

Commissioners:

SCOTT L. METZGER
Chairman

TONY R. MUSSARE
Vice Chairman

RICHARD MIRABITO
Secretary



MATTHEW A. McDERMOTT
*Director of Administration
and Chief Clerk*

J. DAVID SMITH
Solicitor

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**LYCOMING COUNTY BOARD OF COMMISSIONERS
PUBLIC MEETING AGENDA
THURSDAY, SEPTEMBER 21, 2023
10:00 A.M.**

1.0 OPERATIONS

- 1.1 Opening Prayer
- 1.2 Pledge of Allegiance
- 1.3 Convene Commissioners' Public Meeting
- 1.4 Approve the Minutes of the Previous Meeting
- 1.5 Public Comment on Agenda Items Only

2.0 REPORTS

- 2.1 Kalen Barnes – Vote to approve accounts payable cash requirement report for invoices due through 9/27/23 to be paid on 9/20/23 in the amount of \$3,484,172.77.
- 2.2 Kalen Barnes – Vote to approve Wire Transfer Payment for the purchase of the following parcels in the amount of \$960,715.18 (budget funds available).
 - 1359 W. Third Street, Williamsport, Lycoming County, Pennsylvania, known as Lycoming County Tax Parcel Number 70-015-203.
 - 3341 Wahoo Drive, Williamsport, Lycoming County Pennsylvania, known as Lycoming County Tax Parcel Number 67-026-400.E.

3.0 INFORMATION ITEMS

- 3.1 Steven Beattie – SEDA-COG Joint Rail Authority Update
- 3.2 John Lavelle – ARPA Presentation

4.0 PERSONNEL ACTIONS

- 4.1 Allison Wolfe – Approve the following Personnel Actions as conditional offers of employment, subject to the successful completion of a background check and all other employment conditions as outlined in Attachment (A).

5.0 BOARD OF ASSESSMENT REVISIONS

- 5.1 Convene Board of Assessment Revisions.
- 5.2 Brooke Wright – Approve the following real estate tax refund as outlined in Attachment (B).

5.3 Adjourn Board of Assessment Revisions.

Reconvene Commissioners' Public Meeting

6.0 ACTION ITEMS

- 6.1 Jason Fink – Vote to approve and provide FamVest XII Lycoming Mall LLC and the Lycoming Mall Revitalization tax exemption under Local Economic Revitalization Tax Assistance Act (LERTA).
- 6.2 Matt McDermott – Vote to approve Resolution 2023-20 to permit closing documents be signed by the Director of Administration and Chief Clerk related to the transaction and Agreement of Sale of the following parcels:
- 359 W. Third Street, Williamsport, Lycoming County, Pennsylvania, known as Lycoming County Tax Parcel Number 70-015-203.
 - 3341 Wahoo Drive, Williamsport, Lycoming County Pennsylvania, known as Lycoming County Tax Parcel Number 67-026-400.E.
 - Vacant Land located on Fritz Station Road, Brady Township, Lycoming County Pennsylvania, known as Lycoming County Tax Parcel Numbers 04-431-101.A and 04-431-405.
- 6.3 Mya Toon – Vote to approve the list of Agreements approved by the Director of Administration for the month of August.
- 6.4 Mya Toon – Vote to approve RACP Grant Agreement with Commonwealth Office of Budget for the Emergency Department Expansion-Muncy Valley Hospital in the amount of \$5,000,000.00 (pass-thru to UPMC).
- 6.5 Mya Toon – Vote to approve Change Order with Air Management Technologies, Inc. in the amount of \$400,000.00 (budget funds available).
- 6.6 Mya Toon – Vote to approve Fiscal Year 2022-2027 Supervision Funds Agreement (2023 budgeted item).
- 6.7 Mya Toon – Vote to approve State and Local Cybersecurity grant application to Department of Community Economic Development.
- 6.8 Mya Toon – Vote to approve COVID-19 Mitigation for County Jails grant application to Pennsylvania Commission on Crime & Delinquency in the amount of \$111,529.00.
- 6.9 John Lavelle – Vote to approve the following ARPA Sewer and Water Grant award amounts:

2nd Round S&W - Proposed Award Breakdown			
Authority	Project	Awarded Amount	
Hughesville Water Authority (APP. 2)	Meter Project	Water Meter Replacement Project	\$ 338,656.00
Jersey Shore Area Joint Water Authority		Larry's Creek Filter Plant Replacement Project	\$ 1,000,000.00
Lycoming County Water and Sewer Authority (APP. 1)		Riverside Drive Area Stormwater Improvements	\$ 600,000.00
Lycoming County Water and Sewer Authority (APP. 2)		Limestone Water System Improvements	\$ 500,000.00
Montoursville Borough		Finished Water Reservoir Project	\$ 500,000.00
WBRA		Muncy Trunk Line	\$ 500,000.00
Williamsport Municipal Water & Sewer Authority		Brook St. Pressure-reducing valve	\$ 640,944.00
		TOTAL:	\$ 4,079,600.00

- 6.10 Beth Baylor – Vote to approve Amendment to Agreement with Nokia of America Corporation in the amount of \$24,500.00. (2023 budgeted item).
- 6.11 Jason Yorks – Vote to approve the purchase of a Carlson Landfill GPS unit for new Caterpillar Compactor from Carlson Software, Inc in the amount of \$46,400.00 (2023 budgeted item).
- 6.12 Jason Yorks – Vote to approve Change Order with Martz Technologies, Inc. at no change in price (2023 budgeted item).
- 6.13 Jason Yorks – Vote to approve Agreement with PennCore Consulting LLC (2023 budgeted item).
- 6.14 Ken George – vote to approve Agreement with McClure Company in the amount of \$17,550.00 (2023 budgeted funds available).

7.0 COMMISSIONER COMMENT

8.0 GENERAL PUBLIC COMMENT

Speakers who wish to address the Board of Commissioners will be limited for no more than three (3) minutes on any particular item. The speaker must state his/her name and address for the record. Any deviation from this rule must be approved by the Board Chairman.

9.0 NEXT SCHEDULED MEETING

The next Commissioners Public Meeting will be held on Thursday, September 28, 2023, at 10:00 A.M. in the Commissioner’s Board Room, 1st Floor, Executive Plaza, 330 Pine Street, Williamsport, PA 17701.

ATTACHMENT (A)

PERSONNEL ACTIONS:

- Adult Probation Office – Ethan Newton, Adult Probation Officer I, Full-Time Replacement, \$21.81 per hour, 80 hours per Pay Period, Start Date: October 16, 2023.
- Domestic Relations Office – Bonnie Gee, Clerk III, Full-Time Replacement, \$15.74 per hour, 75 hours per Pay Period, Start Date: October 16, 2023.

