

Commissioners:

SCOTT L. METZGER
Chairman

TONY R. MUSSARE
Vice Chairman

RICHARD MIRABITO
Secretary



MATTHEW A. McDERMOTT
*Director of Administration
and Chief Clerk*

J. DAVID SMITH
Solicitor

Telephone (570) 320-2124
Fax (570) 320-2127

COUNTY of LYCOMING
48 WEST THIRD STREET
WILLIAMSPORT, PA 17701

www.lyco.org
county.commissioners@lyco.org

**LYCOMING COUNTY BOARD OF COMMISSIONERS
PUBLIC MEETING AGENDA
THURSDAY, SEPTEMBER 7, 2023
10:00 A.M.**

1.0 OPERATIONS

- 1.1 Opening Prayer
- 1.2 Pledge of Allegiance
- 1.3 Convene Commissioners' Public Meeting
- 1.4 Approve the Minutes of the Previous Meeting
- 1.5 Public Comment on Agenda Items Only

2.0 BID OPENING

Krista Rogers – Open the following bid:

- Professional Construction Phase Engineering Services: Resident Project Representative

3.0 REPORTS

- 3.1 Kalen Barnes – Vote to approve accounts payable cash requirement report for invoices due through 9/13/23 to be paid on 9/6/23 in the amount of \$617,006.83.

4.0 INFORMATION ITEMS

- 4.1 Mya Toon – Acknowledge the County will be requesting proposals for Residential Floodplain Utility Elevation Engineering Services.

5.0 PERSONNEL ACTIONS

- 5.1 Allison Wolfe – Approve the following Personnel Actions as conditional offers of employment, subject to the successful completion of a background check and all other employment conditions as outlined in Attachment (A).

Recess Commissioners' Public Meeting for the Salary Board

6.0 SALARY BOARD

- 6.1 Convene Salary Board.
- 6.2 Matthew McDermott – Vote to approve the following salary board actions as outlined in Attachment (B).
- 6.3 Adjourn Salary Board.

Reconvene Commissioners' Public Meeting

7.0 TDA ACTIONS

- 7.1 Allison Wolfe – Approve the following TDA actions as outlined in Attachment (C).

Recess Commissioners Meeting for the Community Development Block Grant Public Hearing

8.0 FINAL PUBLIC HEARING FOR FFY 2023 COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

- 8.1 Convene Public Hearing
- 8.2 Mitzi Gallagher-Long – Discuss final public hearing for FFY 2023 Community Development Block Grant program and project selection for funding.
- 8.3 Adjourn Public Hearing

Reconvene Commissioners' Public Meeting

9.0 ACTION ITEMS

- 9.1 Mya Toon – Vote to approve Professional Services Agreement with W2A Architects in the amount of \$310,500.00 (2023 budgeted item).
- 9.2 Mya Toon – Vote to approve FY 2023-2024 Juvenile Probation Services Grant Agreement in the amount of \$242,417.00 (2023 budgeted item).
- 9.3 Jason Yorks – Vote to approve Change Order #3 with R&L Development Company for Phase I Closure Project in the amount of \$68,350.80 (Post Closure Funds).
- 9.4 Jason Yorks – Vote to approve Change Order #1 R&L Development Company with for Site Utilities Project in the amount of \$157,164.27 (Post Closure Funds).
- 9.5 Jason Yorks – Vote to approve Agreement with Rusty's H2O Service, LLC (2023 budgeted item).
- 9.6 Jason Yorks – Vote to approve the purchase of a transmission replacement for the transfer station semi-truck from Susquehanna Motor Company in the amount of \$24,950.67 (2023 budgeted item).
- 9.7 Leslie Kilpatrick – Vote to approve 3-Year Maintenance Agreement with Postage Pros Plus in the amount of \$5,391.32 annually (2024 budgeted item).
- 9.8 Beth Baylor – Vote to approve Amendment to Agreement with Pennsylvania College of Technology for dispatching of emergency, routine, and administrative services (2023 budgeted item).

10.0 COMMISSIONER COMMENT

11.0 GENERAL PUBLIC COMMENT

Speakers who wish to address the Board of Commissioners will be limited for no more than three (3) minutes on any particular item. The speaker must state his/her name and address for the record. Any deviation from this rule must be approved by the Board Chairman.

12.0 NEXT SCHEDULED MEETING

The next Commissioners Public Meeting will be held on Thursday, September 14, 2023, at 10:00 A.M. in the Commissioner's Board Room, 1st Floor, Executive Plaza, 330 Pine Street, Williamsport, PA 17701.

ATTACHMENT (A)

PERSONNEL ACTIONS:

- Prison – Bryant Wilson, Correctional Officer I, Full-Time Replacement, \$20.00 per hour, 80 hours per Pay Period, Start Date: September 10, 2023.
- Prison – Casey Clayton, Licensed Practical Nurse, Full-Time Replacement, \$30.00 per hour, 80 hours per Pay Period, Start Date: September 11, 2023.

ATTACHMENT (B)

SALARY BOARD ACTIONS:

- RMS - Request to retitle Tub Grinder Operator to Truck Driver/Floater.

ATTACHMENT (C)

TDA ACTIONS:

- RMS - Request to retitle Tub Grinder Operator to Truck Driver/Floater.