

Commissioners:

SCOTT L. METZGER
Chairman

TONY R. MUSSARE
Vice Chairman

RICHARD MIRABITO
Secretary



MATTHEW A. McDERMOTT
*Director of Administration
and Chief Clerk*

J. DAVID SMITH
Solicitor

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**LYCOMING COUNTY BOARD OF COMMISSIONERS
PUBLIC MEETING MINUTES
THURSDAY, JANUARY 26, 2023
10:00 A.M.**

Present: Commissioner Metzger, Commissioner Mussare Commissioner Mirabito, Director Matthew McDermott, and Solicitor J. David Smith.

ADDITIONS/REVISIONS TO AGENDA NOT PREVIOUSLY POSTED

- Remove Salary Board Actions 4.0 and Attachment (B).
- Remove TDA Actions 7.0 and Attachment (C).

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0

1.0 OPERATIONS

- 1.1 Opening Prayer
- 1.2 Pledge of Allegiance
- 1.3 Convene Commissioners' Public Meeting
- 1.4 Approve the Minutes of the Previous Meeting

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0

- 1.5 Public Comment on Agenda Items Only

None

2.0 REPORTS

- 2.1 Kalen Barnes – Vote to ratify accounts payable cash requirement report through 02/01/2023 to be paid on 01/25/2023 in the amount of \$770,412.76

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0

3.0 PERSONNEL ACTIONS

- 3.1 Jessica Segraves – Approve the following Personnel Actions as conditional offers of employment, subject to the successful completion of a background check and all other employment conditions as outlined in Attachment (A).

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0

(n/a) Recess Commissioners' Public Meeting for the Salary Board

4.0 INFORMATION ITEMS

- 4.1 Mya Toon – Acknowledge the County will be requesting proposals for Deed book repair and restoration (2023 budgeted item).

Recess Commissioners' Public Meeting for the Board of Assessment Revisions

5.0 BOARD OF ASSESSMENT REVISIONS

- 5.1 Convene Board of Assessment Revisions.

- 5.2 Brooke Wright – (via telephone) Approve the following real estate tax refund:
- 40-003-101.08 – 4 Girton Drive - \$1,039.38

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0

- 5.3 Adjourn Board of Assessment Revisions.

Reconvene Commissioners' Public Meeting

6.0 ACTION ITEMS

- 6.1 Nayte Carter – (Jamie Shrawder via telephone) - Vote to approve Amendment 1 to Subrecipient Agreement with Borough of South Williamsport (2020 CDBG funds).

- 6.2 Nayte Carter – (Jamie Shrawder via telephone) Vote to approve Amendment 1 to Subrecipient Agreement with Borough of Montoursville (2020 CDBG funds).

Mr. Mirabito moved to approve 6.1 & 6.2. Mr. Mussare 2nd the motion. Approved 3-0

- 6.3 Matthew McDermott – Vote to approve the appointment of Beth Miller as a member to the Lycoming County Planning Commission for the term of 1/26/2023 – 12/31/2026.

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0

- 6.4 Mya Toon – Vote to approve Agreement for Mental Health Services with Restorative Behavioral Health, Inc. (2023 budgeted item).

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0

- 6.5 Mya Toon – Vote to approve Genetic Parentage Testing Agreement with DNA Diagnostic Center Inc. (2023 budgeted item).

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0

- 6.6 Mya Toon – Vote to approve Amendment to Service Agreement with Keller Partners & Company, LLC. (2023 budgeted item).

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0

- 6.7 Mya Toon – Vote to approve the list of contracts approved by the Director of Administration for the month of December (2023 budgeted item).

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0

- 6.8 Mya Toon – Vote to approve the purchase of radios and accessories from Motorola Solutions (2023 budgeted item).

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0

- 6.9 Jerry Kennedy – Vote to approve GIS software Enterprise Licensing Agreement (2023 budgeted item).

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0

- 6.10 Jason Yorks – Vote to approve Waste Disposal Agreement with Lycoming County Water & Sewer Authority (2023 budgeted item).

Mr. Mussare moved to approve. Mr. Mirabito 2nd the motion. Approved 3-0.

- 6.11 Jason Yorks – Vote to approve Amendment to Agreement with Meiser and Earl, Inc. (2023 budgeted item).

Mr. Mussare moved to approve. Mr. Mirabito 2nd the motion. Approved 3-0.

- 6.12 Jason Yorks – Vote to approve the purchase of a 2023 Western Star Transfer Truck from Sunbury Motors Ford (2023 budgeted item).

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0

- 6.13 Jason Yorks – Vote to approve the Master Power Purchase and Sale Agreement Confirmation Letter #4 with Energy Power Investment Company, LLC. (2023 budgeted item).

- 6.14 Jason Yorks – Vote to approve Amendment of Solicitation/Modification of Contract with Federal Bureau of Prisons (2023 budgeted item)

Mr. Mirabito moved to approve 6.13 & 6.14. Mr. Mussare 2nd the motion. Approved 3-0

- 6.15 Jason Yorks – Vote to approve an undercarriage rebuild for RMS 2016 Cat D6T Dozer from Cleveland Brothers (2023 budgeted item).

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0

- 6.16 Jenn McConnell – (presented by Ed McCoy)Vote to approve Project Modification Request for the Lycoming County Probation Restrictive Conditions grant with Pennsylvania Commission on Crime and Delinquency (2023 budgeted item).

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0

- 6.17 Jenny Picciano – Vote to approve Resolution 2023-01 to approve submission of Whole Home Repair Program Grant to Department of Community and Economic Development.

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0

- 6.18 Ken George – Vote to approve Agreement with Monitronics International, Inc. (2023 budgeted item).

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0

7.0 COMMISSIONER COMMENT

Mr. Mirabito spoke of the urgent need for more State and Federal funding for Mental Health. All Commissioners have been engaging with CCAP as push for more funding for Mental Health

Mr. Metzger commented on the importance of reducing our Mental Health issues.

8.0 GENERAL PUBLIC COMMENT

Speakers who wish to address the Board of Commissioners will be limited for no more than three (3) minutes on any particular item. The speaker must state his/her name and address for the record. Any deviation from this rule must be approved by the Board Chairman.

John Shireman/Jersey Shore: Topics/ Live Stream Meetings, Local Publication Commentary, Recount Cost

Thomas Adams/Williamsport: Topics/ Recount Costs, Reading from Psalms, Voting System, Global Conflicts

Gary Schoonmaker / Williamsport: Topics/Mental Health, Joinder Services, American Rescue Workers, SKILL, Community Mental Health Issues, Mental Health Funding

YouTube Comments:

NONE

9.0 NEXT SCHEDULED MEETING

The next Commissioners Public Meeting will be held on **Thursday, February 2, 2023**, at **10:00 A.M.** in the Commissioner's Board Room, 1st Floor, Executive Plaza, 330 Pine Street, Williamsport, PA 17701.

To view this meeting follow the link below:

<https://www.youtube.com/watch?v=-zXfHxRvV20>

ATTACHMENT (A)

PERSONNEL ACTIONS:

- Resource Management Services – Zachary Moore, Recycling Laborer, Part-Time New Position, \$14.50 per hour, not to exceed 1000 hours in a year, Anticipated Start Date: January 30, 2023.
- ~~Resource Management Services – Lukas Brungard, Equipment Operator, Part-Time Transfer, \$18.00 per hour, not to exceed 1000 hours in a year, Anticipated Transfer Date: February 5, 2023. n/a~~
- Resource Management Services – Casey Swank, Equipment Operator, Full-Time Transfer, \$19.33 per hour, 80 hours per Pay Period, Anticipated Transfer Date: February 5, 2023.
- Information Technology – Clayton Keefer, Technology Specialist, Full-Time Replacement, \$22.39 per hour, 75 hours per Pay Period, Anticipated Start State: February 6, 2023.
- Facilities Management – Ernie Butler, Custodial Team Leader, Full-Time Replacement, \$18.66 per hour, 75 hours per Pay Period, Anticipated Transfer Date: February 5, 2023.
- Prison – Kody Kreamer, Correctional Officer I Relief, Full-Time Replacement, \$20.00 per hour, 80 hours per Pay Period, Anticipated Start Date: January 30, 2023.
- Prison – Levi Yorks, Correctional Officer I Relief, Full-Time Replacement, \$20.00 per hour, 80 hours per Pay Period, Anticipated Start Date: January 30, 2023.
- Prison – Julie Morlock, Clerk IV, Full-Time Transfer, \$16.22 per hour, 80 hours per Pay Period, Anticipated Transfer Date February 5, 2023.
- Prison – Alison Lanahan, Correctional Officer I Relief, Full-Time Replacement, \$20.00 per hour, 80 hours per Pay Period, Anticipated Start Date: February 6, 2023.
- Prison – Nathan Conser, Correctional Officer I Relief, Full-Time Replacement, \$20.00 per hour, 80 hours per Pay Period, Anticipated Start Date: February 6, 2023.
- Prison – Ian Heap, Correctional Officer I Relief, Full-Time Replacement, \$20.00 per hour, 80 hours per Pay Period, Anticipated Start Date: February 6, 2023.
- Human Resources - Human Resources – Angela Lepley, Recruitment Specialist, Full-Time Transfer, \$18.04 per hour, 75 hours per Pay Period, Anticipated Transfer Date: February 5, 2023.