

Commissioners:

SCOTT L. METZGER
Chairman

TONY R. MUSSARE
Vice Chairman

RICHARD MIRABITO
Secretary



MATTHEW A. McDERMOTT
*Director of Administration
and Chief Clerk*

J. DAVID SMITH
Solicitor

Telephone (570) 320-2124
Fax (570) 320-2127

COUNTY of LYCOMING
48 WEST THIRD STREET
WILLIAMSPORT, PA 17701

www.lyco.org
county.commissioners@lyco.org

**LYCOMING COUNTY BOARD OF COMMISSIONERS
PUBLIC MEETING AGENDA
THURSDAY, FEBRUARY 2, 2023
10:00 A.M.**

1.0 OPERATIONS

- 1.1 Opening Prayer
- 1.2 Pledge of Allegiance
- 1.3 Convene Commissioners' Public Meeting
- 1.4 Approve the Minutes of the Previous Meeting
- 1.5 Public Comment on Agenda Items Only

2.0 REPORTS

- 2.1 Kalen Barnes – Vote to approve accounts payable cash requirement report through 2/8/2023 to be paid on 2/1/2023.

3.0 PERSONNEL ACTIONS

- 3.1 Jessica Segraves – Approve the following Personnel Actions as conditional offers of employment, subject to the successful completion of a background check and all other employment conditions as outlined in Attachment (A).

Recess Commissioners' Public Meeting for the Salary Board

4.0 SALARY BOARD

- 4.1 Convene Salary Board.
- 4.2 Jessica Segraves –Vote to approve the following salary board actions as outlined in Attachment (B).
- 4.3 Adjourn Salary Board.

Reconvene Commissioners' Public Meeting

5.0 TDA ACTIONS

- 5.1 Jessica Segraves – Approve the following TDA actions as outlined in Attachment (C).

6.0 INFORMATION ITEMS

- 6.1 Mya Toon – Acknowledge the County will be requesting bids for the purchase of grave flags for Veterans Affairs Office (2023 budgeted item).

7.0 ACTION ITEMS

- 7.1 Mya Toon – Vote to approve 2020 Flood Mitigation Assistance Grant Program Agreement (2023 budgeted item).
- 7.2 Mya Toon – Vote to approve Private Title IV-D Attorney Agreement with Patricia Shipman, Esq. (2023 budgeted item).
- 7.3 Beth Baylor – Vote to approve Third Amendment to Agreement with PennCore Consulting, LLC. (2023 budgeted item).
- 7.4 Jason Yorks – Vote to approve and award bid to R&L Development for the Site Utilities Project at the Landfill (RMS closure funds).
- 7.5 Jason Yorks – Vote to approve and award bid to Martz Technologies for the SCADA System Project at the Landfill (RMS closure funds).

8.0 COMMISSIONER COMMENT

9.0 GENERAL PUBLIC COMMENT

Speakers who wish to address the Board of Commissioners will be limited for no more than three (3) minutes on any particular item. The speaker must state his/her name and address for the record. Any deviation from this rule must be approved by the Board Chairman.

10.0 NEXT SCHEDULED MEETING

The next Commissioners Public Meeting will be held on Thursday, February 9, 2023, at 10:00 A.M. in the Commissioner’s Board Room, 1st Floor, Executive Plaza, 330 Pine Street, Williamsport, PA 17701.

ATTACHMENT (A)

PERSONNEL ACTIONS:

- Juvenile Probation Office – Matthew Yonkin, Chief of Juvenile Probation, Full-Time Transfer, \$37.58 per hour, 75 hours per Pay Period, Anticipated Transfer Date: February 5, 2023.
- Domestic Relations Office – Name Redacted, Domestic Relations Investigator, Part-Time Replacement, \$23.66 per hour, not to exceed 1000 hours in a year, Anticipated Start Date: February 1, 2023.
- Department of Public Safety – Angela Reome, Telecommunicator Trainee, Full-Time Replacement, \$18.72 per hour, 80 hours per Pay Period, Anticipated Start Date: February 6, 2023.
- Department of Public Safety – Jessica Ivankina, Telecommunicator Trainee, Full-Time Replacement, \$18.72 per hour, 80 hours per Pay Period, Anticipated Start Date: February 6, 2023.
- Planning and Community Development – Alexa Bixel, Natural Resources Planner, Full-Time Replacement, \$22.61 per hour, 75 hours per Pay Period, Anticipated Start Date: February 6, 2023.
- Prison – Michael Gomez, CO I Relief, Full-Time Replacement, \$20.00 per hour, 80 hours per Pay Period, Anticipated Start Date: February 20, 2023.
- Prison – Christopher Dagostino, CO I Relief, Full-Time Replacement, \$20.00 per hour, 80 hours per Pay Period, Anticipated Start Date: February 20, 2023.

ATTACHMENT (B)

SALARY BOARD ACTIONS:

- Conservation District – Request to change Part-Time position Soil Con Special Projects from a Paygrade 9 to a Paygrade 8
 - Mark Davidson to change from a Paygrade 9 to a Paygrade 8.
- Department of Public Safety - Title Change from Telecommunicator III to Communications Supervisor per the Comp Policy Adjustments (Publicly Approved to move to a Paygrade 8 to Paygrade 9 on 12/15)
 - Stephanie Andrus and Jacob Winter all to be adjusted to new title.

ATTACHMENT (C)

TDA ACTIONS:

- Conservation District – Request to change Part-Time position Soil Con Special Projects from a Paygrade 9 to a Paygrade 8
 - Mark Davidson to change from a Paygrade 9 to a Paygrade 8.

- Department of Public Safety - Title Change from Telecommunicator III to Communications Supervisor per the Compensation Policy Adjustments (Publicly Approved to move to a Paygrade 8 to Paygrade 9 on 12/15).
 - Stephanie Andrus and Jacob Winter all to be adjusted to new title.

- Department of Public Safety – Title Change to Richard Whalen
 - Richard was hired under a Telecommunicator I with Experience title and will be moving a Telecommunicator II position. No pay will change.

- Coroner’s Office – Reclassifications/Title Changes
 - Retitle all Deputy Coroner positions to Deputy Coroner/Investigator. No change in pay.

 - Eliminate Deputy Coroner/Admin Position, change to just a Deputy Coroner/Investigator position.