

Commissioners:

SCOTT L. METZGER
Chairman

TONY R. MUSSARE
Vice Chairman

RICHARD MIRABITO
Secretary



MATTHEW A. McDERMOTT
*Director of Administration
and Chief Clerk*

J. DAVID SMITH
Solicitor

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**LYCOMING COUNTY BOARD OF COMMISSIONERS
PUBLIC MEETING MINUTES
THURSDAY, OCTOBER 13, 2022
10:00 A.M.**

Attendance: Commissioner Metzger, Commissioner Mirabito, Director Matthew McDermott and Solicitor J. David Smith (via telephone). Commissioner Mussare-Not Present.

1.0 OPERATIONS

- 1.1 Opening Prayer
- 1.2 Pledge of Allegiance
- 1.3 Convene Commissioners' Public Meeting
- 1.4 Approve the Minutes of the Previous Meeting

Mr. Mirabito moved to approve. Mr. Metzger 2nd the motion. Approved 2-0

- 1.5 Public Comment on Agenda Items Only
- 1.6 Proclamation: North Central Sight Services, Inc. 65th Anniversary

2.0 REPORTS

- 2.1 Reighanna Mellott – Vote ratification are the invoices due through 10/19/2022 that were paid on 10/12/2022 in the amount of \$1,304,908.30

Mr. Mirabito moved to approve. Mr. Metzger 2nd the motion. Approved 2-0

- 2.2 Reighanna Mellott – Vote ratification jury panel #7 report, paid on 10/12/2022 in the amount of \$3,803.60

Mr. Mirabito moved to approve. Mr. Metzger 2nd the motion. Approved 2-0

3.0 PERSONNEL ACTIONS

- 3.1 Jessica Segraves – Approve the following Personnel Actions as conditional offers of employment, subject to the successful completion of a background check and all other employment conditions:

- Prison – Timothy Stutzman, Lieutenant, Full-Time Promotion, \$34.16 per hour, 80 hours per Pay Period, Anticipated Transfer Date: 10/30/2022.
- Prison – Richard Zdun, CO I – Relief, Full-Time Replacement, \$18.10 per hour, 80 hours per Pay Period, Anticipated Start Date: 10/23/2022.

Mr. Mirabito moved to approve. Mr. Metzger 2nd the motion. Approved 2-0

Recess Commissioners' Public Meeting for the Salary Board

4.0 SALARY BOARD

(Krista Rogers via telephone)

4.1 Convene Salary Board.

4.2 Jessica Segraves –Vote to approve the following salary board actions:

- Public Safety: Reclassification to Fully Qualified, Garrett McKinney, Senior Public Safety GIS Program Manager, Paygrade 10.
- Planning and Development: Reclassification to Fully Qualified, Heather George, Zoning Officer, Paygrade 7.
- Planning and Development: Reclassification to Fully Qualified, Mark Haas, Development Services Supervisor, Paygrade 10.
- ~~Conservation District: Title Changes~~
 - ~~Tech/Conserv District to Dirt and Gravel Roads Technician~~
 - ~~Tech/Conserv District to Erosion and Sediment Control Technician~~
 - ~~Tech/Nutrient Management to Chesapeake Bay Program Technician~~

Mr. Mirabito moved to strike title changes for Conservation District from Salary Board, Mr. Metzger approved 2nd the motion. Approved 3-0

Ms. Rogers moved to approve salary board actions, Mr. Mirabito seconded. Approved 3-0.

4.3 Adjourn Salary Board.

Reconvene Commissioners' Public Meeting

5.0 TDA ACTIONS

5.1 Jessica Segraves – Approve the following TDA actions:

- Public Safety: Reclassification to Fully Qualified, Garrett McKinney, Senior Public Safety GIS Program Manager, Paygrade 10.
- Planning and Development: Reclassification to Fully Qualified, Heather George, Zoning Officer, Paygrade 7.
- Planning and Development: Reclassification to Fully Qualified, Mark Haas, Development Services Supervisor, Paygrade 10.
- Conservation District: Title Changes
 - Tech/Conserv District to Dirt and Gravel Roads Technician
 - Tech/Conserv District to Erosion and Sediment Control Technician
 - Tech/Nutrient Management to Chesapeake Bay Program Technician

Mr. Mirabito moved to approve. Mr. Metzger 2nd the motion. Approved 2-0

Recess Commissioners' Public Meeting for the Board of Assessment Revisions

6.0 BOARD OF ASSESSMENT REVISIONS

6.1 Convene Board of Assessment Revisions.

6.2 Brooke Wright – Approve the following real estate tax refunds:

- 52-004-112 – Bradley & Susan Martin - \$418.67
- 62-004-701 – John RT Ryan Enterprises LLC - \$552.23
- 59-354-200.S – Sterlyn & Carol Mays - \$2,784.17
- 71-011-429 – PMF Industries - \$1,627.61

Mr. Mirabito moved to approve. Mr. Metzger 2nd the motion. Approved 2-0

6.3 Adjourn Board of Assessment Revisions.

Reconvene Commissioners' Public Meeting

7.0 TAX CLAIM

7.1 Brooke Wright – Approve the following tax claim refund:

- 26-003-201 – Ryan & Courtney Benis - \$256.75

Mr. Mirabito moved to approve. Mr. Metzger 2nd the motion. Approved 2-0

8.0 ACTION ITEMS

8.1 Jamie Shrawder – Vote to approve Subrecipient Agreement with Montoursville Borough (CDBG 2021 funds).

Mr. Mirabito moved to approve. Mr. Metzger 2nd the motion. Approved 2-0

8.2 Jamie Shrawder – Vote to approve Amendment to Subrecipient Agreement with Montoursville Borough (CDBG 2020 funds).

Mr. Mirabito moved to approve. Mr. Metzger 2nd the motion. Approved 2-0

8.3 Jamie Shrawder – Vote to approve Subrecipient Agreement with Center for Independent Living of North Central PA (CDBG 2020 -CV funds).

Mr. Mirabito moved to approve. Mr. Metzger 2nd the motion. Approved 2-0

8.4 Jamie Shrawder – Vote to approve First Amendment to Agreement with the Department of Community and Economic Development (CDBG funds).

Mr. Mirabito moved to approve. Mr. Metzger 2nd the motion. Approved 2-0

8.5 Mya Toon – (via telephone) Vote to approve Lease Agreement with DuBoistown Borough (2022 budgeted item).

Mr. Mirabito moved to approve. Mr. Metzger 2nd the motion. Approved 2-0

8.6 Beth Baylor – (presented by Jeff Hutchins via telephone)Vote to approve Agreement with United Power System Inc. (2022 budgeted item).

Mr. Mirabito moved to approve. Mr. Metzger 2nd the motion. Approved 2-0

8.7 Beth Baylor – (presented by Jeff Hutchins via telephone) Vote to approve Amendment to Agreement with Skyhook, Inc. (2022 budgeted item).

Mr. Mirabito moved to approve. Mr. Metzger 2nd the motion. Approved 2-0

8.8 Austin Daily – Vote to approve Act 13 Agreement with the City of Williamsport (Act 13 funds).

Mr. Mirabito moved to approve. Mr. Metzger 2nd the motion. Approved 2-0

8.9 Nancy Ackley – (presented via telephone) Vote to approve Agreement with City Mission – Living Stones, Inc. (2022 budgeted item).

Mr. Mirabito moved to approve. Mr. Metzger 2nd the motion. Approved 2-0

Administrative change to City Mission previously approved – pointed out.

8.10 Kelsey Green – Vote to approve FEMA Hazard Mitigation Assistance Grant Program Letter of Interest (BRIC funding).

Mr. Mirabito moved to approve. Mr. Metzger 2nd the motion. Approved 2-0

9.0 COMMISSIONER COMMENT

Mr. Mirabito commented that many job reclassifications will be happening County wide -- some will also be updating compensation. Goal to create 'job ladders'.

Mr. Metzger compared Mr. Mirabito's comments to actions occurring last week that ended with a withdrawn resignation. Also, reminded everyone to attend the 75th annual Mummers Parade on Saturday.

10.0 GENERAL PUBLIC COMMENT

Speakers who wish to address the Board of Commissioners will be limited for no more than three (3) minutes on any particular item. The speaker must state his/her name and address for the record. Any deviation from this rule must be approved by the Board Chairman.

Thomas Adams/Williamsport: Topics: Politicians statements protected whether true or untrue; righteousness.

YouTube: 

34:14 Jeff Will Try If it's a contest between fiscal responsibility and offering sufficient compensation for these unfilled positions, what of those two factors are likely to change and allow for progress?

11.0 NEXT SCHEDULED MEETING

The next Commissioners Public Meeting will be held on **Thursday, October 20, 2022, at 10:00 A.M.** in the Commissioner's Board Room, 1st Floor, Executive Plaza, 330 Pine Street, Williamsport, PA 17701.

To view this meeting, please go to

<https://www.youtube.com/watch?v=mXKOpFc3dfM&t=159s>

Proclamation
65th Anniversary
North Central Sight Services, Inc.

"Hope sees the invisible, feels the intangible, and achieves the impossible." Helen Keller

Whereas, the year 1939 sparked the beginning of hope with a generous donation of a Williamsport home to accommodate fifteen blind and visually impaired individuals; and

Whereas, that long ago spark, set ablaze a trail of possibilities, ingenuity, and remarkable achievements for many with visual challenges; and

Whereas, by October of 1957 a larger building was purchased and became the home for the Lycoming County Blind Association; and

Whereas, in 1987 the Blind Association was renamed *North Central Sight Services (NCSS)* and with continued growth completed its 1992 expansion designated as "New Visions"; and

Whereas, NCSS has worked hard to help those who are visually impaired over the years, among other things with employment by: collecting, refurbishing, and distributing over 500,000 eyeglasses world-wide; repurposing used tires into floor mats; artfully caning chairs; skillfully making brooms; producing window coverings; professionally shredding documents and document management; order processing and packaging; and also began conducting annual detailed vision screenings for over 5,000 preschoolers per year (*that's looking into 10,000 young eyes-supporting their promising futures*); and

Whereas, for sixty-five years NCSS continues developing the autonomy of individuals with award-winning, ISO certified programs, job creation, products and services; and persists with their established foresight and determination to move forward creating more independence and possibilities for all they serve along the way.

NOW, THEREFORE, the Lycoming County Commissioners, do hereby congratulate North Central Sight Services on their 65th Anniversary, and thank them for the significant services they provide to our community with their mission, values, and visions of hope.

Lycoming County Commissioners



Scott L. Metzger

Scott L. Metzger, Chairman

Tony R. Mussare, Vice Chairman
Richard Mirabito

Richard Mirabito, Secretary