

Commissioners:

SCOTT L. METZGER
Chairman

TONY R. MUSSARE
Vice Chairman

RICHARD MIRABITO
Secretary



MATTHEW A. McDERMOTT
*Director of Administration
and Chief Clerk*

J. DAVID SMITH
Solicitor

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**LYCOMING COUNTY BOARD OF COMMISSIONERS
PUBLIC MEETING MINUTES
THURSDAY, OCTOBER 27, 2022
10:00 A.M.**

**Present: Commissioner Metzger, Commissioner Mussare, Commissioner Mirabito,
Director Matthew McDermott, and Solicitor J. David Smith (via telephone).**

ADDITIONS/CHANGES TO AGENDA NOT PREVIOUSLY POSTED

Add the following Action Items:

- **7.1** Jamie Shrawder – Vote to approve Amendment 1 to Subrecipient Agreement with South Williamsport Borough (2018 CDBG funds).
- **7.3** Mya Toon – Vote to approve allocation of Act 13 funds to Hiawatha, Inc.

Remove

- 7.14 Ken George – Vote to approve the purchase of Ballistic Panels from Lezzer Lumbar (2022 budgeted item).

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0

1.0 OPERATIONS

- 1.1 Opening Prayer
- 1.2 Pledge of Allegiance
- 1.3 Convene Commissioners' Public Meeting
- 1.4 Approve the Minutes of the Previous Meeting

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0

- 1.5 Public Comment on Agenda Items Only

None

2.0 REPORTS

- 2.1 Reighanna Mellott — Vote for ratification are the invoices due through 11/02/2022 that were paid on 10/26/2022 in the amount of \$950,615.94

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0

- 2.2 Reighanna Mellott – Vote for ratification jury panel #9 report, paid on 10/26/2022 in the amount of \$18,273.60.

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0

3.0 INFORMATION ITEMS

3.1 Jessica Segraves – (presented by Allison Wolfe) Prison Recruitment Update

4.0 PERSONNEL ACTIONS

4.1 Jessica Segraves – Approve the following Personnel Actions as conditional offers of employment, subject to the successful completion of a background check and all other employment conditions:

- Prison – Monica Laird, Sergeant, Full-Time Promotion, \$24.29 per hour, 80 hours per Pay Period, Anticipated Transfer Date: 10/30/2022.
- Prison – Danell Dymeck, CO I Relief, Full-Time Replacement, \$20.00 per hour, 80 hours per Pay Period, Anticipated Start Date: 10/31/2022.
- Prison – Terri Leonard, LPN, Full-Time Replacement, Paygrade 10, \$30.00 per hour, 80 hours per Pay Period, Anticipated Start Date: 11/7/2022.
- Prison – Zachery Miller, CO I Relief, Part-Time New Position, \$20.00 per hour, Not to exceed 1000 hours, Anticipated Start Date: 11/7/2022.
- Prison – Daniel Gabbard, CO I Relief, Full-Time Replacement, \$20.00 per hour, 80 hours per Pay Period, Anticipated Start Date: 11/14/2022.
- Prison – Dalton Shank, CO I Relief, Full-Time Replacement, \$20.00 per hour, 80 hours per Pay Period, Anticipated Start Date: 11/14/2022.
- Pre-Release Center – Taylor Cashner, Resident Supervisor I, Part-Time Replacement, \$15.95 per hour, not to exceed 1000 hours annually, Anticipated Start Date: 11/14/2022.
- Sheriff's Office – Charlene Matlack, Clerk III, Full-Time Replacement, \$14.44 per hour, 75 hours per Pay Period, Anticipated Start Date: 10/31/2022.
- Public Defender – Taylor Paulhamus, Assistant Public Defender, Promotion, \$53,543.83 per year, 75 hours per Pay Period, Transfer Date: 10/16/2022.

Mr. Mirabito moved to approve all. Mr. Mussare 2nd the motion. Approved 3-0

Recess Commissioners' Public Meeting for the Salary Board

5.0 SALARY BOARD

5.1 Convene Salary Board.

5.2 Jessica Segraves –Vote to approve the following salary board actions:

- Pre-Release Center – Reclassification to Fully Qualified, Morgan Stone, Resident Supervisor I, Paygrade 6.

5.3 Adjourn Salary Board.

Ms. Gottschall moved to approve. Mr. Mussare 2nd the motion. Approved 4-0
Reconvene Commissioners' Public Meeting

6.0 TDA ACTIONS

6.1 Jessica Segraves – Approve the following TDA actions:

- Pre-Release Center – Reclassification to Fully Qualified, Morgan Stone, Resident Supervisor I, Paygrade 6.

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0

7.0 ACTION ITEMS

7.1 **Jamie Shrawder – (via telephone) Vote to approve Amendment 1 to Subrecipient Agreement with South Williamsport Borough (2018 CDBG funds).

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0

7.2 Jessica Segraves – Vote to approve revision to Policy 512 Tool Allowance Policy.

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0

7.3 **Mya Toon – (Presented via Matthew McDermott) Vote to approve allocation of Act 13 funds to Hiawatha, Inc.

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0

7.4 Mya Toon – (Presented via Matthew McDermott) Vote to approve Memorandum of Understanding with West Branch Drug & Alcohol for juvenile probation clients (Act 198 funding).

7.5 Mya Toon – (Presented via Matthew McDermott) Vote to approve Memorandum of Understanding with West Branch Drug & Alcohol for adult offenders (Act 198 funding).

Mr. Mirabito moved to approve both 7.4 and 7.5 . Mr. Mussare 2nd the motion. Approved 3-0

7.6 Mya Toon – (Presented via Matthew McDermott) Vote to approve Amendment to Agreement with Rogers Uniforms, LLC. (2023 budgeted item).

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0

7.7 Matthew Long – Vote to approve the submission of the 2023 West Nile Virus grant application to Department of Environmental Protection.

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0

7.8 Jason Yorks – Vote to (re)approval the purchase of a new Ford F550 Weld truck from Sunbury Motors Ford (2022 approved budget item).

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0

7.9 Jason Yorks – Vote to approve Agreement with Counsils Appliance (2023 budgeted item).

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0

7.10 Jason Yorks – Vote to approve the purchase of new Volvo Haul Truck from Highway Equipment & Supply Company (2023 budgeted item).

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0

7.11 Jason Yorks – Vote to approve Amendment to Agreement with Quality Air Mechanical, Inc. (2022/2023 budgeted item).

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0

7.12 Jason Yorks – Vote to approve the 2023 Fee Schedule for Landfill and Transfer Station. (2023 budgeted item).

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0

7.13 Jason Yorks – Vote to approve Minor Solid Waste Permit Modification application to the Department of Environmental Protection.

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0

~~**Removed~~

~~7.14 Ken George Vote to approve the purchase of Ballistic Panels from Lezzer Lumbar (2022 budgeted item).~~

8.0 COMMISSIONER COMMENT

8.1 Discuss appraisal for Coroner's Officer relocation near Williamsport Regional Medical Center.

- **Mr. Mirabito**: Zoning issues, lack of ability to expand at the Hospital area, feels we need to renegotiate with Mr. Lundy. *Question to Mr. Metzger: If cost can be negotiated, lease and purchase, which is under or close to 4.3 million will you look at it?*
- **Charles Kiessler/Coroner**: 10-year process, location is unsafe, not enough space for trucks, location won't value us, response time is crucial, offered other locations that possibly be used for training. Lundy building has everything they need.
- **Ryan Gardner/District Attorney**: Consolidation of offices, asks that it be expeditious
- **Candy Taylor/RB Taylor Construction**: Building cost will be very high per square foot
- **Sandra Olson/Solicitor for Coroner**: Wants to understand obstacles that the Commissioners are facing, get on same page with Coroner's needs, also county residents Coroners needs to be met
- **Todd Winder/Fire Chief**: Response time is essential, take a second look at the building that exists vs building from ground up
- **Jim Carey/Williamsport**: Lycoming County could turn a building into a profit center – for other not to have to travel to Allentown for autopsies
- **Jeff Green/Montoursville Police Chief**: Response time is critical, room for a training facility would be ideal and needed, on central location to process people would save a lot of time for law enforcement

- **Mr. Mussare:** County has no good history of buying any properties. Will not entertain the Lundy Building.
We cannot legally lease or purchase the 3.7-4.3 million to lease and then to turn and buy 4 million, Lundy Building because it is over appraised value – cost is too great
- **Mr. Metzger:** Building rental and construction business, I don't make bad business deals-brings that knowledge to this board. Spoke to delaying the process comments – we are trying to get things done. Location over the years for staff will change - which will then also change the response time. Central Processing and DUI can be included in the build. If more than 12,000 feet we will find it. Prevailing wage will need paid to rebuild existing structures. Does not want to enter another lease, it isn't worth the cost. Lots are reasonable. These conversations will continue until we can work together. Focus is to have building centralized. *Answer to Mr. Mirabito: Willing to consider anything that meets fiscal responsibility for the County.*

9.0 GENERAL PUBLIC COMMENT

Speakers who wish to address the Board of Commissioners will be limited for no more than three (3) minutes on any particular item. The speaker must state his/her name and address for the record. Any deviation from this rule must be approved by the Board Chairman.

Scott Miller / Williamsport: Topics: Schools in the past sold for under 500,000 with property could have met all Coroners meetings. Wants Amber alerts turned off his phone.

YouTube Comments:



10:55 AM Saving lives for ZacharyThe hardest working nurse, coroner I know!

11:38 AM Jeff Will TryOur county coroner's office should receive top of the line infrastructure.

11:48 AM Jeff Will TryFor the record, the new music building took over three years of planning and implementation. Not under a year as commissioner Mussare stated.

10.0 NEXT SCHEDULED MEETING

The next Commissioners Public Meeting will be held on **Thursday, November 3, 2022, at 10:00 A.M.** in the Commissioner's Board Room, 1st Floor, Executive Plaza, 330 Pine Street, Williamsport, PA 17701.

To View This Meeting Go To:

<https://www.youtube.com/watch?v=66zOGq-0ETI>