

Commissioners:
SCOTT L. METZGER
Chairman
TONY R. MUSSARE
Vice Chairman
RICHARD MIRABITO
Secretary



MATTHEW A. McDERMOTT
*Director of Administration
and Chief Clerk*

J. DAVID SMITH
Solicitor

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**LYCOMING COUNTY BOARD OF COMMISSIONERS
PUBLIC MEETING MINUTES
THURSDAY, JUNE 30, 2022
10:00 A.M.**

Present In-Person: Commissioner Metzger, Commissioner Mussare, Commissioner Mirabito, and Director McDermott and J. David Smith, Solicitor

1.0 OPERATIONS

- 1.1 Opening Prayer
- 1.2 Pledge of Allegiance
- 1.3 Convene Commissioners' Public Meeting
- 1.4 Approve the Minutes of the Previous Meeting

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0

- 1.5 Public Comment on Agenda Items Only

2.0 BID OPENINGS

- 2.1 Nicki Gottschall –(via telephone) Opened the following bids:

- **Phase 1 Closure**

R&L Development Company	\$ 8,712,213.81
Harnden Group	\$12,915,863.38
Zoladz Construction Co., Inc.	\$13,014,361.61

3.0 REPORTS

- 3.1 Brandy Clemens – Vote to ratify invoices due through 07/06/2022 that were paid on 06/29/2022 in the amount of \$4,404,716.55.

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0

- 3.2 Jessica Segraves – Vote to approve TDA report.

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0

4.0 ACTION ITEMS

- 4.1 Jessica Segraves – Vote to approve, revise and/or remove the following Policies:

	Policy Number	Policy Name	Action
Approved	102	Code of Ethics	Revise
Approved	105	Civil Rights Complaint Process	Revise
Approved	106	Employee Protection	Revise
Approved	107	Conflict of Interest	Revise
Approved	202	Nepotism	Revise
Approved	600	Disciplinary action	Revise
Approved	507	Telecommuting	New
Tabled	400	Compensation Practices	New
Tabled	411	Override	Remove
Tabled	405	Partial Pay	Remove
Tabled	400	Job Code Listing	Remove
Tabled	401	County Pay Plans	Remove
Tabled	402	Payroll	Remove
Tabled	403	Direct Deposit	Remove
Tabled	404	Payday	Remove
Tabled	410	Reclassification and Promotion	Remove
Tabled	413	Clerk I to Clerk II Advancement	Remove
Tabled	414	Interns	Remove

All other revisions and addition:

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0

***Motion to table 400, 411, 405, 400, 401, 402, 403, 404, 410, 413, and 414, after 4.2*

4.2 Matthew McDermott – Vote to approve Agreement with Susquehanna Accounting & Consulting Solutions, Inc. (2022 budget funds available).

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0

****4.0 Motion to Table 400, 411, 405, 400, 401, 402, 403, 404, 410, 413, and 414 until 07/07/2022.**

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0

4.3 Mya Toon – Vote to approve Amendment to Agreement with McNerney, Page, Vanderlin & Hall (2022 budgeted item).

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0

4.4 Mya Toon – Vote to approve Change Order #8 with TurnKey Construction for the construction of the health and wellness center (2022 budgeted item).

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0

4.5 Mya Toon – Vote to approve proposal for architectural services with Anthony Visco, Jr. Architects (2022 budget funds available).

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0

4.6 Mya Toon – Vote to approve Amendment to Agreement with M&M Asphalt, Corp. (2022 budgeted item).

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0

4.7 Jason Yorks – (Presented by Steve Simms)Vote to approve Amendment to Agreement with Barton & Loguidice, D.P.C. (2022 budgeted item).

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0

4.8 Shannon Rossman – Vote to approve Change Order #2 with Glenn O. Hawbaker for Timber Run Industrial Park Access Project (2022 budgeted item).

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0

4.9 Shannon Rossman – Vote to approve Change Order #3 with Glenn O. Hawbaker for Timber Run Industrial Park Access Project (2022 budgeted item).

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0

5.0 COMMISSIONER COMMENT

Mr. Metzger thanked Planning Department, Senator Casey, and the City for aiding with the Levee project. Commends Ed McCoy on his 27 years with the County and wished him well in his retirement.

Mr. Mussare wished a safe July 4th to everyone,

Mr. Mirabito shared his concerns about the epidemic of dehumanization that is occurring in the world, towards those that may appear different than ourselves.

6.0 GENERAL PUBLIC COMMENT

Speakers who wish to address the Board of Commissioners will be limited for no more than three (3) minutes on any particular item. The speaker must state his/her name and address for the record. Any deviation from this rule must be approved by the Board Chairman.

Thomas Adams/Williamsport

Topics: Local farmers; Gas Prices; Local Fertilizing Production; Millionaires; School Teachings/Funding; Grooming/Manners. Also, shared additional personal beliefs.

Jim Dunn/Armstrong Township

Noted *hate* has no place in public comment.

YouTube Public Comment:

None

7.0 NEXT SCHEDULED MEETING

The next Commissioners Public Meeting will be held on **Thursday, July 7, 2022, at 10:00 A.M.** in the Commissioner's Board Room, 1st Floor, Executive Plaza, 330 Pine Street, Williamsport, PA 17701.

To View This Meeting Go To:
https://www.youtube.com/watch?v=n9J72R8_OrA&t=8s