

Commissioners:

SCOTT L. METZGER
Chairman

TONY R. MUSSARE
Vice Chairman

RICHARD MIRABITO
Secretary



MATTHEW A. McDERMOTT
*Director of Administration
and Chief Clerk*

J. DAVID SMITH
Solicitor

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**LYCOMING COUNTY BOARD OF COMMISSIONERS
PUBLIC MEETING AGENDA
THURSDAY, MARCH 16, 2023
10:00 A.M.**

1.0 OPERATIONS

- 1.1 Opening Prayer
- 1.2 Pledge of Allegiance
- 1.3 Convene Commissioners' Public Meeting
- 1.4 Approve the Minutes of the Previous Meeting
- 1.5 Public Comment on Agenda Items Only
- 1.6 Proclamation - American Red Cross Month

2.0 BID OPENING

- 2.1 Krista Rogers – Open the following bid:
 - Bid for Food Products

3.0 REPORTS

- 3.1 Kalen Barnes – Vote to approve accounts payable cash requirement report through 3/22/2023 to be paid on 3/15/2023 in the amount of \$2,954,205.36.
- 3.2 Kalen Barnes – Vote to approve cash requirement report for Jury Panel 12 in the amount of \$6,716.00.

4.0 PERSONNEL ACTIONS

- 4.1 Jessica Segraves – Approve the following Personnel Actions as conditional offers of employment, subject to the successful completion of a background check and all other employment conditions as outlined in Attachment (A).

5.0 ACTION ITEMS

- 5.1 Jamie Shrawder – Vote to approve Subrecipient Agreement with Franklin Township in the amount of \$50,000.00 (2020 CDBG funded).
- 5.2 Jamie Shrawder – Vote to approve Subrecipient Agreement with Franklin Township in the amount of \$128,358.88 (2020 CV CDBG funded).
- 5.3 Jessica Segraves – Vote to a revise Policy 407: Payment for On Call.
- 5.4 Chief Spiegel/Michele McDermott – Vote to approve purchase of a Drive-In Camera Upload System from Motorola Solutions (2023 budgeted item).
- 5.5 Mya Toon – Vote to approve 2023 outside agency requests for the following:

- American Rescue Workers - \$20,000
 - Mansfield University Public Safety Training Institute - \$20,000
 - Pennsylvania College to Technology, Community Arts Center - \$10,000
 - Firetree Place - \$60,000
 - Law Enforcement & Police Training Association - \$25,000
 - Lycoming County Senior Citizens - \$10,000
 - Lycoming County Historical Society - \$20,000
 - Lycoming County Early Learning Team - \$16,684
- 5.6 Mya Toon – Vote to award bid for deed book repair and restoration to Kofile Technologies, Inc. in the amount of \$54,722.00 (2023 budgeted item).
- 5.7 Mya Toon – Vote to approve bid for x-ray imaging system to Access Control Systems Inc. (partially grant funded by AOPC and 2023 budgeted item).
- 5.8 Mya Toon – Vote to approve Whole-Home Repairs Grant Program Agreement with Department of Community and Economic Development (DCED) in the amount of \$1,105,133.00.
- 5.9 Mya Toon – Vote to approve purchase of a MedCognition PerSim System from MedCognition, Inc. in the amount of \$29,000.00 (2023 budgeted item).
- 5.10 Beth Baylor – Vote to approve Agreement with STEP Office of Aging (2023 budgeted item).
- 5.11 Beth Baylor – Vote to approve Agreement with KOVA Corporation in the amount of \$81,498.90 (2023 budgeted item).
- 5.12 Beth Baylor – Vote to approve Agreement with Priority Dispatch in the amount of \$105,600.00 (2023 budgeted item).
- 5.13 Beth Baylor – Vote to approve Amendment to Agreement with Skyhook, Inc. in the amount of \$12,600.00 (2023 budgeted item).
- 5.14 Jason Yorks – Vote to approve purchase of a 2023 Caterpillar D8T Dozer from Cleveland Brother Equipment Co., Inc. in the amount of \$989,730.00 (2023 budgeted item).
- 5.15 Jason Yorks – Vote to approve Agreement with Highway Equipment and Supply Company (2023 budgeted item).
- 5.16 Jason Yorks – Vote to approve purchase of a Bobcat UTV from Clark Equipment Company d/b/a Bobcat Company in the amount of \$31,837.81 (2023 budgeted item).

- 5.17 Jason Yorks – Vote to approve purchase of a 2022 Caterpillar 336 Excavator from Cleveland Brother Equipment Co., Inc. in the amount of \$406,445.00 (2023 budgeted item).
- 5.18 Jerry Kennedy – Vote to approve 3-year Software Licensing and Maintenance Agreement in the amount of \$15,916.82 (2023 budgeted item).
- 5.19 Maleick Fleming – Vote to approve Amendment to Subrecipient Agreement with Muncy Borough (Act 13 funded).
- 5.20 Forrest Lehman – Vote to approve Agreement with Anthony H. Visco Jr. Architects (2023 budget funds available).

6.0 COMMISSIONER COMMENT

7.0 GENERAL PUBLIC COMMENT

Speakers who wish to address the Board of Commissioners will be limited for no more than three (3) minutes on any particular item. The speaker must state his/her name and address for the record. Any deviation from this rule must be approved by the Board Chairman.

8.0 NEXT SCHEDULED MEETING

The next Commissioners Public Meeting will be held on Thursday, March 23, 2023, at 10:00 A.M. in the Commissioner’s Board Room, 1st Floor, Executive Plaza, 330 Pine Street, Williamsport, PA 17701.

ATTACHMENT (A)

PERSONNEL ACTIONS:

- Resource Management Services – Jackie Clinard, Transfer Station Truck Driver, Full-Time Replacement, \$18.72 per hour, 80 hours per Pay Period, Anticipated Start Date: March 27, 2023.
- Prison – Scott Gehr, Correctional Officer II, Full-Time Replacement, \$21.48 per hour, 80 hours per Pay Period, Transfer Date: March 5, 2023.
- Prison – Donnie Schell, Correctional Officer II, Full-Time Replacement, \$21.48 per hour, 80 hours per Pay Period, Transfer Date: February 19, 2023.
- Prison – Quentin Reighard, Correctional Officer I, Full-Time Replacement, \$20.00 per hour, 80 hours per Pay Period, Anticipated Start Date: March 27, 2023.
- Prison – John Bliss, Correctional Officer I, Full-Time Replacement, \$20.00 per hour, 80 hours per Pay Period, Anticipate Transfer Date: April 3, 2023.
- Resource Management Services – Carl Randall, Recycling Laborer, Full-Time New Position, \$14.50 per hour, 80 hours per Pay Period, Anticipated Start Date: March 27, 2023.
- Facilities Management – Nathan Tucker, Project Foreman, Full-Time New Position, \$34.24 per hour, 75 hours per Pay Period, Anticipated Transfer Date: March 19, 2023.

