

Commissioners:

SCOTT L. METZGER
Chairman

TONY R. MUSSARE
Vice Chairman

RICHARD MIRABITO
Secretary



MATTHEW A. McDERMOTT
*Director of Administration
and Chief Clerk*

J. DAVID SMITH
Solicitor

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COUNTY of LYCOMING
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**LYCOMING COUNTY BOARD OF COMMISSIONERS
PUBLIC MEETING AGENDA
THURSDAY, JULY 20, 2023
10:00 A.M.**

1.0 OPERATIONS

- 1.1 Opening Prayer
- 1.2 Pledge of Allegiance
- 1.3 Convene Commissioners' Public Meeting
- 1.4 Approve the Minutes of the Previous Meeting
- 1.5 Public Comment on Agenda Items Only

2.0 BID OPENING

- 2.1 Krista Rogers – Open the following bid:
 - RFP for a Total Compensation Study

3.0 REPORTS

- 3.1 Kalen Barnes – Vote to approve accounts payable cash requirement report for invoices due through 7/26/23 to be paid on 7/19/23 in the amount of \$2,201,524.00.
- 3.2 Kalen Barnes – Vote to approve Jury Panel #16 payment report in the amount of \$4,148.60.

4.0 INFORMATION ITEMS

- 4.1 Mya Toon – Acknowledge the County will be requesting proposals for the following:
 - Brown Farm Fish Habitat Design Project
 - Spring Garden Hunting Club Fish Habitat Design Project

5.0 PERSONNEL ACTIONS

- 5.1 Jessica Segraves – Approve the following Personnel Actions as conditional offers of employment, subject to the successful completion of a background check and all other employment conditions as outlined in Attachment (A).

6.0 ACTION ITEMS

- 6.1 Kristin McLaughlin – Vote to approve Amendment to Subrecipient Agreement with Williamsport Municipal Water Authority (ARPA funds).
- 6.2 Kristin McLaughlin – Vote to approve Amendment to Subrecipient Agreement with Williamsport Sewer Authority (ARPA funds).

- 6.3 Kristin McLaughlin – Vote to approve and award the following ARPA non-profit grant:
- Garrett Cochran Post 1 American Legion (Williamsport) in the amount of \$12,990.00.
- 6.4 Kristin McLaughlin – Vote to approve and award the following ARPA water and sewer grant:
- Duboistown Borough Cochran Avenue Utility Line Replacement in the amount of \$80,000.00.
- 6.5 Matthew McDermott – Vote to approve Agreement of Sale with Pennsylvania College of Technology.
- 6.6 Mya Toon – Vote to approve 2023-2024 Medical Assistance Transportation Program Participation Grant Agreement & Assurance of Compliance.
- 6.7 Mya Toon – Vote to approve and award bid for electric convection oven to Sam Tell & Son Inc. in the amount of \$23,249.07 (2023 budgeted item).
- 6.8 Mya Toon – Vote to reject all bids received for the Williamsport Region Relief Well Rehabilitation and Replacement Project.
- 6.9 Jason Yorks – Vote to approve Change Order No. 1 with EnviroCon Systems, Inc. in the amount of \$19,000.00. (2023 budgeted item).
- 6.10 Jason Yorks – Vote to approve Agreement with Monitoring Control and Compliance, Inc.
- 6.11 Jeff Hutchins – Vote to approve Hazardous Materials Emergency Response Agreement with Eagle Towing & Recovery Inc. (2023 budgeted item).
- 6.12 Maleick Fleming – Vote to approve Amendment to Subrecipient Agreement with Cummings Township (Act 13 funds).
- 6.13 Kelsey Green – Vote to approve Change Order #2 with Elijah LLC (2014 PHARE funds).
- 6.14 Leslie Kilpatrick – Vote to approve Microsoft Volume Licensing True-Up Order (2023 budgeted item).
- 6.15 Leslie Kilpatrick – Vote to approve Data Licensing Bundle Quotation with Melillo Consulting in the amount of \$22,604.00 (2023 budgeted item).

7.0 COMMISSIONER COMMENT

8.0 GENERAL PUBLIC COMMENT

Speakers who wish to address the Board of Commissioners will be limited for no more than three (3) minutes on any particular item. The speaker must state his/her name and address for the record. Any deviation from this rule must be approved by the Board

9.0 NEXT SCHEDULED MEETING

The next Commissioners Public Meeting will be held on Thursday, July 27, 2023, at 10:00 A.M. in the Commissioner's Board Room, 1st Floor, Executive Plaza, 330 Pine Street, Williamsport, PA 17701.

ATTACHMENT (A)

PERSONNEL ACTIONS:

- Ratify Agreement with Employee 0712.
- Information Technology – Ronald Weaver, Technology Specialist, Full-Time Replacement, \$22.39 per hour, 75 hours per Pay Period, Anticipated Start Date: July 24, 2023.
- Prison – Robert Paulhamus, Correctional Officer I, Full-Time Replacement, \$20.00 per hour, 80 hours per Pay Period, Anticipated Start Date: July 30, 2023.
- Prison – Kevin Rossman, Correctional Officer I, Part-Time New Position, \$20.00 per hour, 80 hours per Pay Period, Anticipated Start Date: October 22, 2023.
- Prison – Zachary Baylor, Correctional Officer I, Full-Time Replacement, \$20.00 per hour, 80 hours per Pay Period, Anticipated Start Date: July 30, 2023.

