

Commissioners:

SCOTT L. METZGER
Chairman

TONY R. MUSSARE
Vice Chairman

RICHARD MIRABITO
Secretary



MATTHEW A. McDERMOTT
*Director of Administration
and Chief Clerk*

J. DAVID SMITH
Solicitor

Telephone (570) 320-2124
Fax (570) 320-2127

COUNTY of LYCOMING
48 WEST THIRD STREET
WILLIAMSPORT, PA 17701

www.lyco.org
county.commissioners@lyco.org

**LYCOMING COUNTY BOARD OF COMMISSIONERS
PUBLIC MEETING AGENDA
THURSDAY, MAY 4, 2023
10:00 A.M.**

1.0 OPERATIONS

- 1.1 Opening Prayer
- 1.2 Pledge of Allegiance
- 1.3 Convene Commissioners' Public Meeting
- 1.4 Approve the Minutes of the Previous Meeting
- 1.5 Public Comment on Agenda Items Only
- 1.6 Proclamations
 - National Alliance on Mental Illness & Mental Health Awareness Month – Kelly Gordon
 - Institutional Parole and Corrections Employee Week

2.0 BID OPENING:

- 2.1 Krista Rogers – Open the following bid:
 - Williamsport Region Relief Well Rehabilitation and Replacement Project in the Borough of South Williamsport and City of Williamsport (2023 budgeted item).

3.0 REPORTS

- 3.1 Kalen Barnes – Vote to approve accounts payable cash requirement report through May 10, 2023 to be paid on May 03, 2023 in the amount of \$1,102,107.13
- 3.2 Kalen Barnes – Vote to approve accounts payable cash requirement – Jury Panel #8 report to be paid on May 03, 2023 the amount of \$ 3,890.20
- 3.3 Kalen Barnes – Vote to approve accounts payable cash requirement –April 2023 Poll Worker Training report through May 03, 2023 in the amount of \$11,312.18

4.0 INFORMATION ITEMS

- 4.1 Mya Toon – Acknowledge the County will be requesting bids for a Lysock Handicap Ramp Replacement Project (2023 budgeted item).

5.0 PERSONNEL ACTIONS

- 5.1** Jessica Segraves – Approve the following Personnel Actions as conditional offers of employment, subject to the successful completion of a background check and all other employment conditions: *see* Attachment (A)

6.0 ACTION ITEMS

- 6.1** Mya Toon – Vote to Intergovernmental Agreement with River Valley Transit Authority in the amount of \$100,000.00 (2023 budgeted item).
- 6.2** Mya Toon – Vote to approve Amendment to Agreement with DNA Diagnostic Center, Inc. (2023 budgeted item).
- 6.3** Maleick Fleming – Vote to approve Grant & Monitoring Agreement with STEP, Inc. in the amount of \$10,000.00 (Act 13 funded).
- 6.4** Beth Baylor – Vote to approve License Agreement with Muncy Borough Municipal Authority (2023 budgeted item).
- 6.5** Jason Yorks – Vote to approve the purchase of piping material from Core and Main in the amount of \$23,788.80 (2023 budgeted item).
- 6.6** Nancy Ackley – Vote to approve Purchase of Services Agreement with the County of Chester (2023 budgeted item).
- 6.7** Nancy Ackley – Vote to approve Agreement with JusticeWorks, Youthcare, Inc. (2023 budgeted item).
- 6.8** Austin Daily – Vote to approve and award bid for Bridge Bundle 4 Construction to Kevin E. Raker Construction LLC, contingent upon Solicitor review and successful execution of the Agreement, in the amount of \$1,987,262.86 (2023 budgeted item).
- 6.9** John Lavelle – Vote to approve Agreement with Larson Design Group, Inc. in the amount of \$16,675.00 (ARPA funds).
- 6.10** Shannon Rossman – Vote to approve the submittal of the Appalachian Regional Commission’s Area Development Program grant application for the Williamsport Sewer Authority Industrial Corridor Utility Modernization Project in the amount of \$500,000.
- 6.11** Shannon Rossman - Vote to approve the PADEP Consent Order and Agreement for the Five County Municipal Waste Management Plan Revision. Agreement to extend the due date for the adoption of the Municipal Waste Plan from February 26, 2023 to February 26, 2024.

7.0 COMMISSIONER COMMENT

8.0 GENERAL PUBLIC COMMENT

Speakers who wish to address the Board of Commissioners will be limited for no more than three (3) minutes on any particular item. The speaker must state his/her name and address for the record. Any deviation from this rule must be approved by the Board

9.0 NEXT SCHEDULED MEETING

The next Commissioners Public Meeting will be held on Thursday, May 11, 2023, at 10:00 A.M. in the Commissioner's Board Room, 1st Floor, Executive Plaza, 330 Pine Street, Williamsport, PA 17701.

ATTACHMENT (A)

PERSONNEL ACTIONS:

Jessica Segraves – Approve the following Personnel Actions as conditional offers of employment, subject to the successful completion of a background check and all other employment conditions:

- Prothonotary's Office – Ruth Diaz, Civil Processing Clerk, Full-Time Replacement, \$18.58 per hour, 75 hours per Pay Period, Anticipated Transfer Date: May 14, 2023.