

Commissioners:

SCOTT L. METZGER
Chairman

TONY R. MUSSARE
Vice Chairman

RICHARD MIRABITO
Secretary



MATTHEW A. McDERMOTT
*Director of Administration
and Chief Clerk*

J. DAVID SMITH
Solicitor

Telephone (570) 320-2124
Fax (570) 320-2127

COUNTY of LYCOMING
48 WEST THIRD STREET
WILLIAMSPORT, PA 17701

www.lyco.org
county.commissioners@lyco.org

**LYCOMING COUNTY BOARD OF COMMISSIONERS
PUBLIC MEETING AGENDA
THURSDAY, AUGUST 24, 2023
10:00 A.M.**

1.0 OPERATIONS

- 1.1 Opening Prayer
- 1.2 Pledge of Allegiance
- 1.3 Convene Commissioners' Public Meeting
- 1.4 Approve the Minutes of the Previous Meeting
- 1.5 Public Comment on Agenda Items Only

2.0 REPORTS

- 2.1 Kalen Barnes – Vote to approve Accounts Payable Cash Requirement Report for invoices due through 8/30/23 to be paid on 8/23/23 in the amount of \$1,689,995.43.
- 2.2 Kalen Barnes – Vote to approve Wire Transfer Payment Report for payment on August 22, 2023 in the amount of \$5,869,412.75 (2023 budget funds available).

3.0 PERSONNEL ACTIONS

- 3.1 Allison Wolfe – Approve the following Personnel Actions as conditional offers of employment, subject to the successful completion of a background check and all other employment conditions as outlined in Attachment (A).

4.0 ACTION ITEMS

- 4.1 Mya Toon – Vote to approve and award RFP for Brown Farm Fish Habitat Project Watson Excavating Inc. in the amount of \$67,600.00.
- 4.2 Mya Toon – Vote to approve and award RFP for Spring Garden Fish Habitat Design Project to Smith Excavating & Construction LLC in the amount of \$51,964.00.
- 4.3 Mya Toon – Vote to approve Community Development Block Grant Program Agreement in the amount of \$597,566.00.
- 4.4 Mya Toon – Vote to approve FY22-23 Act 152 & BHSI Subrecipient Monitoring Agreement with West Branch Drug & Alcohol Commission in the amount of \$801,812.00.

- 4.5 Mya Toon – Vote to approve FY23-24 Act 152 & BHSI Subrecipient Monitoring Agreement with West Branch Drug & Alcohol Commission in the amount of \$801,814.00.
- 4.6 Maleick Fleming – Vote to approve Amendment to Agreement with Ways Garden (Act 13 funds).
- 4.7 Jason Yorks – Vote to approve rebuild of a hammer attachment in the amount of \$57,169.78 (2023 budgeted item).

5.0 COMMISSIONER COMMENT

6.0 GENERAL PUBLIC COMMENT

Speakers who wish to address the Board of Commissioners will be limited for no more than three (3) minutes on any particular item. The speaker must state his/her name and address for the record. Any deviation from this rule must be approved by the Board

7.0 NEXT SCHEDULED MEETING

The next Commissioners' Public Meeting will be held on Thursday, August 31, 2023, at 10:00 A.M. in the Commissioners' Board Room, 1st Floor, Executive Plaza, 330 Pine Street, Williamsport, PA 17701.

ATTACHMENT (A)

PERSONNEL ACTIONS:

- Public Defender Office – Alyssa Feony, Temporary Law Clerk, Full-Time Replacement, \$57,876.00 per year, 75 hours per Pay Period, Start Date: August 28, 2023.
- Facilities Management – Michael Hoffman, Maintenance III – Electrical, Full-Time New Position, \$29.40 per hour, 75 hours per Pay Period, Start Date: August 28, 2023.
- Information Technology – Karen Skiro, Administrative Specialist, Full-Time Replacement, \$17.64 per hour, 75 hours per Pay Period, Start Date: August 28, 2023.
- Information Technology – Joyce McRae, Clerk III, Part-Time Replacement, \$15.74 per hour, Not to exceed 1000 hours in a year, Start Date: September 18, 2023.
- Pre-Release Center – Richard Butler, Resident Supervisor I, Full-Time Replacement, \$18.10 per hour, 80 hours per Pay Period, Start Date: August 28, 2023.
- Pre-Release Center – Zaire Jones-Wallace, Resident Supervisor I, Full-Time Replacement, \$18.10 per hour, 80 hours per Pay Period, Start Date: August 28, 2023.