

Commissioners:

SCOTT L. METZGER  
*Chairman*

TONY R. MUSSARE  
*Vice Chairman*

RICHARD MIRABITO  
*Secretary*



MATTHEW A. McDERMOTT  
*Director of Administration  
and Chief Clerk*

J. DAVID SMITH  
*Solicitor*

Telephone (570) 320-2124  
Fax (570) 320-2127

COUNTY of LYCOMING  
48 WEST THIRD STREET  
WILLIAMSPORT, PA 17701

www.lyco.org  
county.commissioners@lyco.org

**LYCOMING COUNTY BOARD OF COMMISSIONERS  
PUBLIC MEETING MINUTES  
THURSDAY, AUGUST 25, 2022  
10:00 A.M.**

**Present In-Person: Commissioner Metzger, Commissioner Mirabito, Commissioner Mussare  
Director Matthew McDermott and J. David Smith, Solicitor via telephone.**

**1.0 OPERATIONS**

- 1.1 Opening Prayer
- 1.2 Pledge of Allegiance
- 1.3 Convene Commissioners' Public Meeting
- 1.4 Approve the Minutes of the Previous Meeting

**Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0**

- 1.5 Public Comment on Agenda Items Only
- 1.6 Proclamation – Black Breastfeeding Week

**2.0 BID OPENING**

- 2.1 Nicki Gottschall – (via telephone) Open the following bid:
  - RFP for the Greater Williamsport Trail System Wayfinding Project

Company Name	Date Submitted
E. Holdings, Inc.	8/19/2022 10:22 AM
Simone Collins Inc.	8/16/2022 1:03 PM
Cloud Gehshan	8/18/2022 2:51 PM
Corbin Design, Inc.	8/17/2022 12:40 PM
KMA Design	8/19/2022 1:13 PM
Entro Communications Inc.	8/19/2022 4:28 PM
MERJE	8/17/2022 2:36 PM

(See attached)

**3.0 REPORTS**

- 3.1 Brandy Clemens – your ratification are the invoices due through 08/31/2022 that were paid on 08/24/2022 in the amount of \$1,411,784.54.

**Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0**

**3.3** Jessica Segraves – Vote to approve Personnel Action Report for the month of July.

**Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0**

#### **PERSONNEL ACTIONS**

**4.0** Jessica Segraves – Approve the following Personnel Actions:

- Prison: Justin Witmer, CO I (Relief), Full-Time Replacement, \$18.10 per hour, 80 hours per pay period, Anticipated Start Date 8/29/2022.
- Prison: Steven Rzeszotarski, CO I (Relief), Full-Time Replacement, \$18.10 per hour, 80 hours per pay period, Anticipated Start Date 8/29/2022.
- Controller’s Office: Lynn Catherman, Internal Auditor, Full-Time Replacement, Pay Grade 7, \$36,533.52, 75 hours per pay period, Anticipated Start Date 9/12/2022.
- Prison: George Sisley, CO I (Relief), Full-Time Replacement, \$18.10 per hour, 80 hours per pay period, Anticipated Start Date 9/25/2022.
- Information Technology: Tammy Sanso, JNET Coordinator, Part-time New Position, \$20.00 per hour, Not to exceed 1000 hours, Anticipated Start Date 10/2/2022.

**Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0**

#### **5.0 ACTION ITEMS**

**5.1** Mya Toon – (via telephone) Vote to approve Agreement with Tammey Aichner (Prison commissary surplus funds).

**Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0**

**5.2** Mya Toon – (via telephone) Vote to Amendment to Agreements with TurnKey Construction, Inc., Lecce Electric, Inc. and RLS Construction Group (2022 budgeted item).

**Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0**

**5.3** Mya Toon – (via telephone) Vote to approve Memorandum of Understanding with Lycoming County Housing Authority.

**Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0**

**5.4** Nancy Ackley – Vote to approve Agreement with White Deer Run d/b/a Cove Prep (2022 budgeted item).

**Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0**

- 5.6 Jenny Picciano – (via telephone) Vote to approve Pennsylvania Housing Affordability and Rehabilitation Enhancement 2021/2021 Conditional Award Letter.

**Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0**

- 5.7 Jenny Picciano – (via telephone) Vote to approve Amendment to Subrecipient Agreement with Greater Lycoming Habitat for Humanity (2020/2021 PHARE funds).

**Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0**

- 5.8 Austin Daily – Vote to approve Change Order No. 2 with Wolyniec Construction, Inc. (2022 budget funds available).

**Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0**

- 5.9 Jason Yorks – Vote to approve Agreement with EnviroCon. Systems contingent upon Solicitor review (2022 budgeted item).

**Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0**

- 5.10 Sheriff Lusk / Chief Spiegel – Vote to approve Master Service Agreement with Lexipol, LLC. (2022 budgeted item).

**Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0**

## 6.0 COMMISSIONER COMMENT

**Mr. Mussare echo's comments he's heard; which are to be aware of all the children that are about going back to school that are walking and getting on and off buses, reminder to be careful.**

**Mr. Metzger reminds everyone to attend Williamsport Welcomes the World, this Friday.**

**Mr. Mirabito commended Hope Enterprise on their 75 years of excellent service.**

## 7.0 GENERAL PUBLIC COMMENT

Speakers who wish to address the Board of Commissioners will be limited for no more than three (3) minutes on any particular item. The speaker must state his/her name and address for the record. Any deviation from this rule must be approved by the Board Chairman.

**Beverly DeCer / Old Lycoming Twp:** Topics, Audit Vote 2020, and Petition (attached)

**Thomas Adams / Williamsport:** Topics, Abortion, Political Demands, and Local Government Power

## YouTube Public Comments

None entered by meeting adjournment

## 8.0 NEXT SCHEDULED MEETING

The next Commissioners Public Meeting will be held on Thursday, **September 1, 2022, at 10:00 A.M.** in the Commissioner's Board Room, 1st Floor, Executive Plaza, 330 Pine Street, Williamsport, PA 17701.

## 1.6 Proclamation

### Black Breastfeeding Week Proclamation August 25-31, 2022

WHEREAS, Lycoming County is committed to reducing infant mortality and increasing the health outcomes of birthing persons and babies during National Breastfeeding Awareness Month; and,

WHEREAS, Lycoming County is committed to uplifting the lived experiences of Black families and babies; and,

WHEREAS, Lycoming County is committed to disrupting racism to celebrate, honor, respect and protect Black birth and Black breastfeeding/chestfeeding; and,

WHEREAS, Black residents of Lycoming County have been disproportionately impacted by COVID-19; and,

WHEREAS, Lycoming County is committed to determining the impact of COVID-19 on Black pregnancy outcomes; and,

WHEREAS, Lycoming County is committed to making birth and parenting safer through respectful clinical-community integration practices, and interventions to reduce and prevent inequities experienced by Black birthing persons and babies; and,

WHEREAS, pregnancy-related maternal mortality ratio for Black women and birthing people in Pennsylvania is 2 times higher than that of white women, and Black infants are dying at 3 times the rate of white infants in Pennsylvania; and,

WHEREAS, these high rates of infant death have been attributed to infants being born too small, prematurely, and with serious health conditions. Protecting and supporting human milk feeding is essential to ensure critical food security and immunologic protection for our youngest citizens; and,

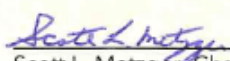
WHEREAS, Breastfeeding/chestfeeding rates amongst Black families in Lycoming County have decreased by 13% since 2021. There is a significant need for a targeted and accelerated Black-led and Black-centered approach to improve Black breastfeeding rates so that these rates begin to meet the national benchmarks set forth by Healthy People 2030; and,

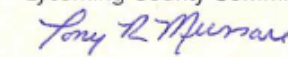
WHEREAS, Black families face unique cultural barriers, misinformation, gaps in support, lack of diversity in the lactation field and insufficient promotional effort about said benefits; and,

WHEREAS, during Black Breastfeeding week we are dedicated to broadening the public's understanding of the critical impact that breastfeeding has on improving the health of infants and mothers and reducing infant mortality rates within the Black community; and,

NOW, THEREFORE BE IT RESOLVED, that Lycoming County Commissioners, designate August 25-31 as "Black Breastfeeding Week" and support policies and programs, breastfeeding supporters, and especially Black-serving breastfeeding organizations to ensure that all lactating parents can access a full range of appropriate support from health care institutions, insurers, employers, early care and education providers, researchers, and government entities to uphold its designation as a breastfeeding friendly city.

Lycoming County Commissioners

  
Scott L. Metzger, Chairman

  
Tony R. Mussare, Vice Chairman




  
Richard Mirabito, Secretary

2.0 Bid Opening Attachment

<b>RFP for Greater Williamsport Trail System Wayfinding Project</b>		
<b>Company Name</b>	<b>Submitted Amount</b>	<b>Date Submitted</b>
E. Holdings, Inc.	\$49,910.00	8/19/2022 10:22 AM
Simone Collins Inc.	\$50,000.00	8/16/2022 1:03 PM
Cloud Gehshan	\$49,936.00	8/18/2022 2:51 PM
Corbin Design, Inc.	\$49,980.00	8/17/2022 12:40 PM
KMA Design	\$45,235.00	8/19/2022 1:13 PM
Entro Communications Inc.	\$187/hour	8/19/2022 4:28 PM
MERJE	\$49,910.00	8/17/2022 2:36 PM

7.0 Public Comment – handout.

PETITION TO AUDIT NOVEMBER 2020 ELECTION

SIGNATURE	NAME	STREET	CITY, TWP, BORO
	Elizabeth Seese	316 Eckmont Ave So. Wmspt. PA 17702	So. Wmspt PA 17702
	Rebecca Sherman	960 Freedom Rd	Williamsport PA 17701
	Beverly DeLor	Fox Hollow Rd.	Old Lycoming

Please return completed sheets to:

Karen DiSalvo – 419 Troy Road, Cogan Station, PA 17728

[kedisalvo@gmail.com](mailto:kedisalvo@gmail.com)