

Commissioners:

SCOTT L. METZGER
Chairman

TONY R. MUSSARE
Vice Chairman

RICHARD MIRABITO
Secretary



MATTHEW A. McDERMOTT
*Director of Administration
and Chief Clerk*

J. DAVID SMITH
Solicitor

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**LYCOMING COUNTY BOARD OF COMMISSIONERS
PUBLIC MEETING AGENDA
THURSDAY, AUGUST 10, 2023
10:00 A.M.**

1.0 OPERATIONS

- 1.1 Opening Prayer
- 1.2 Pledge of Allegiance
- 1.3 Convene Commissioners' Public Meeting
- 1.4 Approve the Minutes of the Previous Meeting
- 1.5 Public Comment on Agenda Items Only

2.0 BID OPENING

- 2.1 Krista Rogers – Open the following bids:
 - Brown Farm Fish Habitat Project
 - Spring Garden Fish Habitat Design Project

3.0 REPORTS

- 3.1 Kalen Barnes – Vote to approve Accounts Payable Cash Requirement Report for invoices due through 8/16/23 to be paid on 8/09/23 in the amount of \$4,666,001.34.

4.0 PERSONNEL ACTIONS

- 4.1 Jessica Segraves – Approve the following Personnel Actions as conditional offers of employment, subject to the successful completion of a background check and all other employment conditions as outlined in Attachment (A).

Recess Commissioners' Public Meeting for the Salary Board

5.0 SALARY BOARD

- 5.1 Convene Salary Board.
- 5.2 Matthew McDermott – Vote to approve the following salary board actions as outlined in Attachment (B).
- 5.3 Adjourn Salary Board.

Reconvene Commissioners' Public Meeting

6.0 TDA ACTIONS

- 6.1 Jessica Segraves – Approve the following TDA actions as outlined in Attachment (C).

7.0 ACTION ITEMS

- 7.1 Mya Toon/Susan Kolletzki – Vote to approve Act 13 Agreement with Community Alliance for Progressive Positive Action (CAPPA) in the amount of \$25,000.00 (Act 13 funds).
- 7.2 Mya Toon/Susan Kolletzki – Vote to approve FY 2023-2024 Lycoming County Probation with Restrictive Conditions grant award from Pennsylvania Commission on Crime and Delinquency in the amount of \$380,000.00 (2023 budgeted item).
- 7.3 Mya Toon/Susan Kolletzki – Vote to approve Subrecipient Agreement with SEDA-COG for the Whole Home Repair Program in the amount of \$1,105,133.00 (2023 budgeted item).
- 7.4 Mya Toon/Susan Kolletzki – Vote to approve Professional and Technical Services Agreement with SEDA-COG for the Whole Home Repair Program in the amount of \$80,000.00 (CRBG Payroll Convenience Funds).
- 7.5 Leslie Kilpatrick – Vote to approve Addendum to Agreement with T-Mobile USA (2023 budgeted item).
- 7.6 Leslie Kilpatrick – Vote to approve (2) Amendments to Agreement with Marco Technologies (2023 budgeted item).
- 7.7 Ken George – Vote to approve Amendment to Agreement with Port Elevator, Inc. (2023 budgeted item).
- 7.8 Jeff Hutchins – Vote to approve the purchase of a 2023 Ford F-350 for Department of Public Safety from Maguire’s Ford in the amount of \$59,005.00 (100% reimbursed by North Central Task Force and SARA fees).
- 7.9 Jeff Hutchins – Vote to approve Agreement with Eagle Towing (2023 budgeted item).

8.0 COMMISSIONER COMMENT

9.0 GENERAL PUBLIC COMMENT

Speakers who wish to address the Board of Commissioners will be limited for no more than three (3) minutes on any particular item. The speaker must state his/her name and address for the record. Any deviation from this rule must be approved by the Board

10.0 NEXT SCHEDULED MEETING

The next Commissioners’ Public Meeting will be held on Thursday, August 17, 2023, at 10:00 A.M. in the Commissioners’ Board Room, 1st Floor, Executive Plaza, 330 Pine Street, Williamsport, PA 17701.

ATTACHMENT (A)

PERSONNEL ACTIONS:

- Resource Management Services – Benjamin Winters, Equipment Operator, Full-Time Replacement, \$20.34 per hour, 80 hours per Pay Period, Transfer Date: August 20, 2023.
- Prison – Timothy McElroy, Correctional Officer II, Full-Time Replacement, \$21.48 per hour, 80 hours per Pay Period, Transfer Date: August 6, 2023.
- Adult Probation Office – Bradley Beaver, Probation Officer II, Full-Time New Position, \$23.82 per hour, 80 hours per Pay Period, Transfer Date: August 20, 2023.
- Resource Management Services – Kurt Nagel, Recycling Laborer, Full-Time Replacement, \$14.50 per hour, 80 hours per Pay Period, Start Date: August 14, 2023.
- Resource Management Services – Jonah Inch, Recycling Laborer, Full-Time Replacement, \$14.50 per hour, 80 hours per Pay Period, Start Date: August 21, 2023.
- Prison – Howard Engle, Correctional Officer I, Full-Time Replacement, \$20.00 per hour, 80 hours per Pay Period, Start Date: August 27, 2023.

ATTACHMENT (B)

SALARY BOARD ACTIONS:

- Request to approve long-term vacancy coverage pay for the following employees, effective August 6, 2023:
 - Information Services – Cody Myers, Senior Network Engineer
 - Information Services – John Noble, Technology Analyst

- Request to eliminate three full-time Gas Technician positions from Resource Management Services from the TDA.

ATTACHMENT (C)

TDA ACTIONS:

- Request to retitle Law Clerk II, and Law Clerk II with Experience to Law Clerk.
- Request to eliminate three full-time Gas Technician positions from Resource Management Services from the TDA.