Planning and Community Development department.

- 6.14 Leslie Kilpatrick – Vote to approve the maintenance on network devices with E-plus in the amount of \$44, 013,71. (2025 approved budgeted item)

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

- 6.15 Leslie Kilpatrick – Vote to approve the renewal for forensic software with Magnet Forensics in the amount \$12,410.00. (2025 approved budgeted item.)

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

Leslie Kilpatrick introduced herself and provided a brief overview of IT operations.

- 6.16 Mya Toon – Vote to ratify RACP Amendment to extend the termination date to January 31, 2026.

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

Mya Toon introduced herself and provided a brief overview of the Financial Management operations.

- 6.17 Mya Toon - Vote to approve the notice of Grant and Agreement Award for the Emergency Watershed Protection Program with the Natural Resources Conservation Service in the amount of \$1,616,625.00. (2025 approved budgeted item)

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

- 6.18 Mya Toon – Vote to approve the Operation and Maintenance Plan and Agreement with the Natural Resources Conservation Service. (2025 approved budgeted item)

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

- 6.19 Mya Toon - Vote to ratify the Indigent Defense Grant Program Modification Request.

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

- 6.20 Ken George – Vote to approve the Agreement with R & J Ertel in the amount of \$11,000.00. (2025 approved budgeted item)

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

Christopher Kenyon introduced himself and provided a brief overview of his role as the County Solicitor.

Ken George introduced himself and provided a brief overview of the Facilities Management operations.

7.0 COMMISSIONER COMMENT

Commissioner Sortman expressed pride in the Loyalsock girls' basketball team's achievements, noting their success has brought recognition to Lycoming County and the community. Commissioner Sortman stated that he looks forward to watching the team win again next year.

Commissioner Mussina outlined the commissioners' primary role in managing funds and improving community welfare. Commissioner Mussina shared updates on various projects aimed at enhancing services and quality of life for county residents

Commissioner Metzger highlighted the importance of celebrating community members' achievements. Commissioner Metzger spoke about the diverse groups the county honors and shared that he enjoys taking a moment to share in their joy and accomplishments.

8.0 GENERAL PUBLIC COMMENT

Speakers who wish to address the Board of Commissioners will be limited for no more than three (3) minutes on any particular item. The speaker must state his/her name and address for the record. Any deviation from this rule must be approved by the Board Chairman.

YOU TUBE PUBLIC COMMENT

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Thomas AdamsGood morning Lycoming County! From WASD, congratulations to the Loyalsock Lady Lancers, you have brought great memories of joy to our area! Thank-you for the examples of tenacity and dedicated work. A

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Thomas Adamsmodel of discipline to succeed in sports, which is how to have a successful society. Playing within the parameters of rules, which give safety and order to basketball and every sport. Law and Order

T

Thomas Adamsparamount for Life, Liberty and the Pursuit of Happiness to continue into the future. Without the rules the sport has no meaning and devolves into chaos and is neither safe or fun. One more thing is

T

Thomas AdamsTrue for every successful program and for our lives. Always keep a positive, can-do-no-matter-what attitude

T

Thomas Adamseven through the toughest and distressing of times. We can always, always, always be an example and a strength to someone else! God Bless Lycoming County and May God Bless America!

9.0 NEXT SCHEDULED MEETING

The next Commissioners Public Meeting will be held on Thursday, May 8th, 2025 at 10:00 A.M. in the Commissioner's Board Room, 3rd Floor, 33 West Third Street, Williamsport, PA 17701

*To View This Meeting and For More Detailed Information
Click on The Link Below:*

https://www.youtube.com/live/ph_p_bm54Qw?si=BewJtuVsV-mRTNHS

ATTACHMENT (A)

PERSONNEL ACTIONS:

Adult Probation – Jennifer Cartagena, Administrative Case Officer, 7, Full-Time, \$19.656 per Hour, 80 Hours per Pay Period, Anticipated Transfer Date: April 27, 2025.

Pre-Release Center – Robert Harvey, Resident Supervisor, Union, Full-Time, \$19.20 per Hour, 80 Hours per Pay Period, Anticipated Transfer Date: May 11, 2025.

Prison – Adam Ganim, Correctional Officer, Union, Full-Time, \$20.00 per Hour, 80 Hours per Pay Period, Anticipated Start Date: May 5, 2025.



PROCLAMATION

LADY LANCERS DAY

MAY 1ST, 2025

Whereas, the Loyalsock Township Girls Basketball Team, the Lady Lancers, theme and mantra for the year was "PURPOSE", and

Whereas, the Loyalsock Township Girls Basketball Team won the PIAA class 3A state championship on March 27th, 2025 defeating their opponents, Shady Side Academy 55-43, and

Whereas, this PURPOSE, led the Lady Lancers to become the first Lycoming County girls' basketball team ever to win a state championship, and

Whereas, the Lady Lancers clinched the PIAA class 3 District championship on February 28th, 2025 moving them forward to the state championship game, and

Whereas, the Lady Lancers also won the Pennsylvania Heartland Athletic Conference Division # 3 Championship with a perfect 10-0 record, and

Whereas, they finished their season with a 30-2 record, and

Whereas, this was Loyalsock's 9th straight state tournament appearance under Coach Curtis Jacobson, who recorded his 199th career win as a girls' varsity basketball head coach, and

Whereas, a state championship is earned through years of hard work, dedication, sacrifice, support, and commitment from all members of the team, their families, and coaching staff who put countless hours into making themselves and teammates better, and

Whereas, family, friends, fans throughout the County and the Loyalsock Community have come together to rally support and encouragement for the Lady Lancers throughout the season now come together to celebrate and honor the team, coaches and staff as they celebrate this momentous accomplishment.

Therefore, Be it Resolved, that we, the Commissioners of Lycoming County, proudly proclaim May 1st, 2025 as Lady Lancers Day, and urge all the citizens to celebrate with them and continue to show their support for these young ladies with PURPOSE.

Lycoming County Commissioners

Scott L. Metzger

Scott L. Metzger, Chairman

Marc C. Sortman

Marc C. Sortman, Vice Chairman

Mark Mussina

Mark Mussina, Secretary

