

Commissioners:

SCOTT L. METZGER
Chairman

TONY R. MUSSARE
Vice Chairman

RICHARD MIRABITO
Secretary



MATTHEW A. McDERMOTT
*Director of Administration
and Chief Clerk*

J. DAVID SMITH
Solicitor

Telephone (570) 320-2124
Fax (570) 320-2127

COUNTY of LYCOMING
48 WEST THIRD STREET
WILLIAMSPORT, PA 17701

www.lyco.org
county.commissioners@lyco.org

**LYCOMING COUNTY BOARD OF COMMISSIONERS
PUBLIC MEETING AGENDA
THURSDAY, APRIL 27, 2023
10:00 A.M.**

1.0 OPERATIONS

- 1.1 Opening Prayer
- 1.2 Pledge of Allegiance
- 1.3 Convene Commissioners' Public Meeting
- 1.4 Approve the Minutes of the Previous Meeting
- 1.5 Public Comment on Agenda Items Only
- 1.6 Proclamation: National Volunteer Month

2.0 REPORTS

- 2.1 Kalen Barnes – Vote to approve accounts payable cash requirement report through 5/3/2023 to be paid on 4/26/2023 in the amount of \$4,119,148.55.

3.0 INFORMATION ITEMS

- 3.1 Mya Toon – Acknowledge the County will be requesting bids for the Third Street Plaza Reroofing Project (2023 budgeted item).

4.0 PERSONNEL ACTIONS

- 4.1 Jessica Segraves – Approve the following Personnel Actions as conditional offers of employment, subject to the successful completion of a background check and all other employment conditions as outlined in Attachment (A).

5.0 ACTION ITEMS

- 5.1 Matthew McDermott – Vote to approve Amendment to Agreement with Citizens & Northern Bank.
- 5.2 Matthew McDermott - Vote to approve the reappointment of Jason Fink as Chairman of the Lycoming County Industrial Development Authority. Effective 1/1/2023 to 12/31/2023.
- 5.3 Matthew McDermott – Vote to approve Letter of Intent with Pennsylvania College of Technology (2023 budget funds available).
- 5.4 Matthew McDermott – Vote to approve the Second Amendment to Emergency Watershed Protection Grant Agreement with the Department of Environmental Protection in the amount of \$40,632.91 (EWP grant funded).

5.5 Maleick Fleming – Vote to approve Act 137 Agreement with Family Promise of Lycoming County in the amount of \$50,000 (Act 137 funded).

5.6 Maleick Fleming – Vote to approve Subrecipient Monitoring Agreement with STEP, Inc in the amount of \$210,000.00 (2022 PHARE funded).

6.0 COMMISSIONER COMMENT

7.0 GENERAL PUBLIC COMMENT

Speakers who wish to address the Board of Commissioners will be limited for no more than three (3) minutes on any particular item. The speaker must state his/her name and address for the record. Any deviation from this rule must be approved by the Board

8.0 NEXT SCHEDULED MEETING

The next Commissioners Public Meeting will be held on Thursday, May 4, 2023, at 10:00 A.M. in the Commissioner’s Board Room, 1st Floor, Executive Plaza, 330 Pine Street, Williamsport, PA 17701.

ATTACHMENT (A)

PERSONNEL ACTIONS:

- Pre-Release Center – Sarah Verrastro, Resident Supervisor I, Full-Time Replacement, \$18.10 per hour, 80 hours per Pay Period, Anticipated Start Date: May 15, 2023.
- Courts – Kasey Phillips, Administrative Specialist, Full-Time Replacement, \$16.85 per hour, 75 hours per Pay Period, Anticipated Start Date: May 15, 2023.
- Prison – Daniel Gabbard, Correctional Officer I, Part-Time New Position, \$20.00 per hour, Not to Exceed 1000 hours, Anticipated Transfer Date: April 30, 2023.