

Commissioners:

SCOTT L. METZGER
Chairman

TONY R. MUSSARE
Vice Chairman

RICHARD MIRABITO
Secretary



MATTHEW A. McDERMOTT
*Director of Administration
and Chief Clerk*

J. DAVID SMITH
Solicitor

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**LYCOMING COUNTY BOARD OF COMMISSIONERS
PUBLIC MEETING MINUTES
THURSDAY, APRIL 14, 2022
10:00 A.M.**

Present In-Person: Commissioner Metzger, Commissioner Mussare, Commissioner Mirabito, Director McDermott. Via Telephone: J David Smith, Solicitor

ADDITIONS/CHANGES TO AGENDA NOT PREVIOUSLY POSTED

- Add Action Item 6.1: Letter of Intent with Lundy Industrial Reality, L.P.
 - Add Salary Board Action 3.1: Vote to approve salary board action.
- Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.**

1.0 OPERATIONS

- 1.1 Opening Prayer
 - 1.2 Pledge of Allegiance
 - 1.3 Convene Commissioners' Public Meeting
 - 1.4 Approve the Minutes of the Previous Meeting
- Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.**
- 1.5 Public Comment on Agenda Items Only
 - 1.6 Proclamation – Lycoming County United Way 100th anniversary
 - 1.7 Non-Profit Informational Series: “What They Do for You?”
 - Brian Patchett – North Central Sight Services
<https://www.ncsight.org/>

2.0 REPORTS

- 2.1 Brandy Clemens – Vote to ratify our accounts payable cash requirement report for invoices due through April 20, 2022, paid on April 13, 2022 in the amount of \$3,999,247.29.
Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.
- 2.2 Mya Toon – (via telephone) Acknowledge the list of Agreements approved by the Director of Administration for the month of March.
Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.

3.0 SALARY BOARD ACTIONS

3.1 Convene Salary Board.

3.2 Jessica Segraves (presented by Matt McDermott) Vote to approve salary board action.

Ms. Gottschall moved to approve. Mr. Mirabito 2nd the motion. Approved 4-0.

3.3 Adjourn Salary Board

Reconvene Commissioners' Public Meeting

4.0 INFORMATION ITEMS

4.1 Sal Vitko – Williamsport Area Transportation Study 2023-2026 Transportation Improvement Program Presentation.

Recess Commissioners' Public Meeting for the Salary Board

Controllers Office Full Time position moving to Part-Time

Recess Commissioners' Public Meeting for the Community Development Block Grant Public Hearing

5.0 PUBLIC HEARING FOR COMMUNITY DEVELOPMENT BLOCK (CDBG) GRANT FUNDS

5.1 Convene Public Hearing

5.2 Kristin McLaughlin – Discuss FFY 2020 CDBG-CV, FFY 2018 CDBG, and FFY 2017 CDBG program budget modifications.

5.3 Adjourn Public Hearing

Reconvene Commissioners' Public Meeting

6.0 ACTION ITEMS

6.1 Matthew McDermott – Vote to approve Letter of Intent with Lundy Industrial Reality, L.P.

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.

6.2 Matthew McDermott – Vote to approve Emergency Disaster Declaration.
Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.

6.3 Matthew McDermott – Vote to approve Resolution 2022-08 to appoint an additional solicitor.

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.

6.4 Jessica Segraves – (presented by Matthew McDermott) Vote to approve Order Form with Keldair HR (2022 budget funds available).

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.

6.5 Kristin McLaughlin – Vote to approve program budget modifications for FFY 2020 CDBG-CV, FFY 2018 CDBG, and FFY 2017 CDBG.

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.

6.6 Jerry Kennedy – Vote to approve Agreement with Melillo Consulting (2022 budgeted item).

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.

6.7 Jennifer McConnell (presented by Matthew McDermott) Vote to approve 2022-2023 Intermediate Punishment Treatment Program grant application to Pennsylvania Commission on Crime and Delinquency.

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.

6.8 Shannon Rossman – Vote to approve Change Order with Glenn O. Hawbaker Inc. for the Timber Run Industrial Park Access Improvement project (2022 budgeted item).

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.

6.9 Ken George – Vote to approve Agreement with Johnsons Controls Fire Protection LP (2022 budgeted item).

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.

6.10 Kelsey Green – Vote to approve Change Order #2 with Smart Recycling, Inc. for the flood mitigation, acquisition and demolition project (100% grant funded).

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.

7.0 COMMISSIONER COMMENT

Mr. Metzger spoke of great meeting they had with farmer regarding encourages everyone to buy local from our local farmers. Conservation District week is. realization is people want to come back to this area – and housing is an issue.

Mr. Mirabito clarified federal regulation compliance article in News Paper. Early Learning is different than Child Care. 24% of our children live in poverty here. we are higher than the state level. this is a challenge for our County. Should be mindful of what was already decided federally and it is an Election Board issue.

Mr. McDermott ARAP fund rule up to 10 million to counties based on lost revenue. Stamp program – piggy back with City for housing study – paying our part with ARPA funds

Mr Mussare spoke of opening the room to public to learn from them. if we lose early learning we will lose economic development – Child care is a major issue.

Petition to audit Lycoming County Vote – voters have lost confidence. feels we must listen because it not going away. Why would we spend \$80000 on something we are ready know on an another study.

8.0 GENERAL PUBLIC COMMENT

Speakers who wish to address the Board of Commissioners will be limited for no more than three (3) minutes on any particular item. The speaker must state his/her name and address for the record. Any deviation from this rule must be approved by the Board Chairman.

Mark Sortman, Loyalsock

Many developers inquired about current Housing Development study.

Thomas Adams, Williamsport

Glad to hear discussion about Election results. Spoke about corruption that has to be dealt with.

9.0 NEXT SCHEDULED MEETING

The next Commissioners Public Meeting will be held on **Thursday, April 21, 2022**, at 10:00 A.M. in the Commissioner’s Board Room, 1st Floor, Executive Plaza, 330 Pine Street, Williamsport, PA 17701.

TO VIEW THIS MEETING PLEASE GO TO:

https://www.youtube.com/watch?v=CBXk27Zx_vU



Proclamation

“LYCOMING COUNTY UNITED WAY DAY”

WHEREAS, A century ago, on April 14, 1922, the Board of Trade in Williamsport, Pennsylvania (now the Williamsport Chamber of Commerce), recognized considerable growing needs in the community and established the Williamsport Welfare Corporation and organized the first **Community Chest**, which over the last several decades has progressed into the Lycoming County United Way; and

WHEREAS, a remarkable image can be formed of that first **Community Chest**, no one working alone, and with compassion all components great and small were gathered, carried, filled, and shared with the knowledge that the receiver would find comfort putting down the burden of a need, in exchange for holding a chest filled with hope springing from a caring community; and

WHEREAS, the Lycoming County United Way continues to nurture the value and strength of that heirloom **Community Chest** and continues to fill our community with hope as they put the words of their mission statement into action everyday; and

WHEREAS, the Lycoming County United Way’s mission is mobilizing resources to improve lives; its vision is — mobilizing communities to build a better region; and its values are — creating effective partnerships, volunteer leadership and governance, accountability and trust, all while addressing identified community needs; and

WHEREAS, the Lycoming County United Way is able to achieve their success through the support of our community and their motto is one we can all help carry forward for generations to come:

‘Because change doesn’t happen alone. Together, we #Liveunited’

NOW THEREFORE, the Board of Commissioners of the County of Lycoming, Pennsylvania, hereby proclaims April 14, 2022 as

“LYCOMING COUNTY UNITED WAY DAY”

in recognition of their 100 years of excellence we urge the citizens of Lycoming County to support the Lycoming County United Way in special observance with appropriate events and commemorations.

IN WITNESS WHEREOF, we have set our hand and seal this 14th day of April 2022.

Lycoming County Commissioners

Scott L. Metzger

Scott L. Metzger, Chairman

Tony R. Mussare

Tony R. Mussare, Vice Chairman

Richard Mirabito

Richard Mirabito, Secretary

