

Commissioners:

SCOTT L. METZGER
Chairman

TONY R. MUSSARE
Vice Chairman

RICHARD MIRABITO
Secretary



MATTHEW A. McDERMOTT
*Director of Administration
and Chief Clerk*

J. DAVID SMITH
Solicitor

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**LYCOMING COUNTY BOARD OF COMMISSIONERS
PUBLIC MEETING MINUTES
THURSDAY, AUGUST 24, 2023
10:00 A.M.**

Present: Commissioner Metzger, Commissioner Mussare Commissioner Mirabito, and Solicitor J. David Smith. Director Matthew McDermott not present.

1.0 OPERATIONS

- 1.1 Opening Prayer
- 1.2 Pledge of Allegiance
- 1.3 Convene Commissioners' Public Meeting
- 1.4 Approve the Minutes of the Previous Meeting

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0

- 1.5 Public Comment on Agenda Items Only

No Comments

2.0 REPORTS

- 2.1 Kalen Barnes – Vote to ratify invoices due through 8/30/23 to be paid on 8/23/23 in the amount of \$1,689,995.43.

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0

- 2.2 Kalen Barnes – Vote to ratify Wire Transfer Payment Report for payment on August 22, 2023 in the amount of \$5,869,412.75 (2023 budget funds available).

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0

Mr. Mussare referred to this purchase as a great day and talked about how long this purchase has been discussed.

Mr. Mirabito and Mr. Yorks corrected that the money will come out of the RMS capital funds. No tax payer's money will be used.

Jason Yorks described the long process it has been to acquire this land. The expansion of the land fill will not be in the direction of the population and will not be crossing Route 15. Mr. Yorks thanked all those involved. This purchase includes land that is currently being leased by the landfill. This land will be used for the future growth of the landfill.

Mr. Metzger thanked all those involved in the sale. He referred to the project as generational as it will expand the use of the landfill for over half a century.

3.0 PERSONNEL ACTIONS

- 3.1 Allison Wolfe – Approve the following Personnel Actions as conditional offers of employment, subject to the successful completion of a background check and all other employment conditions as outlined in Attachment (A).**

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0

Update provided by Ms. Wolfe – there are currently 4 openings for Corrections Officers.

4.0 ACTION ITEMS

- 4.1 Mya Toon – Vote to approve and award RFP for Brown Farm Fish Habitat Project Watson Excavating Inc. in the amount of \$67,600.00.**

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0

- 4.2 Mya Toon – Vote to approve and award RFP for Spring Garden Fish Habitat Design Project to Smith Excavating & Construction LLC in the amount of \$51,964.00.**

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0

- 4.3 Mya Toon – Vote to approve Community Development Block Grant Program Agreement in the amount of \$597,566.00.**

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0

- 4.4 Mya Toon – Vote to approve FY22-23 Act 152 & BHSI Subrecipient Monitoring Agreement with West Branch Drug & Alcohol Commission in the amount of \$801,812.00.**

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0

- 4.5 Mya Toon – Vote to approve FY23-24 Act 152 & BHSI Subrecipient Monitoring Agreement with West Branch Drug & Alcohol Commission in the amount of \$801,814.00.**

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0

- 4.6 Maleick Fleming – Vote to approve Amendment to Agreement with Ways Garden (Act 13 funds).**

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0

- 4.7 Jason Yorks – Vote to approve rebuild of a hammer attachment in the amount of \$57,169.78 (2023 budgeted item).**

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0

5.0 COMMISSIONER COMMENT

Mr. Metzger thanked the Deputy Controller’s daughter for attending the meeting. Mr. Metzger commented on his time as an uncle with the Little League World Series, what a

pleasure it is seeing the youth from all the different cultures interacting with one another and making friends. Mr. Metzger stated that these are life lessons we can learn from our children.

6.0 GENERAL PUBLIC COMMENT

Speakers who wish to address the Board of Commissioners will be limited for no more than three (3) minutes on any particular item. The speaker must state his/her name and address for the record. Any deviation from this rule must be approved by the Board

Tom Adams, Williamsport. Mr. Adams read a psalm. He talked about the need to ensure there are good people in government, the fires in Maui, job negligence and weeding out people who don't do their jobs.

YOU TUBE PUBLIC COMMENTS:



Jacob StopperFirst



KeystoneChiefSecond

7.0 NEXT SCHEDULED MEETING

The next Commissioners' Public Meeting will be held on Thursday, August 31, 2023, at 10:00 A.M. in the Commissioners' Board Room, 1st Floor, Executive Plaza, 330 Pine Street, Williamsport, PA 17701.

To View this Meeting Follow the Link Below:

https://www.youtube.com/watch?v=2OL_6kkovd4

ATTACHMENT (A)

PERSONNEL ACTIONS:

- Public Defender Office – Alyssa Feony, Temporary Law Clerk, Full-Time Replacement, \$57,876.00 per year, 75 hours per Pay Period, Start Date: August 28, 2023.
- Facilities Management – Michael Hoffman, Maintenance III – Electrical, Full-Time New Position, \$29.40 per hour, 75 hours per Pay Period, Start Date: August 28, 2023.
- Information Technology – Karen Skiro, Administrative Specialist, Full-Time Replacement, \$17.64 per hour, 75 hours per Pay Period, Start Date: August 28, 2023.
- Information Technology – Joyce McRae, Clerk III, Part-Time Replacement, \$15.74 per hour, Not to exceed 1000 hours in a year, Start Date: September 18, 2023.
- Pre-Release Center – Richard Butler, Resident Supervisor I, Full-Time Replacement, \$18.10 per hour, 80 hours per Pay Period, Start Date: August 28, 2023.
- Pre-Release Center – Zaire Jones-Wallace, Resident Supervisor I, Full-Time Replacement, \$18.10 per hour, 80 hours per Pay Period, Start Date: August 28, 2023.