

Commissioners:

SCOTT L. METZGER
Chairman

TONY R. MUSSARE
Vice Chairman

RICHARD MIRABITO
Secretary



MATTHEW A. McDERMOTT
*Director of Administration
and Chief Clerk*

J. DAVID SMITH
Solicitor

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**LYCOMING COUNTY BOARD OF COMMISSIONERS
PUBLIC MEETING AGENDA
THURSDAY, OCTOBER 12, 2023
10:00 A.M.**

1.0 OPERATIONS

- 1.1 Opening Prayer
- 1.2 Pledge of Allegiance
- 1.3 Convene Commissioners' Public Meeting
- 1.4 Approve the Minutes of the Previous Meeting
- 1.5 Public Comment on Agenda Items Only
- 1.6 Proclamation: National Domestic Violence Prevention Month

2.0 REPORTS

- 2.1 Kalen Barnes – Vote to approve accounts payable cash requirement report for invoices due through 10/18/23 to be paid on 10/11/23 in the amount of \$1,793,714.68.
- 2.2 Kalen Barnes – Vote to approve Juror Panel # 22 Report for payment on 10/5/23 in the amount of \$6,311,60.
- 2.3 Kalen Barnes – Vote to approve Juror Panel # 24 Report for payment on 10/10/23 in the amount of \$4,959.20.

Recess Commissioners' Public Meeting for TEFRA Hearing

3.0 TEFRA HEARING

- 3.1 Convene Hearing.
- 3.2 Chris Kenyon – Public notice to discuss the issuance by the Lycoming County Authority of tax-exempt revenue bonds for specific projects.
- 3.3 Adjourn Hearing.

Reconvene Commissioners' Public Meeting

4.0 INFORMATION ITEMS

- 4.1 Mya Toon – Acknowledge the County will be requesting proposals for construction management services for the new Coroner Building Project (2023 budgeted item).

- 4.2 Mya Toon – Acknowledge the County will be requesting bids for the Williamsport Levee System Cross Pipes Rehabilitation Project (2023 budgeted item).

5.0 PERSONNEL ACTIONS

- 5.1 Allison Wolfe – Approve the following Personnel Actions as conditional offers of employment, subject to the successful completion of a background check and all other employment conditions as outlined in Attachment (A).

Recess Commissioners' Public Meeting for the Board of Assessment Revisions

6.0 BOARD OF ASSESSMENT REVISIONS

- 6.1 Convene Board of Assessment Revisions.
- 6.2 Brooke Wright – Approve the following real estate tax refunds as outlined in Attachment (B)
- 6.3 Adjourn Board of Assessment Revisions.

Reconvene Commissioners' Public Meeting

7.0 ACTION ITEMS

- 7.1 Matthew McDermott – Vote to approve Resolution 2023-21 supporting the Pennsylvania Commission for the United States Semiquincentennial (AMERICA250PA).
- 7.2 Mya Toon – Vote to approve Architectural Services proposal for First Floor renovations at Third Street Plaza Building with Anthony Visco, Jr. in the amount of \$85,400.00 (2023 budget funds available).
- 7.3 Mya Toon – Vote to approve the list of agreements approved by the Director of Administration for the month of September.
- 7.4 Mya Toon – Vote to approve Amendment to Agreement with GEO Reentry Services, LLC (2023 budgeted item).
- 7.5 Mya Toon – Vote to approve Fiscal Year 2023-2024 Hazardous Material Response Fund Grant Agreement in the amount of \$21,675.00 (2023 budgeted item).
- 7.6 Maleick Fleming – Vote to approve Amendment to Subrecipient Agreement with First Community Foundation Partnership of Pennsylvania (Act 13 Legacy funds).
- 7.7 Jason Yorks – Vote to approve Agreement with Counsil's Appliances (2023 budgeted item).

8.0 COMMISSIONER COMMENT

9.0 GENERAL PUBLIC COMMENT

Speakers who wish to address the Board of Commissioners will be limited for no more than three (3) minutes on any particular item. The speaker must state his/her name and address for the record. Any deviation from this rule must be approved by the Board Chairman.

10.0 NEXT SCHEDULED MEETING

The next Commissioners Public Meeting will be held on Thursday, October 19, 2023, at 10:00 A.M. in the Commissioner's Board Room, 1st Floor, Executive Plaza, 330 Pine Street, Williamsport, PA 17701.

ATTACHMENT (A)

PERSONNEL ACTIONS:

- Courts – Sharon Greene, Administrative Specialist, Full-Time Replacement, \$18.83 per hour, 75 hours per Pay Period, Start Date: October 15, 2023.
- Human Resources – Mark Condo, Director of Human Resources, Full-Time Replacement, \$90,950.00 per year, 75 hours per Pay Period, Start Date: October 16, 2023.
- Prison – Kayla Mull, Correctional Officer I, Full-Time Replacement, \$20.00 per hour, 80 hours per Pay Period, Start Date: October 22, 2023.
- Resource Management Services – Robert Harvey, Recycling Laborer, Full-Time Replacement, \$14.50 per hour, 80 hours per Pay Period, Start Date: October 30, 2023.
- Public Defender’s Office – Peter Lovecchio, Assistant Public Defender, Full-Time Replacement, \$60,500 per year, 75 hours per Pay Period, Start Date: October 30, 2023.
- Prothonotary – Alison Hunter, Civil Processing Clerk, Full-Time Replacement, \$17.17 per hour, 75 hours per Pay Period, Start Date: October 30, 2023.
- Prison – Justin Losell, Correctional Officer II, Full-Time Replacement, \$21.48 per hour, 80 hours per Pay Period, Transfer Date: November 12, 2023.

ATTACHMENT (B)

Real Estate Exemption Requests							
<u>PARCEL</u>	<u>NAME</u>	<u>SITE LOCATION</u>	<u>REASON FOR EXEMPTION</u>	<u>APPROVE</u>	<u>DENY</u>	<u>ASSESSED VALUE</u>	<u>LOSS IN TAXES</u>
65-009-207	Penna College of Technology	917 Second St	Green Space		X	13,000	\$ -
45-366-152.A-999	Larry United Methodist Church	Rt 287 Hwy	Church Activities		X	33,600	\$ -
29-170-108	Loyalsock Vly Antique Machinery	182 Holly St	Public Education/Museum & Events	X		373,700	\$ 2,429.05
							\$ 2,429.05