

Commissioners:

SCOTT L. METZGER
Chairman

TONY R. MUSSARE
Vice Chairman

RICHARD MIRABITO
Secretary



MATTHEW A. McDERMOTT
*Director of Administration
and Chief Clerk*

J. DAVID SMITH
Solicitor

Telephone (570) 320-2124
Fax (570) 320-2127

COUNTY of LYCOMING
48 WEST THIRD STREET
WILLIAMSPORT, PA 17701

www.lyco.org
county.commissioners@lyco.org

**LYCOMING COUNTY BOARD OF COMMISSIONERS
PUBLIC MEETING MINUTES
THURSDAY, SEPTEMBER 7, 2023
10:00 A.M.**

Present: Commissioner Metzger, Commissioner Mussare Commissioner Mirabito, Director Matthew McDermott, and Solicitor J. David Smith, via telephone.

1.0 OPERATIONS

- 1.1 Opening Prayer
- 1.2 Pledge of Allegiance
- 1.3 Convene Commissioners' Public Meeting
- 1.4 Approve the Minutes of the Previous Meeting

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0

- 1.5 Public Comment on Agenda Items Only

None

2.0 BID OPENING

Krista Rogers – Open the following bid:

- Professional Construction Phase Engineering Services: Resident Project Representative

Professional Construction Phase Engineering Services: Resident Project Representative		
Company Name	Submitted Amount	Date Submitted
Larson Design Group	\$69,201.00	9/1/2023 1:32 PM
Livic Civil	\$123,760.00	9/1/2023 12:38 PM
Bassett Engineering	\$146,880.00	9/1/2023 12:00 PM
Greenman-Pedersen, Inc	\$211,834.56	9/1/2023 3:27 PM

3.0 REPORTS

- 3.1 Kalen Barnes – Vote to ratify invoices due through 9/13/23 to be paid on 9/6/23 in the amount of \$617,006.83.

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0

4.0 INFORMATION ITEMS

- 4.1 Matthew McDermott for Mya Toon – Acknowledge the County will be requesting proposals for Residential Floodplain Utility Elevation Engineering Services.

5.0 PERSONNEL ACTIONS

- 5.1 Allison Wolfe – Approve the following Personnel Actions as conditional offers of employment, subject to the successful completion of a background check and all other employment conditions as outlined in Attachment (A).

Ms. Wolfe announced that the second offer had been rescinded and would not be moving forward.

Mr. Mirabito moved to approve the first personnel action. Mr. Mussare 2nd the motion. Approved 3-0

Recess Commissioners’ Public Meeting for the Salary Board

6.0 SALARY BOARD

- 6.1 Convene Salary Board.

- 6.2 Matthew McDermott – Vote to approve the following salary board actions as outlined in Attachment (B).

Ms. Gottschall moved to approve. Mr. Mussare 2nd the motion. Approved 4-0

- 6.3 Adjourn Salary Board.

Reconvene Commissioners’ Public Meeting

7.0 TDA ACTIONS

- 7.1 Allison Wolfe – Approve the following TDA actions as outlined in Attachment (C).

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0

Recess Commissioners Meeting for the Community Development Block Grant Public Hearing

8.0 FINAL PUBLIC HEARING FOR FFY 2023 COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

- 8.1 Convene Public Hearing at 10:09 am

- 8.2 Mitzi Gallagher-Long – Discuss final public hearing for FFY 2023 Community Development Block Grant program and project selection for funding.

Ms. Gallagher-Long announced the total allocation for Lycoming County is \$597,777.00

Ms. Tanya Collins Reviewed the projects the County selected and the allocation amount for each.

Ms. Gallagher -Long reviewed the resolutions that will need to be approved. She announced the approval/action for everything is scheduled for 09.14.2023.

- 8.3 Adjourn Public Hearing

Reconvene Commissioners' Public Meeting

9.0 ACTION ITEMS

- 9.1 Matthew McDermott for Mya Toon – Vote to approve Professional Services Agreement with W2A Architects in the amount of \$310,500.00 (2023 budgeted item).

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0

Chuck Kiessling, Coroner commented that this is the first step in the process. The Architects are familiar with the design needed as they have built Coroner facilities in other counties.

Mr. Mirabito explained to the public that this is a services contract which does not need to be put out to bid. This is a specialty project. These architects have the expertise that's necessary to build a proper coroner's facility. Also, the fee was very reasonable and the cost is part of the overall project. Mr. Mirabito stated that there is a need to get the Coroner and his staff in the building as quickly as possible.

- 9.2 Matthew McDermott for Mya Toon – Vote to approve FY 2023-2024 Juvenile Probation Services Grant Agreement in the amount of \$242,417.00 (2023 budgeted item).

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0

- 9.3 Jason Yorks – Vote to approve Change Order #3 with R&L Development Company for Phase I Closure Project in the amount of \$68,350.80 (Post Closure Funds).

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0

- 9.4 Jason Yorks – Vote to approve Change Order #1 R&L Development Company with for Site Utilities Project in the amount of \$157,164.27 (Post Closure Funds).

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0

- 9.5 Jason Yorks – Vote to approve Agreement with Rusty's H2O Service, LLC (2023 budgeted item).

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0

- 9.6 Jason Yorks – Vote to approve the purchase of a transmission replacement for the transfer station semi-truck from Susquehanna Motor Company in the amount of \$24,950.67 (2023 budgeted item).

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0

- 9.7 Leslie Kilpatrick – Vote to approve 3-Year Maintenance Agreement with Postage Pros Plus in the amount of \$5,391.32 annually (2024 budgeted item).

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0

- 9.8 Beth Baylor – Vote to approve Amendment to Agreement with Pennsylvania College of Technology for dispatching of emergency, routine, and administrative services (2023 budgeted item).

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0

10.0 COMMISSIONER COMMENT

Mr. Mirabito commented about the current childcare crisis with the YMCA childcare facility being shut down. He reported that the Commissioners have appropriated \$1,000,000.00 to Early Learning. They have been approached with a proposal from STEP and one from Fire Tree place for consideration. Per Mr. Mirabito child care centers have difficulty keeping staff due to the low pay and the state certifications workers need. Many centers have closed due to this. He pointed out that this is a crisis for our community. People without childcare aren't able to work and will lose their job. Many are single parents. The lack of available childcare has the potential to prevent people from moving into the area. He reviewed ideas to assist with the problem as well as possible funding streams. Mr. Mirabito believes that we have the ability to respond to this crisis and begin to build this needed capacity.

Mr. Mussare commented on the need for the Federal Government to help with this crisis and the need to find solutions. He commented on the Federal Governments spending and priorities.

Mr. Metzger responded that there are two issues that need to be addressed: affordable childcare for families and increased wages for childcare workers so they can make a living wage. Currently they make less than working in a fast food restaurant. Theses two issues must be addressed first.

Mr. Metzger announced that he had volunteered to pack food at the food bank and commented on his experience. He encouraged everyone to volunteer to help or donate to any of the food banks in the area. He provided the following statistics: 1 out of every 8 adults and 1 out of every 5 children are food deficient in this county.

Mr. Metzger reminded everyone about the 911 ride through the community in honor of all those who lost their lives. He thanked all those who make it happen as well as the riders. We are honored and blessed to have this in our community.

11.0 GENERAL PUBLIC COMMENT

Speakers who wish to address the Board of Commissioners will be limited for no more than three (3) minutes on any particular item. The speaker must state his/her name and address for the record. Any deviation from this rule must be approved by the Board Chairman.

Tom Schaeck, Pennsdale, Muncy Twp., Mr. Schaeck informed everyone that he sent a letter representing himself and 17 people in Muncy Township to the Lycoming County Board of Elections regarding concerns about the actions of an Election Judge in the Pennsdale precinct. The concerns were regarding a potential violation of Act 69 of 1933 passed by the PA Legislature regarding the holding of multiple offices by an election judge. Mr. Schaeck reported that he has not received any answer to date and finds this

unacceptable. He and the others he represents believe there are actions which need to be addressed. Mr. Schaeck also expressed his views on the Early Learning crisis. In his opinion we need skillful, maintainable good paying jobs to get young people to stay here and draw others to relocate here.

Tom Adams, Williamsport. Mr. Adams expressed his views on communication and the power of the tongue. He also voiced his opinion on moving the election and the escaped prisoner in Philadelphia.

Sheriff Mark Lusk – Sheriff Lusk explained that Department Heads and Elected officials try to generate revenue as much as possible. The Sheriff's Department is beginning to receive reimbursements from the state for Deputy trainings that were due several years ago. Sheriff Lusk explained the move of the Domestic Relations files and the changes in space for the Sheriff's Department. The changes allow Domestic Relations they need for the files while at the same time gives the Sheriff's Department the room to expand to accommodate his staff. Sheriff Lusk clarified that the Sheriff's Department operational issues were not a Sheriffs sale issue as indicated on social media.

Ms. Stephanie Tribble, Director Domestic Relations, reported that the file room is where all the official files are kept. The expansion allows them to maintain space for files in the future. The cost is covered by incentive money the department has been awarded and will not cost the taxpayers any money.

YOU TUBE COMMENTS:

KeystoneChiefFirst

KeystoneChief....with all due respect to Mr. Stopper.

KeystoneChiefGood morning. Last night Police Unit 702 arbitrarily decided he was not going to respond to a crisis referral call from the 911 call center.



KeystoneChiefDO NOT preach to our citizens to call the crisis line for help and support for mental health issues if our own COPS don't take it seriously. We can do better Lycoming County. Thank you.

12.0 NEXT SCHEDULED MEETING

The next Commissioners Public Meeting will be held on Thursday, September 14, 2023, at 10:00 A.M. in the Commissioner's Board Room, 1st Floor, Executive Plaza, 330 Pine Street, Williamsport, PA 17701.

To view This Meeting Click on the Link Below:

<https://www.youtube.com/watch?v=rZCkKqc3pZI>

ATTACHMENT (A)

PERSONNEL ACTIONS:

- Prison – Bryant Wilson, Correctional Officer I, Full-Time Replacement, \$20.00 per hour, 80 hours per Pay Period, Start Date: September 10, 2023.
- Prison – Casey Clayton, Licensed Practical Nurse, Full-Time Replacement, \$30.00 per hour, 80 hours per Pay Period, Start Date: September 11, 2023.

Per Ms. Wolfe this offer has been rescinded and will not be moving forward.

ATTACHMENT (B)

SALARY BOARD ACTIONS:

- RMS - Request to retitle Tub Grinder Operator to Truck Driver/Floater.

ATTACHMENT (C)

TDA ACTIONS:

- RMS - Request to retitle Tub Grinder Operator to Truck Driver/Floater.