

Commissioners:

SCOTT L. METZGER
Chairman

TONY R. MUSSARE
Vice Chairman

RICHARD MIRABITO
Secretary



MATTHEW A. McDERMOTT
*Director of Administration
and Chief Clerk*

J. DAVID SMITH
Solicitor

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**LYCOMING COUNTY BOARD OF COMMISSIONERS
PUBLIC MEETING AGENDA
THURSDAY, JUNE 8, 2023
10:00 A.M.**

1.0 OPERATIONS

- 1.1 Opening Prayer
- 1.2 Pledge of Allegiance
- 1.3 Convene Commissioners' Public Meeting
- 1.4 Approve the Minutes of the Previous Meeting
- 1.5 Public Comment on Agenda Items Only

2.0 BID OPENING

- 2.1 Krista Rogers – Open the following bid:
 - Lysock Handicap Ramp Replacement Project (2023 budgeted item)

3.0 REPORTS

- 3.1 Kalen Barnes – Vote to approve accounts payable cash requirement report for invoices due through 6/14/23 to be paid on 6/7/23 in the amount of \$1,207,584.21.

4.0 PERSONNEL ACTIONS

- 4.1 Jessica Segraves – Approve the following Personnel Actions as conditional offers of employment, subject to the successful completion of a background check and all other employment conditions as outlined in Attachment (A).

5.0 ACTION ITEMS

- 5.1 Mya Toon – Vote to approve Amendment to Agreement with Centre County (2023 budgeted item).
- 5.2 Mya Toon – Vote to approve Lease Agreement with Lycoming County Housing Authority (2023 budgeted item).
- 5.3 Mya Toon – Vote to approve the list of contracts approved by the Director of Administration for the month of May.
- 5.4 Nancy Ackley – Vote to approve Agreement with County of Jefferson (2023 budgeted item).
- 5.5 Sal Vitko – Vote to approve purchase with Best Line Equipment to pressure wash a utility trailer (2023 liquid fuel funds).

5.6 Jerry Kennedy – Vote to approve annual support and services renewal with Melillo Consulting (2023 budgeted item).

6.0 COMMISSIONER COMMENT

7.0 GENERAL PUBLIC COMMENT

Speakers who wish to address the Board of Commissioners will be limited for no more than three (3) minutes on any particular item. The speaker must state his/her name and address for the record. Any deviation from this rule must be approved by the Board

8.0 NEXT SCHEDULED MEETING

The next Commissioners Public Meeting will be held on Thursday, June 15, 2023, at 10:00 A.M. in the Commissioner’s Board Room, 1st Floor, Executive Plaza, 330 Pine Street, Williamsport, PA 17701.

ATTACHMENT (A)

PERSONNEL ACTIONS:

- Department of Public Safety – Skylar Corbin, Telecommunicator II, Full-Time Replacement, \$21.37 per hour, 80 hours per Pay Period, Anticipated Transfer Date: June 11, 2023.
- Pre-Release Center – Gabrielle Aberiatas, Resident Supervisor I, Part-Time Replacement, \$18.10 per hour, not to exceed 1000 hours, Anticipated Start Date: June 12, 2023.
- Procurement – Susan Kolletzki, Procurement and Grant Officer, Full-Time Replacement, \$45,591.00 per year, 75 hours per Pay Period, Anticipated Start Date: June 19, 2023.
- Assessment – Nakisha Cramer, Field Data Collector, Full-Time Replacement, \$18.57 per hour, 75 hours per Pay Period, Anticipated Transfer Date: June 25, 2023.
- Prison – Shane Bastress, Correctional Officer I, Full-Time Replacement, \$20.00 per hour, 80 hours per Pay Period, Anticipated Start Date: July 2, 2023.
- Prison – Brandon Young, Correctional Officer I, Full-Time Replacement, \$20.00 per hour, 80 hours per Pay Period, Anticipated Start Date: July 16, 2023.
- Prison – Tim Horning, Correctional Officer I, Full-Time Replacement, \$20.00 per hour, 80 hours per Pay Period, Anticipated Start Date: July 2, 2023.
- Prison – Mark Stetts, Correctional Officer II, Full-Time Replacement, \$21.48 per hour, 80 hours per Pay Period, Anticipated Transfer Date: July 9, 2023.
- Prison – John Wagoner, Correctional Officer I, Full-Time Replacement, \$20.00 per hour, 80 hours per Pay Period, Anticipated Transfer Date: July 9, 2023.