

Commissioners:

SCOTT L. METZGER  
*Chairman*

TONY R. MUSSARE  
*Vice Chairman*

RICHARD MIRABITO  
*Secretary*



MATTHEW A. McDERMOTT  
*Director of Administration  
and Chief Clerk*

J. DAVID SMITH  
*Solicitor*

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COUNTY of LYCOMING  
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**LYCOMING COUNTY BOARD OF COMMISSIONERS  
PUBLIC MEETING AGENDA  
THURSDAY, AUGUST 17, 2023  
10:00 A.M.**

**1.0 OPERATIONS**

- 1.1 Opening Prayer
- 1.2 Pledge of Allegiance
- 1.3 Convene Commissioners' Public Meeting
- 1.4 Approve the Minutes of the Previous Meeting
- 1.5 Public Comment on Agenda Items Only

**2.0 REPORTS**

- 2.1 Kalen Barnes – Vote to approve Accounts Payable Cash Requirement Report for invoices due through 8/23/23 to be paid on 8/16/23 in the amount of \$1,509,847.09.
- 2.2 Kalen Barnes – Vote to approve Jury Panel #18 Payment Report for payment on August 15, 2023 in the amount of \$3,209.20.

**3.0 PERSONNEL ACTIONS**

- 3.1 Allison Wolfe – Approve the following Personnel Actions as conditional offers of employment, subject to the successful completion of a background check and all other employment conditions as outlined in Attachment (A).

**4.0 ACTION ITEMS**

- 4.1 Tanya Collins – Vote to approve FFY 2023 Community Development and Block Grant Project Selection & Finalization in the amount of \$597,777.00 (2023 CDBG funds).
- 4.2 Mya Toon – Vote to approve Williamsport Industrial Corridor Utility Modernization Project grant award from Appalachian Regional Commission in the amount of \$500,000.00 (pass thru funding to Williamsport Sanitary Authority).
- 4.3 Mya Toon – Vote to approve Act 13 Grant Agreement with Borough of South Williamsport for a new South Williamsport Government Center and Community Building in the amount of \$400,000.00 (Act 13 funds).
- 4.4 Mya Toon – Vote to approve Emergency Resolution 2023-015 for the purchase of tarpaulins to cover the landfill's working face destroyed in a fire from AAA Tarps, Inc., in the amount \$49,965.80.

- 4.5 Mya Toon – Vote to approve Addendum to Administrative Services Agreement with RxBenefits, Inc. f/k/a Prescription Benefits, Inc. (2023 budgeted item).
- 4.6 Mya Toon – Vote to approve and acknowledge the list of contracts approved by the Director of Administration for the month of July.
- 4.7 Mya Toon – Vote to approve Election Integrity Grant award from the Department of Community and Economic Development in the amount of \$371,620.91.
- 4.8 Jason Yorks – Vote to approve the purchase of (2) replacement servers for RMS from Dell (2023 non-budgeted item but budget funds available).
- 4.9 Jason Yorks – Vote to approve Change Order #2 with R&L Development Company in the amount of \$1,085,219.55 (landfill closure reserves).

**5.0 COMMISSIONER COMMENT**

**6.0 GENERAL PUBLIC COMMENT**

Speakers who wish to address the Board of Commissioners will be limited for no more than three (3) minutes on any particular item. The speaker must state his/her name and address for the record. Any deviation from this rule must be approved by the Board

**7.0 NEXT SCHEDULED MEETING**

The next Commissioners' Public Meeting will be held on Thursday, August 24, 2023, at 10:00 A.M. in the Commissioners' Board Room, 1st Floor, Executive Plaza, 330 Pine Street, Williamsport, PA 17701.

## ATTACHMENT (A)

### PERSONNEL ACTIONS:

- Resource Management Services – Dylan Fitzwater, Recycling Laborer, Full-Time Replacement, \$14.50 per hour, 80 hours per Pay Period, Start Date: August 21, 2023.
- Pre-Release Center – Lane Gibson, Resident Supervisor II, Full-Time Replacement, \$22.48 per hour, 80 hours per Pay Period, Transfer Date: August 20 2023.
- Courts – Adrian Lee, Law Clerk, Full-Time Replacement, \$62,468.44 per year, 75 hours per Pay Period, Start Date: September 5, 2023.
- Information Technology – Austin Barnes, Senior Technology Administrator, Full-Time New Position, \$65,000 per year, 75 hours per Pay Period, Start Date: August 28, 2023.
- Prison – Jacob Freeze, Correctional Officer I, Full-Time Replacement, \$20.00 per hour, 80 hours per Pay Period, Start Date: July 17, 2023.