

Commissioners:

SCOTT L. METZGER
Chairman

TONY R. MUSSARE
Vice Chairman

RICHARD MIRABITO
Secretary



MATTHEW A. McDERMOTT
*Director of Administration
and Chief Clerk*

J. DAVID SMITH
Solicitor

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**LYCOMING COUNTY BOARD OF COMMISSIONERS
PUBLIC MEETING MINUTES
THURSDAY, APRIL 20, 2023**

10:00 A.M.

Present: Commissioner Metzger, Commissioner Mussare Commissioner Mirabito, Director Matthew McDermott, and Solicitor J. David Smith.

1.0 OPERATIONS

- 1.1 Opening Prayer
- 1.2 Pledge of Allegiance
- 1.3 Convene Commissioners' Public Meeting
- 1.4 Approve the Minutes of the Previous Meeting

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0

1.5 Public Comment on Agenda Items Only

Larry Stout, Montgomery and the Weekly Webb- Commented on National Library week and volunteerism. He hopes that Volunteer week will also be recognized by the Commissioners. He referenced the 2020 initiative and read a quote from it on volunteerism.

Mr. Metzger commented that he feels schools should offer a course on volunteerism.

1.6 Proclamation: National Library Week

Kristen Carangi, James V. Brown Library CFO, Dana Brigandi, Director of Development, Marketing and Programming and John Confer, President all thanked the Commissioners for the proclamation and their continued support. In addition, they shared, statistics, stories from library patrons and the different ways the library is utilized by the public.

Mr. Metzger commented on the renovations done at the Konkel Library and what an improvement they are. They will benefit the next several generations. He thanked all those involved in making these renovations happen.

Mr. Mirabito commented on the people who libraries are named after, the 1900's movement to establish institutions to help people learn and access information and the vision they had. Our library system brings resources to people. Libraries are also a tool to repopulate the county, share resources and build in the community. Not all communities have a library system. We can be proud of the fact that this is an asset for our community.

Mr. Mussare commented on the vision the prior library boards had. The library is much more than just books. The prior boards did a great job revitalizing the library. Our Library is one of the most beautiful libraries in the state. He also pointed out the competition the library has. He stated he is impressed with those that sit on the library board and how they take care of their community.

2.0 SERVICE AWARDS

2.1 Board of Commissioners – Recognize the following individual on her retirement and service to Lycoming County:

- Paula Simpler – 30 years

Judge Linhardt and the Commissioners thanked Paula for all her hard work, dedication and years of service.

3.0 BID OPENING

3.1 Nicki Gottschall – Open the following bid:

- Lycoming County Bridge Bundle No. 4 General Construction

Lycoming County Bridge Bundle No. 4 General Construction		
Company Name	Submitted Amount	Date Submitted
Kevin E Raker Construction,LLC	\$1,987,262.86	4/14/2023 12:19 PM
HRI, INC.	\$2,444,000.00	4/14/2023 2:49 PM
Glenn O Hawbaker, Inc.	\$2,115,000.00	4/14/2023 12:15 PM
Rylind Construction Co.	\$2,424,000.00	4/14/2023 4:39 PM
Susquehanna Valley Construction Corporation	\$2,062,970.00	4/14/2023 4:06 PM

4.0 REPORTS

4.1 Kalen Barnes – Vote to ratify invoices due through 4/26/2023 to be paid on 4/19/2023 in the amount of \$2,373,438.40

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-

4.2 Kalen Barnes – Vote to ratify Jury Panel 6 cash requirement report in the amount of \$7,106.40.

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0

5.0 INFORMATION ITEMS

5.1 Mya Toon – Acknowledge the County will be requesting proposals for a Total Compensation Study

Director Matt McDermott requested to remove item for further discussion.

Mr. Mirabito moved to remove item for more discussion. Mr. Mussare 2nd the motion. Approved 3-0.

6.0 PERSONNEL ACTIONS

- 6.1** Jessica Segraves – Approve the following Personnel Actions as conditional offers of employment, subject to the successful completion of a background check and all other employment conditions as outlined in Attachment (A).

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0

7.0 ACTION ITEMS

- 7.1** Jessica Segraves – Vote to approve Amendment to Managed Pharmacy Benefit Services Agreement with Caremark PCS Health, L.L.C. and Trustmark Health Benefits, Inc. (2023 budgeted item).

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0

- 7.2** Mya Toon – Vote to approve the list of agreements approved by the Director of Administration for the month of February and March.

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0

- 7.3** Mya Toon – Vote to approve and award RFP to Rewrite the County’s Zoning Ordinance and the County’s Subdivision & Land Development Ordinance to Urban Research & Development Corporation in the amount of \$72,200.00 (2023 budgeted item).

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0

- 7.4** Mya Toon – Vote to approve the award of outside agency grant funds to the Lycoming County Airport in the amount of \$56,000.00 (2023 budgeted item).

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0

- 7.5** Mya Toon – Vote to approve Bill of Sale for surplus miscellaneous computer equipment with William Tetteh in the amount of \$2,150.00.

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0

- 7.6** Jason Yorks – Vote to approve Amendment to Agreement with Civil & Environmental Consultants, Inc. (2023 budgeted item).

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0

- 7.7** Jason Yorks – Vote to approve 903 County Recycling Coordinator Program grant application (2023 budgeted item).

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0

- 7.8** Ken George – Vote to approve Agreement with Hunter & Lomison, Inc. in the amount of \$12,741.00. (2023 budgeted item).

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0

- 7.9** Ken George – Vote to approve Agreement with Lundy Construction Company Inc. in the amount of \$12,160.00 (2023 budgeted item).

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0

7.10 Mya Toon – Vote to approve Amendment to Agreement with Nokia of America Corporation in the amount of \$4,688.00 (2023 budgeted item).

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0

8.0 COMMISSIONER COMMENT

Mr. Mirabito announced that the Joinder will be moving from the Sharwell Building to Third Street Plaza at the end of their lease. This was decided through a unanimous vote at the recent Joinder board meeting. He explained the funding for MHID and C&Y. This move will allow approximately \$340,000.00 to be reallocated to making resources available to those who need it. Mr. Mirabito explained how the funding has changed over the years for these services. Currently workers bill for their time in the field, not the time spent in the office. In addition, since Covid, many work from home so less office space is needed. Mr. Mirabito wants the public to know that some things take a while to get done due to mitigating circumstances, but do move forward.

Mr. Metzger stated that this move is a saving for the taxpayers and reduces the payments on the bonds. MHID and Children and Youth Services will be moving to the 4th floor at Third Street Plaza when their lease ends in June of 2024. Mr. Metzger thanked the landlord of the Sharwell building for serving and assisting the County for 35 years.

Mr. Mussare stated that he voted for the move with hesitation. He is optimistic that the building will not become vacant. Mr. Mussare talked about changes in government, cost sharing and the need for everyone to share the cost of the buildings that everyone uses. The city should not have to bear the cost by itself.

Mr. Mussare noted that they have been meeting with the Superintendents of the local school districts. The resources that schools now have to provide take away from the resources needed for education. Mental Health issues within the schools are growing. Mr. Mussare stated that he feels that we are not attacking the problem of mental health properly.

Agencies are making rules and regulations that make no sense, but must be adhered to regardless of the cost. He stated "We can no longer allow bureaucrats to usurp the power of your elected official. We need to get rid of the laws that make no sense. The American people need to get involved".

9.0 GENERAL PUBLIC COMMENT

Speakers who wish to address the Board of Commissioners will be limited for no more than three (3) minutes on any particular item. The speaker must state his/her name and address for the record. Any deviation from this rule must be approved by the Board

Frank Steckel, Williamsport. Mr. Steckel told the Commissioners that he was shocked to learn that the Executive Plaza building was for sale and expressed his concerns about the public use of the parking lot. Mr. Mussare informed him that the parking lot usage by the public is protected in the deed. Mr. Steckel questioned

selling the building stating that the sale might be short sighted if the building can continue to be a source of revenue for the county. He also would like to see the Commissioners publish all the options that they consider regarding this matter in the paper.

Mr. Mirabito informed Mr. Steckel that they will look at all the offers presented and a cost analysis will be performed. Nothing has been published in the paper because this is just the first step. Mr. Mirabito thanked Mr. Steckel for the points he raised.

Mr. Mussare responded that we do not want to compete with the public sector. We want to make things safe and efficient.

Mr. Steckel also questioned who was to pay for the uncapped gas bills.

Mr. Mirabito referred him to his representative's office.

Tom Adams, Williamsport - topics covered - Bechtel Power being pushed out by unfettered groups with deep pockets and no liability, how the area would have benefited from the plant, the shutting down of a coal plant, alternate energy sources, benefits of education, library founders, need for standards, community taking control of their schools.

10.0 NEXT SCHEDULED MEETING

The next Commissioners Public Meeting will be held on Thursday, April 27, 2023, at 10:00 A.M. in the Commissioner's Board Room, 1st Floor, Executive Plaza, 330 Pine Street, Williamsport, PA 17701.

To view this meeting follow the link below:

<https://www.youtube.com/watch?v=5eLMBA6c9KI>

ATTACHMENT (A)

PERSONNEL ACTIONS:

- Pre-Release Center – Idea Woolridge, Resident Supervisor I, Full-Time Replacement, \$18.10 per hour, 80 hours per Pay Period, Anticipated Start Date: May 1, 2023.
- Pre-Release Center – Kaleigh Lorow, Resident Supervisor I, Full-Time Replacement, \$18.10 per hour, 80 hours per Pay Period, Anticipated Start Date: May 8, 2023.
- Facilities Management – Luz Velez, Custodial Worker, Full-Time Replacement, \$13.81 per hour, 75 hours per Pay Period, Anticipated Start Date: May 1, 2023.
- Facilities Management – James Young, Custodial Worker, Full-Time Replacement, \$14.21 per hour, 75 hours per Pay Period, Anticipated Start Date: May 1, 2023.
- Facilities Management – Christie Thomas, Custodial Worker, Full-Time Replacement, \$14.48 per hour, 75 hours per Pay Period, Anticipated Start Date: April 24, 2023.
- Resource Management Services – Jerry Foote, Grounds Crew Mower, Part-Time New Position, \$14.00 per hour, Not to Exceed 1000 hours annually, Anticipated Start Date: April 30, 2023.
- Conservation District – Denise Moser, Administrative Specialist Trainer, Part-Time New Position, \$24.46 per hour, Not to Exceed 1000 hours annually, Anticipated Start Date: June 5, 2023.
- Sheriff – Scott Lose, Deputy Sheriff, Part-Time Replacement, \$21.45 per hour, Not to Exceed 1000 hours, Anticipated Start Date: June 5, 2023.

National Library Week 2023

WHEREAS, today's libraries are more about what they can do with and for their communities, and not just about what they have on the shelves;

WHEREAS, libraries have long served as trusted institutions, often the heart of their cities, towns, schools, and academic campuses;

WHEREAS, libraries serve people of all ages, interests and backgrounds providing the resources and space to engage in life-long learning;

WHEREAS, libraries offer equipment and professional staff support to utilize technology, programs and services; often free or with nominal charges to users;

WHEREAS, libraries are a resource for all - regardless of race, ethnicity, creed, ability, sexual orientation, gender identity or socio-economic status;

WHEREAS, we recognize librarians as information professionals who provide expertise, services and guidance for patrons to access credible sources and material, making their own informed decisions about the world today;

WHEREAS, libraries provide access to and display a wide range of information not just a majority opinion or single perspective;

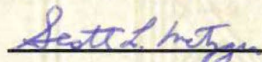
WHEREAS, librarians hold the professional values of diversity, equity and inclusion to meet the needs of all users;

WHEREAS, the PA Forward®, Literacy is POWER, initiative highlights how libraries and staffs encourage literacy in Basic, Information, Civic & Social, Health, and Financial, which contributes to greater personal and community success;

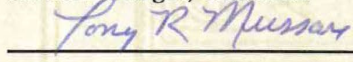
WHEREAS, America is celebrating National Library Week including April 25 as National Library Workers' Day and the immeasurable contributions made by library workers; April 26 as National Outreach Day showing library services are not limited to their physical location; and April 27 as Take Action for Libraries Day encouraging community support for libraries;

NOW, THEREFORE, be it resolved that we, the Lycoming County Commissioners, proclaim National Library Week, April 23-29, 2023 in Lycoming County. During this week, we encourage all residents to visit our libraries, and explore all that they offer to help move PA Forward®!

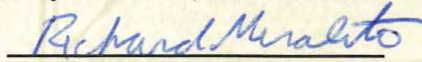
Lycoming County Commissioners



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