

Commissioners:

SCOTT L. METZGER
Chairman

TONY R. MUSSARE
Vice Chairman

RICHARD MIRABITO
Secretary



MATTHEW A. McDERMOTT
*Director of Administration
and Chief Clerk*

J. DAVID SMITH
Solicitor

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COUNTY of LYCOMING
48 WEST THIRD STREET
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**LYCOMING COUNTY BOARD OF COMMISSIONERS
PUBLIC MEETING MINUTES
THURSDAY, SEPTEMBER 21, 2023
10:00 A.M.**

Present: Commissioner Metzger, Commissioner Mussare Commissioner Mirabito, Director Matthew McDermott, and Solicitor Chris Kenyon.

1.0 OPERATIONS

- 1.1 Opening Prayer
- 1.2 Pledge of Allegiance
- 1.3 Convene Commissioners' Public Meeting
- 1.4 Approve the Minutes of the Previous Meeting

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0

- 1.5 Public Comment on Agenda Items Only

None

2.0 REPORTS

- 2.1 Kalen Barnes – Vote to ratify invoices due through 9/27/23 to be paid on 9/20/23 in the amount of \$3,484,172.77.

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0

- 2.2 Kalen Barnes – Vote to approve Wire Transfer Payment for the purchase of the following parcels in the amount of \$960,715.18 (budget funds available).
 - 1359 W. Third Street, Williamsport, Lycoming County, Pennsylvania, known as Lycoming County Tax Parcel Number 70-015-203.
 - 3341 Wahoo Drive, Williamsport, Lycoming County Pennsylvania, known as Lycoming County Tax Parcel Number 67-026-400.E.

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0

3.0 INFORMATION ITEMS

- 3.1 Steven Beattie – SEDA-COG Joint Rail Authority Update

Mr. Beattie introduced himself as the new Executive Director. He announced that SEDA-COG JRA is celebrating it's 40th anniversary. He gave a brief history of the organization and reviewed some of the projects that they will be working on in the future. He presented the Commissioners with a framed map of the rail system. He pointed out the benefits of the rail

system, excursions for special events and discussed future possibilities.

Mr. Mirabito explained what spurred the development of the Joint Rail Authority

3.2 John Lavelle – ARPA Presentation – presentation attached

Mr. Mussare commented that this has been a complicated and challenging process to get to this stage. The leadership within the County, County partners, employees and departments working together has made this work. He applauded all those who have worked hard on this project.

Mr. Metzger pointed out that the requests far outweighed the money being awarded. After much research, a plan and budget were developed. We are grateful that we have this money to assist our community. All of the projects chosen will help future generations. They are dispersed throughout the county and span all age groups.

Mr. Mirabito indicated that the process has been very educational in addition to being an example of constituents being involved with County Government. Mr. Mirabito assured the public that they continue to be committed to Early Learning and are working on finding the best path forward. He commented on the need for continued investment in rural America. Mr. Mirabito expressed his pride in what everyone working together has been able to do with a small amount of money by leveraging it and making investments that will be generational. He praised the staff for all their hard work and acknowledged all their experience.

Mr. Mc Dermott pointed out that this was a massive undertaking with planning and coordinating all the different stakeholders. This was done in addition to all the other work. No additional staff was added.

4.0 PERSONNEL ACTIONS

- 4.1 Matthew McDermott for Allison Wolfe – Approve the following Personnel Actions as conditional offers of employment, subject to the successful completion of a background check and all other employment conditions as outlined in Attachment (A).**

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0

5.0 BOARD OF ASSESSMENT REVISIONS

- 5.1 Convene Board of Assessment Revisions.**
- 5.2 Brooke Wright – Approve the following real estate tax refund as outlined in Attachment (B).**

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0

- 5.3 Adjourn Board of Assessment Revisions.**

Reconvene Commissioners' Public Meeting

6.0 ACTION ITEMS

- 6.1 Jason Fink – Vote to approve and provide FamVest XII Lycoming Mall LLC and the Lycoming Mall Revitalization tax exemption under Local Economic Revitalization Tax Assistance Act (LERTA).

Mr. Mirabito made a motion to table the vote pending further discussion. Mr. Mussare 2nd the motion. Approved 3-0

- 6.2 Matt McDermott – Vote to ratify Resolution 2023-20 to permit closing documents be signed by the Director of Administration and Chief Clerk related to the transaction and Agreement of Sale of the following parcels:
- 359 W. Third Street, Williamsport, Lycoming County, Pennsylvania, known as Lycoming County Tax Parcel Number 70-015-203.
 - 3341 Wahoo Drive, Williamsport, Lycoming County Pennsylvania, known as Lycoming County Tax Parcel Number 67-026-400.E.
 - Vacant Land located on Fritz Station Road, Brady Township, Lycoming County Pennsylvania, known as Lycoming County Tax Parcel Numbers 04-431-101.A and 04-431-405.

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0

- 6.3 Mya Toon – Vote to approve the list of Agreements approved by the Director of Administration for the month of August.

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0

- 6.4 Mya Toon – Vote to approve RACP Grant Agreement with Commonwealth Office of Budget for the Emergency Department Expansion-Muncy Valley Hospital in the amount of \$5,000,000.00 (pass-thru to UPMC).

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0

- 6.5 Mya Toon – Vote to approve Change Order with Air Management Technologies, Inc. in the amount of \$400,000.00 (budget funds available).

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0

- 6.6 Mya Toon – Vote to approve Fiscal Year 2022-2027 Supervision Funds Agreement (2023 budgeted item).

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0

Mr. Metzger explained that those under court supervision pay a monthly fee of \$40,00. There have been discussions with the courts on increasing the fee since the taxpayers pay a large portion of the costs. The courts have been reluctant to increase them due to the amount of uncollected costs and

finer. This fee has only been increased once in 20 years. Mr. Metzger would like the courts to reconsider this decision.

6.7 Mya Toon – Vote to approve State and Local Cybersecurity grant application to Department of Community Economic Development.

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0

6.8 Mya Toon – Vote to approve COVID-19 Mitigation for County Jails grant application to Pennsylvania Commission on Crime & Delinquency in the amount of \$111,529.00.

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0

6.9 John Lavelle – Vote to approve the following ARPA Sewer and Water Grant award amounts:

2nd Round S&W - Proposed Award Breakdown			
Authority	Project	Awarded Amount	
Hughesville Water Authority (APP. 2)	Meter Project	Water Meter Replacement Project	\$ 338,656.00
Jersey Shore Area Joint Water Authority		Larry's Creek Filter Plant Replacement Project	\$ 1,000,000.00
Lycoming County Water and Sewer Authority (APP. 1)		Riverside Drive Area Stormwater Improvements	\$ 600,000.00
Lycoming County Water and Sewer Authority (APP. 2)		Limestone Water System Improvements	\$ 500,000.00
Montoursville Borough		Finished Water Reservoir Project	\$ 500,000.00
WBRA		Muncy Trunk Line	\$ 500,000.00
Williamsport Municipal Water & Sewer Authority		Brook St. Pressure-reducing valve	\$ 640,944.00
		TOTAL:	\$ 4,079,600.00

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0
Representatives from each Authority that was granted an award spoke. They explained their project and thanked the Commissioners for the support for their community and project.

6.10 Matthew McDermott for Beth Baylor – Vote to approve Amendment to Agreement with Nokia of America Corporation in the amount of \$24,500.00. (2023 budgeted item).

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0

6.11 Jason Yorks – Vote to approve the purchase of a Carlson Landfill GPS unit for new Caterpillar Compactor from Carlson Software, Inc in the amount of \$46,400.00 (2023 budgeted item).

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0

6.12 Jason Yorks – Vote to approve Change Order with Martz Technologies, Inc. at no change in price (2023 budgeted item).

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0

6.13 Jason Yorks – Vote to approve Agreement with PennCore Consulting LLC (2023 budgeted item).

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0

6.14 Ken George – vote to approve Agreement with McClure Company in the amount of \$17,550.00 (2023 budgeted funds available).

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0

7.0 COMMISSIONER COMMENT

Mr. Mussare commented on an article he read regarding the lawsuit against a manufacturer of first responders clothing and gear that contains a carcinogen in the materials. Mr. Mussare warned that the consequences will be extremely expensive and affect every person financially.

Mr. Mussare announced that Mr. Mirabito will be sitting on the real estate appeals board. He commented on the difference between the assessed value of a property and the price purchase of the same property.

8.0 GENERAL PUBLIC COMMENT

Speakers who wish to address the Board of Commissioners will be limited for no more than three (3) minutes on any particular item. The speaker must state his/her name and address for the record. Any deviation from this rule must be approved by the Board Chairman.

None

YOU TUBE COMMENT

ALUMINIUM TARMACHI!



Thomas ChristieHELLO LYCOMING COUNTY! HELLO CHAT!!!



ALUMINIUM TARMACI love Lycoming County! Represent!



Thomas ChristieLegacy Projects...



Thomas Christie20,000?!



ALUMINIUM TARMACMan that voluntary fire department grant was an awesome initiative.



ALUMINIUM TARMACHousing starts initiative!!!! YAY!!!!!!



Thomas ChristieHi Aluminium, thanks for the comment. Unfortunately that ‘voluntary’ department has cost Lycoming big \$\$\$\$. Look it up, total waste...



ALUMINIUM TARMAC Any cost which builds social development is a cost well spent, in my eyes. Pull your head in Thomas!

Thomas Adams I think the county commissioners association should speak-out against Josh Shapiro's hatred for the state and federal constitutions, his disdain for law and order and his love for power by appeasing

Thomas Adams his puppet masters of tyranny, by acting as an obedient lord to his ruling masters within his fiefdom to honor his king and firm up his position in the kingdom. His decision to cancel the contract

Thomas Adams with Real Alternatives goes against the general welfare of all the people of PA. This damages women, children and families; thereby, hurting everyone in our state. Also, his 'order' to automatically

Thomas Adams register people to vote when applying for a driver license is unconstitutional and needs to be challenged. I think we should call for a grand jury investigation to challenge his abhorrence for the Thomas Adams federal and state Constitutions. I think most people don't realize how our constitutional republic is supposed to operate. We are not in a fiefdom to be controlled by the whims and fancies of a lord Thomas Adams to appease and impress and prove his loyalty to a king and his kingdom...a lot of blood has been shed to live in The Light of Liberty! I think when people don't know Who gave them their rights, they Thomas Adams become compliant to the entity that claims or gives the impression of the granter of their rights. When a society forgets and turns their backs to Him...we are witnessing increasing fruits from the Thomas Adams seeds that have been sown and are being sown! Also, I am very concerned for the childcare situation in our area. Is there any way we can form an outreach to aid in this situation, by using mostly Thomas Adams interested retirees (to keep costs low). I realize this may be a pipe dream and many details to be addressed, but...I do tend to think outside of the box... Thank-you, Tom Adams, Williamsport.

Thomas Adams ***in the comment regarding: ...where our rights come from; "When a society a society forgets and turns their back to Him"... should read, 'God'. ***

9.0 NEXT SCHEDULED MEETING

The next Commissioners Public Meeting will be held on Thursday, September 28, 2023, at 10:00 A.M. in the Commissioner's Board Room, 1st Floor, Executive Plaza, 330 Pine Street, Williamsport, PA 17701.

To View This Meeting Click on the Link Below:

<https://www.youtube.com/watch?v=scDFmdJoQoI>

ATTACHMENT (A)

PERSONNEL ACTIONS:

- Adult Probation Office – Ethan Newton, Adult Probation Officer I, Full-Time Replacement, \$21.81 per hour, 80 hours per Pay Period, Start Date: October 16, 2023.
- Domestic Relations Office – Bonnie Gee, Clerk III, Full-Time Replacement, \$15.74 per hour, 75 hours per Pay Period, Start Date: October 16, 2023.

ATTACHMENT (B)

<u>PARCEL</u>	<u>NAME</u>	<u>SITE LOCATION</u>	<u>REASON FOR EXEMPTION</u>	<u>APPROVE</u>	<u>DENY</u>	<u>ASSESSED VALUE</u>	<u>LOSS IN TAXES</u>
60-348-235	Faith Wesleyan Church Inc	773 Daughertys Run Rd	Church (Name Change)	X		144,190	\$ -
63-003-102	River Valley Church	470 Pine St	Church (Name Change)	X		1,499,280	\$ -
76-005-403	River Valley Church	1536 Catherine St	Church Events Youth Group	X		186,820	\$ -
			Meeting Place (Name Change)				\$ -
11-001-514	Eldred Township	36 Grange Dr	Community Events	X		77,600	\$ -
11-291-171	Eldred Township	Grange Dr	Ballfield	X		12,920	\$ -
39-002-402	Muncy Borough	100 Mechanic St	Fema Buyout	X		64,600	\$ 419.90
39-002-404	Muncy Borough	119 N Washington St	Fema Buyout	X		80,890	\$ 525.79
26-331-174	Loyalsock Twp	2097 Meadow Ln	Fema Buyout	X		52,300	\$ 339.95
26-331-173	Loyalsock Twp	2095 Meadow Ln	Fema Buyout	X		62,370	\$ 405.41
26-331-166	Loyalsock Twp	Meadow Ln	Fema Buyout	X		8,590	\$ 55.84
43-009-706	Old Lycoming Twp	108 Cottage Ave	Fema Buyout	X		56,280	\$ 365.82
72-002-110	Family Promise	320 Park Ave	Homeless Shelter	X		157,310	\$ 1,022.52
76-002-404	Wmspt Assembly of God	1130 Sheridan St	Parking Lot for Church	X		18,000	\$ 117.00
76-002-401.A	Wmspt Assembly of God	1230 Sherman St	Part of church addition is	X		8,580	\$ 55.77
			on the parcel that the				\$ -
			parsonage sits on				\$ -
			Partial Exemption Only				\$ -
							\$ 3,307.98

American Rescue Plan Progress Update

THURSDAY, SEPTEMBER 21, 2023



ARPA Timeline

Attempted to work ahead by
conducting public outreach prior to
receiving the final rule

Not the normal order of operations

Deadline to expend funds forced us
into that decision

Received Funding (5/21 & 5/22)

Public Outreach (11/16/21 -
2/28/22)

Received Final Rule (4/1/22)

Funds Must be Obligated (6/30/24)

Funds Must be Expended (6/30/26)

ARPA Outreach Efforts

The County of Lycoming opened up a pre-application window for eligible entities to notify the County of their needs:

- This window was from 11/16/21 to 2/28/22

- A total number of projects submitted: 119

- A total funding request for all projects: \$54,601,060.45 (This does not include County Government Requests of \$24,719,712.76)

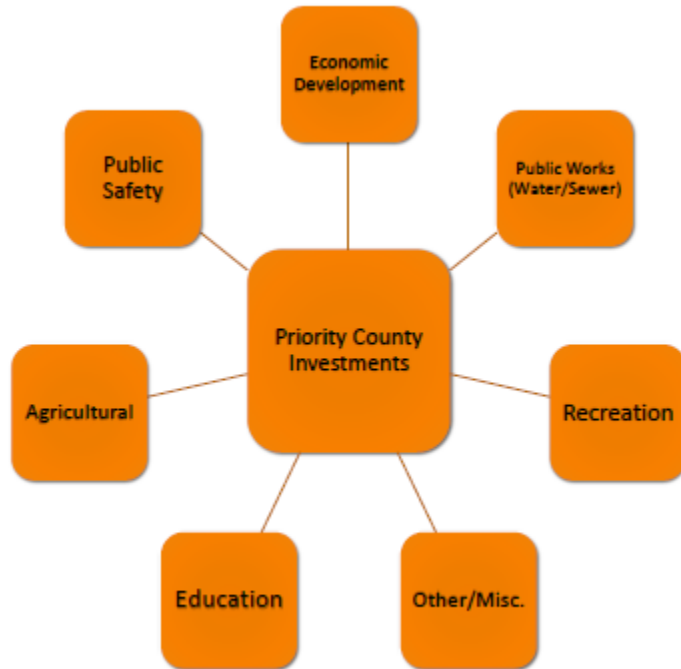
In addition to the pre-application process, efforts are ongoing to conduct listening sessions with various sectors of our community:

- ✓ Municipalities:
- ✓ Housing (Developers and Relator Association)
- ✓ Municipal Authorities (Water & Sewer)
- ✓ Non-Profits (First Responders)
- ✓ Public Listening Session
- ✓ Early Childhood Education
- ✓ Agricultural Community

Expanded Categories

To better ensure that community need is addressed, the Commissioners decided to further breakdown the eligible project types into 8 categories to ensure:

- Equitable community distribution
- More accurate description of how funds will be spent



General Allowable Uses for ARPA Funds

THE COUNTY IS LIMITED IN ITS ABILITY TO FUND COMMUNITY PROJECTS WITH ARPA FUNDS

THE COUNTY IS LIMITED ON WHO IS ABLE TO RECEIVE ARPA FUNDS

There are 5 primary ways that these funds can be spent:

There are 4 primary entity types that are generally eligible:

1. Support Public Health Response
2. Address Negative Economic Impacts
3. Replace Public Sector Revenue Loss
4. Premium Pay for Essential Workers
5. Water, Sewer, & Broadband Infrastructure

1. Municipalities
2. Public Authorities
3. 501c(3) Nonprofits
4. Privately Owned Businesses

Final Budget Result of Outreach and Final Rule

	Suggested Category	Proposed Budget (M)	Total Requested (Rounded M)
County Revenue Loss	County Projects (Public Safety Included)	\$4.00 M	\$25.00 M
	Levee	\$4.00 M	\$4.00 M
	Construction - Economic Development	\$1.00 M	\$1.60 M
	Agriculture	\$1.00 M	\$0.20 M
Admin	SEDA COG Contract	\$0.40 M	NA
SEDA-COG Administrative Grant Funds	Workforce Development	\$0.60 M	\$0.05 M
	Public Works (W&S / Stormwater)	\$5.00 M	\$23.00 M
	Education	\$1.10 M	\$1.50 M
	Private / Public Revenue Loss	\$1.00 M	\$1.00 M
	Recreation	\$0.90 M	\$0.25 M
	Public Health Response	\$2.00 M	\$2.00 M
	Broadband Development	\$1.00 M	\$6.58 M
	Total	\$22.00 M	\$65.18 M

Project Review and Evaluation

CHALLENGES

- Eligibility vs. Expectations
- Procurement process
- Grantee's tax filing status
- Timeframes
- Most construction projects can only be funded in the disproportionately impacted area
- Constant need to "create" our own small grant programs

GOALS

Assist those who were impacted by the pandemic

Attempt to positively impact as many Lycoming County residents as possible

Maximize the utilization of these funds

Invest in "legacy" projects:

- Infrastructure
 - Broadband
 - Sewer & Water
 - Levee

Spinoff Efforts

FIRE DEPARTMENT GRANT

Traditional fundraising efforts were severely cut back during Covid

A majority of fire departments were not eligible for APRA funds due to their tax filing status

We created a 1-time grant program where eligible fire companies were awarded \$20,000

- Funded by Act 13
- 28 Volunteer Fire Companies were funded
- Total relief offered: \$560,000

HOUSING STARTS INITIATIVE

Grant to help defray cost of required improvements & utility connections in order to spur growth in the market rate housing sector

Must:

- Be within a designated growth area
- Propose a minimum of 10 buildable lots / units or a minimum of 3 infill units

Grant covers one-third of the total cost of eligible items up to \$500,000

Available in 2022 & 2023 on a first come first served basis

Progress: Early Education, Public Health Response


Education

- Budget for Projects: \$1.1 M
- Currently scoping projects with two early education providers
- Aligning scope of work with ARPA grant reporting requirements have proven difficult

Public Health Response

- Budget for Projects: \$1 M
- Currently scoping projects with three entities
- Procurement process/regulations are currently being worked through to ensure that these projects are fundable

The specifics of these projects will be announced once the scopes are approved by the Commissioners at a future public meeting




Progress: Revenue Loss, Workforce Development

Revenue Loss

- Budget for Projects: \$750,000
- Became a catchall category for applicants whose projects weren't able to be funded after the final rule guidance was published
- Minimum Grant: \$5,000 – Maximum Grant: \$50,000
- Awarded/reviewed grant requests for 11 non-profits
- Awarded/reviewed grant requests for 16 for-profits

Workforce Development

- Budget for Projects: \$200,000
 - Became a hybrid category with a housing component in partnership with Habitat for Humanity
 - Scopes generally focus on building high efficiency housing in Williamsport and So. Williamsport
 - Partnership with Penn College will give students hands on experience with construction
- 

Progress: Recreation

DISPROPORTIONATELY IMPACTED AREA



RIVERWALK EXTENSION ALIGNMENT



Progress: Broadband Deployment

BROADBAND DEPLOYMENT

River Valley Internet

- \$300,000 grant to expand service in the Huntersville area

Broadband Engineering and Deployment Plan

- Applying for \$50,000 grant from ARC POWER
- Using \$50,000 in APRA funds as a proposed match
- Scope: verify service status, identifies broadband solutions for service gaps, estimate costs & timeline, and deployment strategy
- This information will be made available to all interested service area providers once the study is complete



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Progress: Public Works

Viewed as the category that maximizes the County's ability to positively impact the largest segment of the County's population

- Initial Budget: \$5M
- Revised Budget: \$7.15M
- Total Grants Awarded: 21



Progress: County Revenue Loss

WHAT IS "CO. REVENUE LOSS"

The Treasury gave all ARPA recipients a standard allowance to claim up to \$10M as Revenue Loss

Still must be expended by 6/30/26

Allows the County to broaden the types of projects that can be funded beyond the uses covered in the final rule to include general government services

WHAT ARE WE DOING WITH IT?

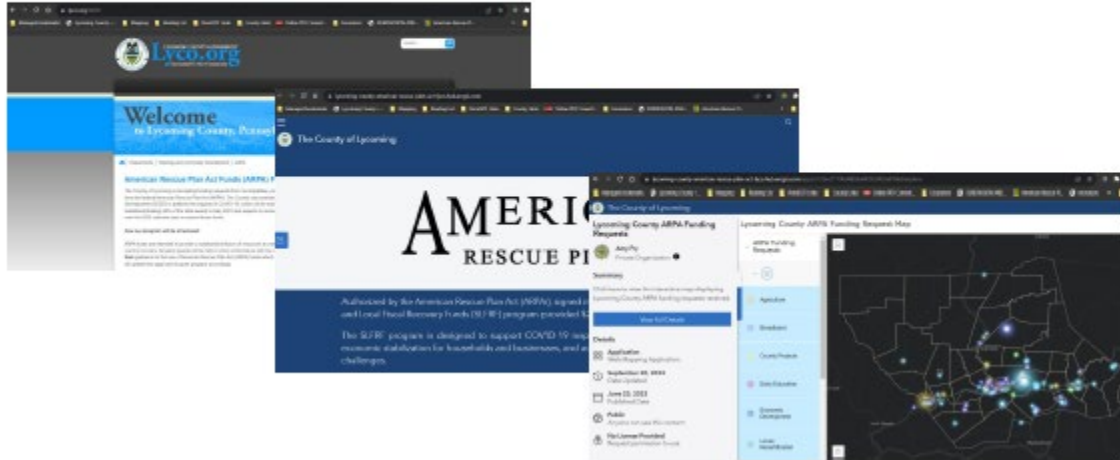
Current Expenditures:

- 5 year loan for Mall purchase
- Public Safety (modernizing radio communications)
- Updated aerials Co. GIS
- Ag investments: Conservation Dist. Pavilion and Ag sector support

Future Expenditures:

- Countywide housing study
- Levee
- Public Safety
- County Services

See our progress at: www.lyco.org/ARPA



COUNTY OF LYCOMING

RESOLUTION NO. 2023- 20

RESOLUTION REGARDING THE PURCHASE OF REAL ESTATE

WHEREAS, the Pennsylvania College of Technology (the "College") is the owner of certain real Properties located at 1359 W. Third Street, Williamsport, Lycoming County, Pennsylvania, known as Lycoming County Tax Parcel Number 70-015-203 and 3341 Wahoo Drive, Williamsport, Lycoming County Pennsylvania, known as Lycoming County Tax Parcel Number 67-026-400.E and Vacant Land located on Fritz Station Road, Brady Township, Lycoming County Pennsylvania, known as Lycoming County Tax Parcel Numbers 04-431-101.A and 04-431-405 (hereinafter the "Properties"); and

WHEREAS, the County determined that it was in its best interest to purchase the Properties; and

WHEREAS, the County has undertaken all steps required under the County Code to purchase the Properties; and

WHEREAS, the Parties have since entered into an Agreement of Sale memorializing the terms and conditions of the purchase of the Properties as outlined in the Agreement of Sale for the collective purchase price of One Million Three Hundred Eighty-Three Thousand Dollars (\$1,383,000.00) ("Agreement of Sale");

WHEREAS, the Agreement of Sale was approved by the Board of County Commissioners at the regularly scheduled meeting on July 20, 2023;

WHEREAS, the purpose of this Resolution is to confirm the authorization by the Board of County Commissioners to permit closing documents related to the transaction to be signed by Matthew A. McDermott, Director of Administration and Chief Clerk;

NOW, THEREFORE, be it resolved by the County of Lycoming, at a duly advertised public meeting and following public comment, as follows:

1. On July 20, 2023, the County agreed to purchase the Properties pursuant to the terms of the Agreement of Sale between the County and the College.
2. The County hereby authorizes Matthew A. McDermott, Director of Administration and Chief Clerk, or any other agent deemed appropriate and so designated by the

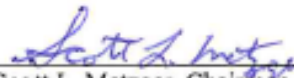
Board of Commissioners, to execute on behalf of the County any and all documents necessary to effectuate the transactions contemplated by the Agreement of Sale.

3. The County hereby ratifies and confirms all other actions taken by the County or its agents in regards to the purchase of the Properties.

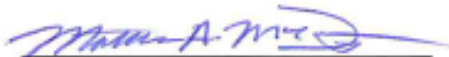
THIS RESOLUTION is duly adopted by unanimous vote this 21st day of September, 2023, by the Lycoming County Board of Commissioners at its duly noticed public meeting.

COUNTY OF LYCOMING

ATTEST:



Scott L. Metzger, Chairman



Matthew A. McDermott, Chief Clerk



Tony R. Mussare, Vice Chairman



Richard Mirabito, Secretary