

Commissioners:

SCOTT L. METZGER
Chairman

TONY R. MUSSARE
Vice Chairman

RICHARD MIRABITO
Secretary



MATTHEW A. McDERMOTT
*Director of Administration
and Chief Clerk*

J. DAVID SMITH
Solicitor

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**LYCOMING COUNTY BOARD OF COMMISSIONERS
PUBLIC MEETING AGENDA
THURSDAY, APRIL 20, 2023
10:00 A.M.**

1.0 OPERATIONS

- 1.1 Opening Prayer
- 1.2 Pledge of Allegiance
- 1.3 Convene Commissioners' Public Meeting
- 1.4 Approve the Minutes of the Previous Meeting
- 1.5 Public Comment on Agenda Items Only
- 1.6 Proclamation: National Library Week

2.0 SERVICE AWARDS

- 2.1 Board of Commissioners – Recognize the following individual on her retirement and service to Lycoming County:
 - Paula Simpler – 30 years

3.0 BID OPENING

- 3.1 Krista Rogers – Open the following bid:
 - Lycoming County Bridge Bundle No. 4 General Construction

4.0 REPORTS

- 4.1 Kalen Barnes – Vote to approve accounts payable cash requirement report through 4/26/2023 to be paid on 4/19/2023 in the amount of \$2,373,438.40
- 4.2 Kalen Barnes – Vote to approve Jury Panel 6 cash requirement report in the amount of \$7,106.40.

5.0 INFORMATION ITEMS

- 5.1 Mya Toon – Acknowledge the County will be requesting proposals for a Total Compensation Study

6.0 PERSONNEL ACTIONS

- 6.1 Jessica Segraves – Approve the following Personnel Actions as conditional offers of employment, subject to the successful completion of a background check and all other employment conditions as outlined in Attachment (A).

7.0 ACTION ITEMS

- 7.1 Jessica Segraves – Vote to approve Amendment to Managed Pharmacy Benefit Services Agreement with CaremarkPCS Health, L.L.C. and Trustmark Health Benefits, Inc. (2023 budgeted item).
- 7.2 Mya Toon – Vote to approve the list of agreements approved by the Director of Administration for the month of February and March.
- 7.3 Mya Toon – Vote to approve and award RFP to Rewrite the County’s Zoning Ordinance and the County’s Subdivision & Land Development Ordinance to Urban Research & Development Corporation in the amount of \$72,200.00 (2023 budgeted item).
- 7.4 Mya Toon – Vote to approve the award of outside agency grant funds to the Lycoming County Airport in the amount of \$56,000.00 (2023 budgeted item).
- 7.5 Mya Toon – Vote to approve Bill of Sale for surplus miscellaneous computer equipment with William Tetteh in the amount of \$2,150.00.
- 7.6 Jason Yorks – Vote to approve Amendment to Agreement with Civil & Environmental Consultants, Inc. (2023 budgeted item).
- 7.7 Jason Yorks – Vote to approve 903 County Recycling Coordinator Program grant application (2023 budgeted item).
- 7.8 Ken George – Vote to approve Agreement with Hunter & Lomison, Inc. in the amount of \$12,741.00. (2023 budgeted item).
- 7.9 Ken George – Vote to approve Agreement with Lundy Construction Company Inc. in the amount of \$12,160.00 (2023 budgeted item).
- 7.10 Beth Baylor – Vote to approve Amendment to Agreement with Nokia of America Corporation in the amount of \$4,688.00 (2023 budgeted item).

8.0 COMMISSIONER COMMENT

9.0 GENERAL PUBLIC COMMENT

Speakers who wish to address the Board of Commissioners will be limited for no more than three (3) minutes on any particular item. The speaker must state his/her name and address for the record. Any deviation from this rule must be approved by the Board

10.0 NEXT SCHEDULED MEETING

The next Commissioners Public Meeting will be held on Thursday, April 27, 2023, at 10:00 A.M. in the Commissioner’s Board Room, 1st Floor, Executive Plaza, 330 Pine Street, Williamsport, PA 17701.

ATTACHMENT (A)

PERSONNEL ACTIONS:

- Pre-Release Center – Idea Woolridge, Resident Supervisor I, Full-Time Replacement, \$18.10 per hour, 80 hours per Pay Period, Anticipated Start Date: May 1, 2023.
- Pre-Release Center – Kaleigh Lorow, Resident Supervisor I, Full-Time Replacement, \$18.10 per hour, 80 hours per Pay Period, Anticipated Start Date: May 8, 2023.
- Facilities Management – Luz Velez, Custodial Worker, Full-Time Replacement, \$13.81 per hour, 75 hours per Pay Period, Anticipated Start Date: May 1, 2023.
- Facilities Management – James Young, Custodial Worker, Full-Time Replacement, \$14.21 per hour, 75 hours per Pay Period, Anticipated Start Date: May 1, 2023.
- Facilities Management – Christie Thomas, Custodial Worker, Full-Time Replacement, \$14.48 per hour, 75 hours per Pay Period, Anticipated Start Date: April 24, 2023.
- Resource Management Services – Jerry Foote, Grounds Crew Mower, Part-Time New Position, \$14.00 per hour, Not to Exceed 1000 hours annually, Anticipated Start Date: April 30, 2023.
- Conservation District – Denise Moser, Administrative Specialist Trainer, Part-Time New Position, \$24.46 per hour, Not to Exceed 1000 hours annually, Anticipated Start Date: June 5, 2023.
- Sheriff – Scott Lose, Deputy Sheriff, Part-Time Replacement, \$21.45 per hour, Not to Exceed 1000 hours, Anticipated Start Date: June 5, 2023.