

Commissioners:

SCOTT L. METZGER
Chairman

TONY R. MUSSARE
Vice Chairman

RICHARD MIRABITO
Secretary



MATTHEW A. McDERMOTT
*Director of Administration
and Chief Clerk*

J. DAVID SMITH
Solicitor

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**LYCOMING COUNTY BOARD OF COMMISSIONERS
PUBLIC MEETING MINUTES
THURSDAY, OCTOBER 5, 2023
10:00 A.M.**

Present: Commissioner Metzger, Commissioner Mussare Commissioner Mirabito, Director Matthew McDermott, and Solicitor Chris Kenyon.

ADDITIONS/REVISIONS TO AGENDA NOT PREVIOUSLY POSTED

- Add Action Item 7.1 – Vote to approve and provide FamVest XII Lycoming Mall LLC tax exemption under the Local Economic Revitalization Tax Assistance Act (LERTA) for the Lycoming Mall redevelopment project.

Mr. Mirabito moved to approve the addition to the Agenda. Mr. Mussare 2nd the motion. Approved 3-0

Mr. Mirabito made a motion to amend the Additions /Revisions to the Agenda not previously posted and add the City of Williamsport LERTA to Action item 7.1. Mr. Mussare 2nd the motion. Approved 3-0

1.0 OPERATIONS

- 1.1 Opening Prayer
- 1.2 Pledge of Allegiance
- 1.3 Convene Commissioners' Public Meeting
- 1.4 Approve the Minutes of the Previous Meeting

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0

1.5 Public Comment on Agenda Items Only
None

1.6 Proclamation: Juvenile Justice Week
Matt Yonkin – Chief Juvenile Probation spoke – comments attached

2.0 REPORTS

- 2.1 Kalen Barnes – Vote to ratify invoices due through 10/11/23 to be paid on 10/4/23 in the amount of \$897,447.90

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0

- 2.2 Kalen Barnes – Vote to ratify Special Cash Requirement Report for payment on 9/28/23 in the amount \$11.40.

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0

4.0 PERSONNEL ACTIONS

- 4.1 Matthew McDermott for Allison Wolfe – Approve the following Personnel Actions as conditional offers of employment, subject to the successful completion of a background check and all other employment conditions as outlined in Attachment (A).

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0

Recess Commissioners' Public Meeting for the Salary Board

5.0 SALARY BOARD

- 5.1 Convene Salary Board.

- 5.2 Matthew McDermott – Vote to approve the following salary board actions as outlined in Attachment (B).

Mr. Gottschall moved to approve. Mr. Mirabito 2nd the motion. Approved 4-0

- 5.3 Adjourn Salary Board.

Reconvene Commissioners' Public Meeting

6.0 TDA ACTIONS

- 6.1 Matthew McDermott for Allison Wolfe – Approve the following TDA actions as outlined in Attachment (C).

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0

7.0 ACTION ITEMS

- 7.1 Jason Fink – Vote to approve and provide FamVest XII Lycoming Mall LLC tax exemption under the Local Economic Revitalization Tax Assistance Act (LERTA) for the Lycoming Mall redevelopment project.
Added – Jason Fink – Vote and approve City of Williamsport tax exemption under the Local Economic Revitalization Tax Assistance Act (LERTA)

Mr. Fink presented LERTA opportunities/programs for the City of Williamsport and the FamVest Properties in Muncy. He explained that FamVest was looking to have the LERTA in place that would assist them in bringing in tenants. The Muncy School District passed a resolution without a sunset, but will realign with what the County votes to do and add a sunset in. This LERTA is on new expansion, not on the existing property assessment.

Mr. Mirabito moved to add to the existing FamVest XII LERTA a sunset provision that the LERTA terminates 10 years from the date of signing by this board of Commissioners and returns to the current rate of taxation Mr. Mussare 2nd the motion. Approved 3-0

Mr. Mirabito moved to approve the LERTA for FamVest with the sunset provision that just passed. Mr. Mussare 2nd the motion. Approved 3-0.

Regarding the Williamsport LERTA, Mr. Fink explained that the City of Williamsport approved a seven-year LERTA for Commercial incentives that starts at 100% and deescalates by 25% every 2 years and at the end. They also brought a residential LERTA to provide incentive for residential development in pockets of the city that need it and to provide incentives to developers to invest in homeowners. This is a 10-year LERTA with 100% abatement over 10 years

Mr. Mirabito made a motion to adopt the entire LERTA agreement, with the sunset motion in it. Mr. Mussare 2nd the motion. Approved 3-0

Mr. Mirabito made a motion to amend the Additions /Revisions to the Agenda not previously posted and add the City of Williamsport LERTA to Action item 7.1

7.2 Matthew McDermott – Vote to approve Equipment Proposal with Keystone Communications in the amount of \$191,940.00 (2023 budget funds available).

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0

7.3 Matthew McDermott for Mya Toon – Vote to approve FY 2023-2024 Medical Assistance Transportation Program allocation in the amount of \$1,632,289.00 (pass-thru funds).

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0

7.4 Matthew McDermott for Mya Toon – Vote to reject all proposals received for Total Compensation Study.

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0

7.5 Matthew McDermott for Ken George – Vote to approve Agreement with Monitronics International LLC in the amount of \$28,269.42 (2023 budgeted funds available).

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0

8.0 COMMISSIONER COMMENT

None

9.0 GENERAL PUBLIC COMMENT

Speakers who wish to address the Board of Commissioners will be limited for no more than three (3) minutes on any particular item. The speaker must state his/her name and address for the record. Any deviation from this rule must be approved by the Board Chairman.

Tom Adams, Williamsport – Mr. Adams shared a proverb and read a quote from Noah Webster. Mr. Adams commented on the benefits and consequences of Free Speech and his opinions of free speech. Mr. Adams offered his interpretation of the proverb he read. He commented on the need to restore law and order in society and need for society to return to God.

YOU TUBE PUBLIC COMMENT

None

10.0 NEXT SCHEDULED MEETING

The next Commissioners Public Meeting will be held on Thursday, October 12, 2023, at 10:00 A.M. in the Commissioner's Board Room, 1st Floor, Executive Plaza, 330 Pine Street, Williamsport, PA 17701.

TO VIEW THIS MEETING CLICK ON THE LINK BELOW:

ATTACHMENT (A)

PERSONNEL ACTIONS:

- Sheriff's Office – Kevin Stiles, Deputy Sheriff, Part-Time Replacement, \$22.00 per hour, Not to Exceed 1000 hours in a Year, Start Date: October 9, 2023.

ATTACHMENT (B)

SALARY BOARD ACTIONS:

- Information Technology - Request to change the following titles:
 - Laura Harrison- Clerk III/Mailroom, Title Change to Consolidated Services Specialist/Mailroom.
 - Joyce McRae – Clerk III/Voters Services, Title Change to Consolidated Services Specialist/Seasonal.

- Resource Management Services – Request to change Comptroller/Business Manager from a Paygrade 13 to a Paygrade 12.

- District Attorney – Request to a Paygrade 4, Part-Time, Clerk III – Victim/Witness Clerk.

ATTACHMENT (C)

TDA ACTIONS:

- Information Technology - Request to change the following titles:
 - Laura Harrison- Clerk III/Mailroom, Title Change to Consolidated Services Specialist/Mailroom.
 - Joyce McRae – Clerk III/Voters Services, Title Change to Consolidated Services Specialist/Seasonal.

- Resource Management Services – Request to change Comptroller/Business Manager from a Paygrade 13 to a Paygrade 12.

- District Attorney – Request to a Paygrade 4, Part-Time, Clerk III – Victim/Witness Clerk.

Matt Yonkin- Chief Juvenile Probation Comments:

Unfortunately, juvenile crime comes to the forefront of people’s attention when a significant crime has occurred. But it’s important to me that the members of our community and our government understand that despite the significance of some of these crimes, it is a minor segment of our youth population.

The juvenile recidivism crime rate in Lycoming County has varied from 8 to 12%. What that tells us is that 88 to 92% of the youth that become involved with the juvenile courts and juvenile probation office not only receive but accept the help and services provided to them, restore to victims and build competencies that make them successful.

I would like to thank the commissioners and their team for their ongoing support of the juvenile probation office and the juvenile court system. They continue to put the youth and families of our county at the forefront. Our system could not be as successful and strong without the support of Judge Butts, Judge Tira and his exceptional staff, Family Court Hearing Officers, the District Attorney’s Office and Mike Dinges our juvenile public defender; this group always fights for what is fair and in the best interest of the youth and families of our community.

I am humble and proud to work with the hardworking, motivated, dedicated and professional staff of the juvenile probation office

Deputy	Matthew Minnier
Admin. Specialist	Nancy <i>Schenck</i>
Court Scheduler	Robin Kaiser
Clerk III	Courtney English
Placement Coordinator	Adam Gehr
Intake Officer	Cortney Robertson
Probation Officer	Brian Pick
Probation Officer	Matthew Doughty
Probation Officer	Matthew Stanzione
Probation Officer	Nate Hill
Probation Officer	Ty Kanouff
Probation Officer	Jared Hetherington
Probation Officer	Kaitlin Lunger
Probation Officer	Megan Helminiak
Probation Officer	Andrew Arnold

The compassion, empathy and professionalism these officers and staff display as they work daily addressing community protection, victim restoration and competency development with youth and families in our community is unmatched.