

Commissioners:

SCOTT L. METZGER
Chairman

TONY R. MUSSARE
Vice Chairman

RICHARD MIRABITO
Secretary



MATTHEW A. McDERMOTT
*Director of Administration
and Chief Clerk*

J. DAVID SMITH
Solicitor

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COUNTY of LYCOMING
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**LYCOMING COUNTY BOARD OF COMMISSIONERS
PUBLIC MEETING MINUTES
THURSDAY, MARCH 30, 2023
10:00 A.M.**

Present: Commissioner Metzger, Commissioner Mussare Commissioner Mirabito, Director Matthew McDermott, and Solicitor Michael Wiley, via telephone.

1.0 OPERATIONS

- 1.1 Opening Prayer
- 1.2 Pledge of Allegiance
- 1.3 Convene Commissioners' Public Meeting
- 1.4 Approve the Minutes of the Previous Meeting

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0

- 1.5 Public Comment on Agenda Items Only

No Comments

2.0 INFORMATION ITEMS

- 2.1 Richard Howell – Update and status on the Williamsport Regional Airport.

3.0 REPORTS

- 3.1 Kalen Barnes – Vote to approve accounts payable cash requirement report through 4/5/2023 to be paid on 3/29/2023 in the amount of \$3,193,291.64.

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0

- 3.1a Kalen Barnes – Presented for ratification is one invoice to be paid to DarenThomas Excavating on 3/23/2023 in the amount of \$124,800.00. This is funded 100% through the general fund and was not presented for ratification at last weeks meeting.

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0

4.0 PERSONNEL ACTIONS

- 4.1 Jessica Segraves – Approve the following Personnel Actions as conditional offers of employment, subject to the successful completion of a background check and all other employment conditions as outlined in Attachment (A).

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0

5.0 TDA ACTIONS

- 5.1 Jessica Segraves – Approve the following TDA actions as outlined in Attachment (C).

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0

Recess Commissioners' Public Meeting for the Board of Assessment Revisions

6.0 BOARD OF ASSESSMENT REVISIONS

6.1 Convene Board of Assessment Revisions.

6.2 Brooke Wright – Approve the following real estate exonerations as outlined in Attachment (C)

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0

6.3 Adjourn Board of Assessment Revisions.

Reconvene Commissioners' Public Meeting

7.0 TAX CLAIM

7.1 Brooke Wright – Approve the following tax claim:

- Riche Tabatabai – 67-011-219 - \$173.23

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0

8.0 ACTION ITEMS

8.1 Kristin McLaughlin – Vote to approve ARPA funds to the following:

- Jersey Shore Area Joint Water Authority - \$250,000
- Raffaele M. Colone, Jr. /Trees for Life LLC/Woodrich - \$43,600.00
- Nippenose Tavern \$50,000 (increase from \$10,363)
- Community Arts Center - \$50,000
- Lycoming County Health Improvement Coalition - \$10,589.00
- Covation Center, Inc - \$50,000
- Special Olympics - \$16,679
- Habitat for Humanity Affordable Housing Construction - \$100,000

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0

8.2 Jessica Segraves – Vote to approve Direct Replacement Agreement with AEROTEK (budget funds available)

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0

8.3 Matthew McDermott – Vote to approve Memorandum of Understanding with American Federation of State, County and Municipal Employees AFL-CIO (2023 budgeted item)\

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0

Mr. Mirabito made a motion to add a paragraph to the MOU that states the program termination date of 6.30.2023. Mr. Mussare 2nd the motion Approved 3-0

8.4 Matthew McDermott – Vote to approve Opioid Wave 2 Pharmacy Settlements involving Teva and Allergan and Pharmacies.

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0

8.5 Mya Toon – Vote to approve and award bid to DSC Solutions for janitorial services of the health and wellness center (2023 budgeted item).

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0

8.6 Mya Toon – Vote to approve Listing Contract with Real Estate Excel, A Girio Reality Co, subject to further legal and administrative review and approval

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0

8.7 Mya Toon – Vote to approve Bill of Sale with Greater Valley EMS in the amount of \$33,800.

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0

8.8 Jenny Picciano – Vote to approve Resolution 2023-06.

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0

9.0 COMMISSIONER COMMENT

Mr. Mussare commented on the need to hire qualified IT personnel to replace those that have retired and to protect the county from the increasing number of cyber threats. Mr. Mussare also commented on the newer government regulations regarding cyber threats and how the cost of the county insurance is impacted by the type of cyber protection/programming that it is utilizing. Mr. Mussare indicated that this is an issue that needs to be addressed in the near future.

10.0 GENERAL PUBLIC COMMENT

Speakers who wish to address the Board of Commissioners will be limited for no more than three (3) minutes on any particular item. The speaker must state his/her name and address for the record. Any deviation from this rule must be approved by the Board Chairman.

John Shireman, Jersey Shore – Thanked Commissioners for acknowledging the Vietnam Veterans at the 3.23.23 public meeting. John presented information on the health issues veterans face due to agent orange and the need to keep the public aware of these serious health concerns.

Tom Adams, Williamsport- announced he is running for school board. Topics covered: quoted scripture, lack of knowledge, keeping a positive attitude.

YouTube Public Comments

To view this meeting follow the link below:

<https://www.youtube.com/watch?v=cisGPpN8ZSs>

11.0 NEXT SCHEDULED MEETING

The next Commissioners Public Meeting will be held on Thursday, April 6, 2023, at 10:00 A.M. in the Commissioner’s Board Room, 1st Floor, Executive Plaza, 330 Pine Street, Williamsport, PA 17701.

ATTACHMENT (A)

PERSONNEL ACTIONS:

- Resource Management Services – Kellen Lowe, Transfer Station – Truck Driver, Full-Time Replacement, \$19.62 per hour, 80 hours per Pay Period, Anticipated Start Date: April 3, 2023.
- Facilities Management – Christopher Short, Maintenance III – HVAC, Full-Time New Position, \$28.56 per hour, 75 hours per Pay Period, Anticipated Start Date: April 3, 2023.
- Facilities Management – Austin Leatherman, Maintenance III – HVAC, Full-Time New Position, \$29.40 per hour, 75 hours per Pay Period, Anticipated Start Date: April 17, 2023.
- Public Defender – Michael Showers, Assistant Public Defender, Full-Time Replacement, \$60,500 per year, 75 hours per Pay Period, Anticipated Start Date: April 10, 2023.
- Judge Linhardt – Kady Heisman, Executive Secretary, Full-Time Replacement, \$16.38 per hour, 75 hours per Pay Period, Anticipated Start Date: April 3, 2023.
- Juvenile Probation Office – Andrew Arnold, Juvenile Probation Officer, Full-Time Replacement, \$21.95 per hour, 80 hours per Pay Period, Anticipated Start Date: April 10, 2023.

ATTACHMENT (B)

TDA ACTIONS:

- Budget and Finance – Request to change the title of Financial Technician to Payroll/AP Specialist.

ATTACHMENT (C)

<u>Date</u>	<u>Parcel Number</u>	<u>Owner's Name</u>	<u>Site Location</u>	<u>From Value</u>	<u>To Value</u>	<u>Diff</u>	<u>Cty Taxes</u>	<u>Reason</u>
3/30/2023	72-002-218	Baltic Ave Properties	621 Hepburn St	613,350	544,330	69,020	\$ 448.63	Lerta (1 year left)
3/30/2023	63-002-602	Chartwell Laurel St LLC	150 W Church St	4,551,800	4,151,050	400,750	\$ 2,604.88	Lerta (Last Year)
3/30/2023	62-003-100	Casey & Bradi Stopper	300 E Church St	365,180	334,080	31,100	\$ 202.15	Lerta (Last Year)
3/30/2023	62-004-701	John RT Ryan Enterprises	151 E Third St	150,520	35,120	115,400	\$ 750.10	Lerta (5 years left)
3/30/2023	51-001-214	Muncy Bank & Trust	201 S Market St	1,521,090	33,570	1,487,520	\$ 9,668.88	Lerta (4 years left)
3/30/2023	59-354-122.23	Jordan & Keely Mahosky	261 Kahler Hills Dr	314,590	298,580	16,010	\$ 104.07	Correct Square Feet
3/30/2023	61-001-605	Nina Hutchinson	1003 Tucker St	78,220	-	78,220	\$ 508.43	Veteran's Exemption as of 11/17/22
3/30/2023	35-005-626	Rebecca McHenry	1003 Third St	60,990	-	60,990	\$ 396.44	Veteran's Exemption as of 12/19/22
3/30/2023	02-389-167	John Lannan	373 Bennardi Devl Rd	129,590	-	129,590	\$ 842.34	Veteran's Exemption as of 1/5/23
3/30/2023	22-001-913	Donald Womeldorf	310 High St	71,160	-	71,160	\$ 462.54	Veteran's Exemption as of 1/31/23
3/30/2023	15-310-147.07	Shawn Miller	135 Woodview Dr	185,540	-	185,540	\$ 1,206.01	Veteran's Exemption as of 2/13/23
3/30/2023	22-002-801	Dion Holland	566 High St	176,940	-	176,940	\$ 1,150.11	Veteran's Exemption as of 2/7/23
3/30/2023	43-016-400.28	Robert McMahan	30 Woodbryn Dr	142,650	-	142,650	\$ 927.23	Veteran's Exemption as of 2/7/23
3/30/2023	59-374-109.03	Vaughn Ceccacci	252 Dewald Ln	205,970	-	205,970	\$ 1,338.81	Veteran's Exemption as of 2/14/23
3/30/2023	21-004-903	West Pharmaceutical	317 Oliver St	102,630	18,000	84,630	\$ 550.10	House Razed 12/22
3/30/2023	56-291-119.AT011	Joshua Probst	241 Back St Lt 17	1,530	-	1,530	\$ 9.95	Trailer razed
3/30/2023	56-291-119.AT022	Christine Fremberg	241 Back St Lt 1	9,380	-	9,380	\$ 60.97	Trailer razed
3/30/2023	09-284-111T001	Waterville Vol Fire Co	Little Pine Creek Rd	1,310	-	1,310	\$ 8.52	Trailer razed
3/30/2023	28-283-123.BT001	Carl & Carol Swisher	N Rt 44 Hwy	800	-	800	\$ 5.20	Trailer razed
3/30/2023	59-374-154.AT045	Walter & Jen Tyson	6 W Plaza Dr	2,260	-	2,260	\$ 14.69	Trailer razed
3/30/2023	27-001-600T027A	Dustin Hargenrader	1970 Beech St Lt 27A	4,710	-	4,710	\$ 30.62	Trailer destroyed by fire on 3/5/23
3/30/2023	27-001-518T023	Christine & Lee Engle	3605 Lyc Ck Rd Lt 23	15,500	-	15,500	\$ 100.75	Trailer destroyed by fire on 3/21/23
3/30/2023	72-002-110	Family Promise	320 Park Ave	1,143,260	157,310	985,950	\$ 6,408.68	Change per appeal
3/30/2023	26-330.1-254.09	Robert & Susan Belvin	1524 Oakmont Dr	243,210	97,160	146,050	\$ 949.33	Fire Damage 2022
					-	-	\$ -	
					-	-	\$ -	
					-	-	\$ -	
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