

Commissioners:

SCOTT L. METZGER
Chairman

TONY R. MUSSARE
Vice Chairman

RICHARD MIRABITO
Secretary



MATTHEW A. McDERMOTT
*Director of Administration
and Chief Clerk*

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**LYCOMING COUNTY BOARD OF COMMISSIONERS
PUBLIC MEETING MINUTES
THURSDAY, AUGUST 17, 2023
10:00 A.M.**

Present: Commissioner Metzger, Commissioner Mirabito and Solicitor J. David Smith. Not present Director Matthew McDermott and Commissioner Mussare.

1.0 OPERATIONS

- 1.1 Opening Prayer
- 1.2 Pledge of Allegiance
- 1.3 Convene Commissioners' Public Meeting
- 1.4 Approve the Minutes of the Previous Meeting

Mr. Mirabito moved to approve. Mr. Metzger 2nd the motion Approved 2-0

- 1.5 Public Comment on Agenda Items Only

No Comments

2.0 REPORTS

- 2.1 Kalen Barnes – Vote to ratify invoices due through 8/23/23 to be paid on 8/16/23 in the amount of \$1,509,847.09.

Mr. Mirabito moved to approve. Mr. Metzger 2nd the motion Approved 2-0

- 2.2 Kalen Barnes – Vote to ratify Jury Panel #18 Payment Report for payment on August 15, 2023 in the amount of \$3,209.20.

Mr. Mirabito moved to approve. Mr. Metzger 2nd the motion Approved 2-0

3.0 PERSONNEL ACTIONS

- 3.1 Allison Wolfe – Approve the following Personnel Actions as conditional offers of employment, subject to the successful completion of a background check and all other employment conditions as outlined in Attachment (A).

Mr. Mirabito moved to approve. Mr. Metzger 2nd the motion Approved 2-0

4.0 ACTION ITEMS

- 4.1 Tanya Collins – Presented by Jamie Shrawder, Senior Project Coordinator, SEDA-COG. Vote to approve FFY 2023 Community Development and Block Grant Project Selection & Finalization in the amount of \$597,777.00 (2023 CDBG funds).

Mr. Mirabito moved to approve. Mr. Metzger 2nd the motion Approved 2-0

Mr. Mirabito commented that the administrative costs may seem higher than typical contracts. These are longer contracts, 5 years. There are also state and federal reporting that must be done, as well tracking of the money.

Ms. Shrawder stated that most of the projects take up to four years to complete.

Mr. Metzger told Ms. Shrawder how much the boroughs and townships appreciate these monies.

- 4.2 Mya Toon – Vote to approve Williamsport Industrial Corridor Utility Modernization Project grant award from Appalachian Regional Commission in the amount of \$500,000.00 (pass thru funding to Williamsport Sanitary Authority).

Mr. Mirabito moved to approve. Mr. Metzger 2nd the motion Approved 2-0

Mr. Mike Miller, Executive Director of the Water and Sewer Authority and Eric Smithgall, Engineer spoke. Mr. Miller thanked the Commissioners for supporting the Water and Sewer Authority project with the grant money. This will help with the project in the Industrial Corridor. Mr. Smithgall explained that the primary focus is to line the main so as not to disrupt the traffic in the Industrial Corridor by digging up the street.

Mr. Mirabito thanked them for taking the initiative for the project and applying for the grant so the cost doesn't come from the customers.

- 4.3 Mya Toon – Vote to approve Act 13 Grant Agreement with Borough of South Williamsport for a new South Williamsport Government Center and Community Building in the amount of \$400,000.00 (Act 13 funds).

Mr. Mirabito moved to approve. Mr. Metzger 2nd the motion Approved 2-0

Mr. Steve Cappelli, Borough Manager South Williamsport. Mr. Cappelli thanked the Commissioners on behalf of the South Williamsport Borough, Council, Mayor and Citizens for making this Legacy project, generational facility that will serve the entire community for decades become a reality. The current borough hall is very antiquated and no amount of money will be able to bring it up to ADA standards. When we began planning we wanted the new facility to house the local government services, but also be able to entertain programs for seniors and children, host parties, be a venue for entertainment and accommodate any type of community and private event needs. The project cost is 2.9 million dollars. The communal room will hold up to 150 people and will open up to the outside. It will be a slab on ground construction. It is in a flood plain, but the area has never been flooded. We will pursue a variance through the flood plain ordinance. This is a legacy project for the borough. Without this last contribution of Act 13 money this would not be built. The challenge was to build this facility with no legacy debt. There will be no borrowing and no loans. The facility will serve the community for generations and is not limited to South Williamsport residents.

Mayor Angelo Marlin, Mayor South Williamsport- Mayor Marlin thanked the Commissioners for their support and Mr. Cappelli for all his work on the project. He described the design as amazing. It is a legacy building for the entire community. It will have many uses for both the borough and the public.

Mr. Mirabito asked Mr. Cappelli to review where the money for the project is coming from.

Mr. Cappelli reviewed the project finances.

Mr. Mirabito responded that it is important that the public knows that the taxpayers of South Williamsport are putting some of their own money into the project. He told Mr. Cappelli that it is admirable that they recognize that their current facility is ADA challenged. It has been 33 years since the ADA was passed and many buildings are still not accessible all across the country. Mr. Mirabito also pointed out that it is admirable that South Williamsport has stepped up and joined in regional things like policing and firefighting. By sharing services, you are working to reduce costs for your tax payers.

Mr. Metzger thanked Mr. Cappelli for being proactive, having vision and regionalizing services to help the residents of South Williamsport.

Mr. Cappelli added that it is so important to have a board of Commissioners that are willing to partner with local governments trying to reduce duplicity, trying to become more efficient, trying to provide better services at lower costs to a larger population.

Mr. Mirabito praised the Mayor and Borough Council. Only when elected officials act on ideas presented can there be progress and change.

Mr. Cappelli praised both the Mayor and Borough Council. He described them as the most active, involved, engaged people that he has had the privilege to work with. They ask for ideas, for solutions. They care and they don't micromanage.

Mr. Metzger commented how important it is to have an ADA accessible building for the people in the community to access.

Mr. Gary Schoonmaker asked if there could be things for the children to do to keep them off the streets in the new facility.

Mr. Cappelli replied that they plan to do summer recreation programs for the youth and will coordinate these with other nonprofit agencies such as the YMCA.

- 4.4 Mya Toon – Vote to approve Emergency Resolution 2023-015 for the purchase of tarpaulins to cover the landfill's working face destroyed in a fire from AAA Tarps, Inc., in the amount \$49,965.80.

Mr. Mirabito moved to approve. Mr. Metzger 2nd the motion Approved 2-0

4.5 Mya Toon – Vote to approve Addendum to Administrative Services Agreement with RxBenefits, Inc. f/k/a Prescription Benefits, Inc. (2023 budgeted item).

Mr. Mirabito moved to approve. Mr. Metzger 2nd the motion Approved 2-0

4.6 Mya Toon – Vote to approve and acknowledge the list of contracts approved by the Director of Administration for the month of July.

Mr. Mirabito moved to approve. Mr. Metzger 2nd the motion Approved 2-0

4.7 Mya Toon – Vote to approve Election Integrity Grant award from the Department of Community and Economic Development in the amount of \$371,620.91.

Ms. Toon read the list of categories that it can be used for.

Mr. Mirabito moved to approve. Mr. Metzger 2nd the motion Approved 2-0

4.8 Jason Yorks – Vote to approve the purchase of (2) replacement servers for RMS from Dell (2023 non-budgeted item but budget funds available).

Mr. Mirabito moved to approve. Mr. Metzger 2nd the motion Approved 2-0

Per Commissioners request Mr. Yorks explained that the tarps are used daily to cover the waste every night into the next morning and then removed. This allows us to save air space. The only alternative is to put 6 to 10 inches of dirt on the waste each night. This would accumulate to a massive amount of air space that we would lose. We lost 8 tarps in the first fire and 2 more in second fire. These tarps are an approved cover device by the EPA and are a huge savings.

Commissioner Metzger asked how the replacement servers would be paid for since they are a non-budgeted item.

Ms. Toon responded that they would do a budget transfer.

Mr. Yorks responded that there was money that could be used in the RMS budget.

4.9 Jason Yorks – Vote to approve Change Order #2 with R&L Development Company in the amount of \$1,085,219.55 (landfill closure reserves).

Mr. Mirabito moved to approve. Mr. Metzger 2nd the motion Approved 2-0

5.0 COMMISSIONER COMMENT

Mr. Mirabito announced that he was at the Conservation District meeting. He reported that the Conservation District continues to do testing and spraying for mosquitos and the West Nile Virus. The West Nile Virus has been found in mosquitos, not humans. He reviewed ways to eliminate breeding grounds for mosquitoes on properties.

Mr. Metzger announced that for the next two weeks we will have thousands of visitors to Williamsport. From being over at the complex he has been hearing positive feedback on how kind and generous the people here are. This is a positive reflection on our community and we want to make sure that continues. There was information on social media about

negative behavior that occurred on the parade route which is unfortunate. We want to show the people positive things about our community. He asked that everyone be more patient with traffic, hold the door for someone, smile and welcome them. It's important to show visitors the love we have within our community. Mr. Metzger thanked the Chamber and all those who helped with organizing the Grand Slam parade.

6.0 GENERAL PUBLIC COMMENT

Speakers who wish to address the Board of Commissioners will be limited for no more than three (3) minutes on any particular item. The speaker must state his/her name and address for the record. Any deviation from this rule must be approved by the Board

Demitra Moffit, Loyalsock. Ms. Moffit commented on the anniversary of the American Disabilities Act that is coming up. She had the opportunity to meet the Representative who sponsored the playground bill to include children with disabilities. She spoke of a personal experience with a child who had disabilities. Ms. Moffitt reported that she was happy to hear that the South Williamsport Recreation Center will be ADA accessible.

Mr. Mirabito responded that the Commissioners have put resources into the playground at Cochran school along with other community agencies to make the playground inclusive.

Gary Schoonmaker stated that he was here on behalf of the MH Joinder Services, Children & Youth, Adult Services, Skills program and CSG. He thanked the Commissioners for their support. He also advocated for more funding for law enforcement stating they do a great job, but need more resources as the area grows.

Tom Adams, Williamsport – Mr. Adams read a proverb. He warned against worshipping leaders, but agrees that we need to encourage good leaders. Mr. Adams indicated that it was sad that there were negative instances at the parade, but was impressed by the firefighters collecting for orphans. This was a good image for the world to see. Mr. Adams shared that Governor Shapiro is threatening to cancel the contract for Real Alternatives. This agency helps fund pregnancy resources, maternity homes and adoption agencies per Mr. Adams. He encouraged people to call the Governor about this as well as their local representatives. Mr. Adams expressed his opinion about Planned Parenthood. Mr. Adams asked if the five-dollar fee could be used to help clean u the forests as to prevent fires from starting.

Mr. Mirabito responded that this fee can only be used for traffic related needs. He told Mr. Adams that there are other groups that help with this. There also may be grant money that can be used.

Mr. Adams asked how long the contract with T-Mobile was for.

Mr. Mirabito assured Mr. Adams that Ms. Kilpatrick is very good at getting the best deals. They think the contract is for five years.

YOU TUBE PUBLIC COMMENTS:

Kevin DunklebergerIs total regionalization for fire and police in Lycoming County going to happen how soon

Mr. Metzger responded that it is up to the individual townships and entities to have this discussion. Sometimes they bring it to us and sometimes they do it themselves.

Ms. Toon referenced a grant that can assist with this.

Mr. Mirabito responded that the Commissioners have been supportive to townships who have approached them. He also reported that they have sponsored meetings with municipalities and firefighters to bridge the gap. The municipalities have the rights by law, the fire departments have the capacity. Sometimes it is getting people together to find a mutual solution.

Jim SilverI had an interview. And has maintenance three been filled

Mr. Metzger suggested that he contact the Human Resources Department.

7.0 NEXT SCHEDULED MEETING

The next Commissioners' Public Meeting will be held on Thursday, August 24, 2023, at 10:00 A.M. in the Commissioners' Board Room, 1st Floor, Executive Plaza, 330 Pine Street, Williamsport, PA 17701.

To View This Meeting Follow the Link Below:

<https://www.youtube.com/watch?v=2LmSAzjQ4qE>

ATTACHMENT (A)

PERSONNEL ACTIONS:

- Resource Management Services – Dylan Fitzwater, Recycling Laborer, Full-Time Replacement, \$14.50 per hour, 80 hours per Pay Period, Start Date: August 21, 2023.
- Pre-Release Center – Lane Gibson, Resident Supervisor II, Full-Time Replacement, \$22.48 per hour, 80 hours per Pay Period, Transfer Date: August 20 2023.
- Courts – Adrian Lee, Law Clerk, Full-Time Replacement, \$62,468.44 per year, 75 hours per Pay Period, Start Date: September 5, 2023.
- Information Technology – Austin Barnes, Senior Technology Administrator, Full-Time New Position, \$65,000 per year, 75 hours per Pay Period, Start Date: August 28, 2023.
- Prison – Jacob Freeze, Correctional Officer I, Full-Time Replacement, \$20.00 per hour, 80 hours per Pay Period, Start Date: July 17, 2023.