

Commissioners:

SCOTT L. METZGER  
*Chairman*

TONY R. MUSSARE  
*Vice Chairman*

RICHARD MIRABITO  
*Secretary*



MATTHEW A. McDERMOTT  
*Director of Administration  
and Chief Clerk*

J. DAVID SMITH  
*Solicitor*

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Telephone (570) 320-2124  
Fax (570) 320-2127

COUNTY of LYCOMING  
48 WEST THIRD STREET  
WILLIAMSPORT, PA 17701

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[www.lyco.org](http://www.lyco.org)  
[county.commissioners@lyco.org](mailto:county.commissioners@lyco.org)

**LYCOMING COUNTY BOARD OF COMMISSIONERS  
PUBLIC MEETING AGENDA  
THURSDAY, AUGUST 3, 2023  
10:00 A.M.**

**1.0 OPERATIONS**

- 1.1 Opening Prayer
- 1.2 Pledge of Allegiance
- 1.3 Convene Commissioners' Public Meeting
- 1.4 Approve the Minutes of the Previous Meeting
- 1.5 Public Comment on Agenda Items Only

**2.0 REPORTS**

- 2.1 Kalen Barnes – Vote to approve Accounts Payable Cash Requirement Report for invoices due through 8/9/23 to be paid on 8/2/23 in the amount of \$603,824.60.

**3.0 INFORMATION ITEMS**

- 3.1 Shannon Rossman – Update on the White Deer Golf Course conversion process.

**4.0 PERSONNEL ACTIONS**

- 4.1 Jessica Segraves – Approve the following Personnel Actions as conditional offers of employment, subject to the successful completion of a background check and all other employment conditions as outlined in Attachment (A).

**5.0 ACTION ITEMS**

- 5.1 Jessica Segraves – Vote to approve Agreement with Aerotek, Inc. (2023 budgeted item).
- 5.2 Matthew McDermott – Vote to approve Loan Agreement with Susquehanna Valley CASA in the amount of \$30,000.00.
- 5.3 Matthew McDermott – Vote to approve 2023-2024 Election Integrity Grant application in the amount of \$371,620.91.

**6.0 COMMISSIONER COMMENT**

**7.0 GENERAL PUBLIC COMMENT**

Speakers who wish to address the Board of Commissioners will be limited for no more than three (3) minutes on any particular item. The speaker must state his/her name and address for the record. Any deviation from this rule must be approved by the Board

**8.0 NEXT SCHEDULED MEETING**

The next Commissioners' Public Meeting will be held on Thursday, August 10, 2023, at 10:00 A.M. in the Commissioners' Board Room, 1st Floor, Executive Plaza, 330 Pine Street, Williamsport, PA 17701.

## ATTACHMENT (A)

### PERSONNEL ACTIONS:

- District Attorney – Eric Birth, Assistant District Attorney, Full-Time Replacement, \$64,856.38 per year, 75 hours per Pay Period, Transfer Date: July 31, 2023.
- Resource Management Services – Jackie Clinard, Truck Driver/Floater, Full-Time Replacement, \$18.72 per hour, 80 hours per Pay Period, Transfer Date: August 6, 2023.
- Facilities Management – Steven Whitenight, Deputy Director, Full-Time Replacement, \$64,759.50 per year, 75 hours per Pay Period, Anticipated Start Date: August 7, 2023.
- Pre-Release Center – Rollin Miller, Resident Supervisor I, Full-Time Replacement, \$18.10 per hour, 80 hours per Pay Period, Anticipated Start Date: September 3, 2023.